

**(Amended) Meeting Minutes
Pine City Youth Hockey Board Meeting
October 17, 2022, at 6:30 pm at the Cabina Caffè**

Board Members Present: Deanna Jahnz, Eric Bjorklund, Jenny Rydberg, Krissy Valvoda, Jonah Sauter, Ryan Brant, Grant Nicoll, and Kyle Borgstrom

Also, in attendance: Deja Mettling, Ali Piha, Amy Brouwer, Cami Babolik, Michelle Linnell, Nicole Schurmeier, Amanda Meyer, and Lindsey,

Jenny called the meeting to order at 6:31 pm.

- 1. Agenda:** was reviewed for additions and/or deletions
A motion was made by Jonah to approve the October 17, 2022 agenda; Eric seconded the motion – all in favor - motion carried.
- 2. Meeting Minutes:** Reviewed September meeting minutes that were emailed to the board prior to the meeting and distributed. Eric made a motion to approve the September meeting minutes, and as amended, Jonah seconded the motion – all in favor – motion carried.
- 3. Open Forum –**
Nicole Schurmeier – put together folders for all of the managers with all of the hotel information and also Driving innovations donated a box of pucks with their logo – Nicole will take a picture of pucks with kids and send a thank you.
- 4. Annual Charitable Gambling report – Currie Myers & Associates, Ltd.** - Krista presented the audit of the financial statements of PCYH’s lawful gambling fund. Overall, it was reported that the audit was clean. Main suggestions – more thorough audits of pull tabs, meat packs, bingo paper, etc.
- 5. Treasurer and Billing Manager Report – Krissy**
The 10/17/22 Treasurer’s Report was presented by Krissy.
General Account: The beginning balance was \$185,964.30; Deposits and withdrawals were shared and the ending balance was \$177,115.92 (with concessions - \$199,374.88).
Concessions Account: The beginning balance was \$23,872.54, Deposits and withdrawals were shared, and the ending balance was \$22,258.96.
Outdoor Rink: The beginning balance was \$34,582.14, deposits and withdrawals were shared, and the ending balance was \$34,582.14.
 - Passing around a thank you to the Gallik family.
 - Summer hockey - \$330 profit.Grant made a motion to approve the 10/17/22 Treasurer’s report, Jenny seconded the motion – all in favor – motion carried.

6. Gambling – Deja

- LG1004 July actual expenditures were reviewed. Jenny made a motion to approve the pre-approved LG1004 for July, and Jonah seconded the motion – all in favor – the motion carried.
- The checking account balance is \$145,615.47.
- There are 35 remaining calendars but hope to distribute them at L2S and bingo.
- Meat raffles have slowed with the start of school.
- Lake Appeal would like bingo every Wednesday, they are taking a head count to validate a Wednesday meat raffle will be successful.
- Hiring – we need more people, preferably people who are not involved with hockey and have busy weekend schedules. Currently, PCYH gambling has 13 employees but only 5-7 that work raffles.

Board discussed with Deja about establishing a gambling committee – the purpose of the committee is to complete a thorough review of gambling records outside of the PCYH board meetings and just highlight the reports during the board meetings. The committee would consist of the PCYH president plus one person from each term. The committee would meet at 6 pm, prior to each monthly meeting. During meetings, the committee would discuss gambling manager bonuses and other gambling-related items.

7. Pine City Civic Center (Cami) –

Civic Center would like to confirm how snow days will be handled – discussed if school is canceled, no PCYH unless the weather clears up, and notice will be sent out by 3 pm. Civic Center will be getting a skate sharpener in a box.

8. Girls High School Program – n/a

9. Boys High School Program – n/a

10. Registrar – Ali – Ali is still waiting on some stuff from coaches and managers.

Ali communicated things we still need from PCYH Administrators (Deja and Michelle), before she can roster the PCYH board.

Ali reviewed the list of things needed from coaches and managers.

Overall, we seem to be in good shape. Ali will continue to email the board on items needed.

11. Equipment Coordinator – Kris (absent) per text to Jenny

- Gear return for learn-to-skate will be Wednesday, November 2 from 7-8 pm and Saturday, November 5 from 10 am – 12 pm. She will need 4 helpers.
- Krissy gave Kris the jersey contracts for managers
- Kris picked up the rest of the gear, except the helmets, which are expected to be in January.

12. Association Goalie Manager – Tami (absent) No updates

13. Girls Coordinator – Amy

Discussion of email correspondence between MAYRA and one high school parent, Jenny will forward the message to the board as an FYI.

14. Ice Scheduler – (Michelle) –

- District 10 games – October 19th league review, 23rd Michelle will review, 25th games will be posted.
- Discussion on goalie practice with Dornfeld on Wednesday at 7:10 pm.

15. Ryan – Summer Hockey, Learn-to-Skate, Parades –

- Learn-to-skate – good attendance and we've had good help.
- Coaches have been diligent about putting away equipment after each L2S session.
- Deanna will update the FAQ for L2S and will post and have emailed out with gear return dates.

16. Jonah – Hockey Director, Mite Coordinator, High School game flag –

- Plans to have a meeting with head coaches and communicate with coaches at bantam and 12u levels that they are running the same drills and systems so they are prepared for JV/Varsity level.
- Jonah raised concern with coaches scheduling extra scrimmages (outside of 4) and extra tournaments – we want to caution against making hockey unaffordable for families and also need to communicate with all families and all families need to be in agreement about scheduling the 'extras' during the PCYH season.
- Mite team declarations - communication with Dave England – final mite declarations will need to be made within the next two weeks. Jonah has contacted 3rd-grade families (20 families) regarding whether they feel we should have a Mite A or B level. Board had a discussion on mite levels – it was decided that we should have written communication on the options to play mite A or B, to assure messaging is consistent for all mite families. Jonah will contact the remaining 3rd-grade families and 2nd-grade families. Any questions should be routed through Jonah, as the mite coordinator to make sure we are transparent and consistent. Also, the board will need to establish a mite evaluation/tryout process going forward.
- Jenny will email the association that mite tune-ups will begin on October 22nd.
- October 29th is the Mite Summit which is put on by District 10 – they will have USA Hockey representatives and coaches will be able to obtain their level 1 certificate.

17. Grant – Ice Scheduling, Tryouts, Tune-Ups, Step-Ups –

- Tryouts are complete for the most part, except for injured players. We need to modify the Handbook to clarify the timeframe tryout results will be posted when we review in June/July.
(Currently the PCYH HB Tryout Process 1. J. reads: At the conclusion of the tryout process, PCYH will post the results on the website no later than 1 week from the last on-ice session)
- Scheduling – mainly Michelle is handling. Scheduled a Peewee B2 scrimmage the same day as one of the Peewee A scrimmages.
- Discussed scheduling scrimmages, per District 10 requirements. Michelle will outline and share with coaches. Coaches should go directly to Michelle to schedule a scrimmage.

18. Deanna – Vice-President, Events, Area School Liaison, Annual Meeting, Concessions, Fair –
Confirmed that PCYH does own the popcorn machine, so we will need to fix it or replace it.
Received the cookie oven, so those will be available this season.
Concession manager – Deanna C. is very organized and helpful.

19. Krissy – Managers, Tournaments, Hotels, Registration, Game Sheet – Registration is open.

- Managers have all been assigned and contacted.
- Tournaments are all scheduled.
- Looking at mite jamborees – Nicole shared that the Chisago Jamboree is now earlier in the season (November/December).
- Nicole S. did a great job booking all of the hotels and putting together the information for managers.
- Registration for L2S is November 2nd.
- Will put together information for managers for game sheets

20. Kyle – Goalies, Tryout Practices – Kyle was able to locate goalie pads - \$1100 for two sets (28" and 31"). We have bigger goalie gear and think we should make extra bags for 10U and Squirt teams to have available.
Deanna made a motion to allow Kyle to spend \$1100 to purchase two sets of goalie pads, Eric seconded the motion – all in favor – motion carried.

21. Jenny – Secretary, Communications, Equipment, Girls – will send communication to the association and post/update the website as needed, but otherwise no additional comments.

22. Eric - Outdoor rinks, Hilltop, Rink Rat – Hilltop committee was notified that the boards delivery has been pushed back and they are now looking at November 15th.
The Hilltop committee also make a Light plan and purchased lights.
Final grade to cover up the water line.

23. Marco – President Report, Grants – Deanna will attend District 10 meeting on behalf of PCYH.

Nicole S. questions when managers will receive the team week concession schedule –
Deanna is working on the schedule and will sit send it to Krissy as soon as it is completed.

Vice-president, Deanna closed the meeting at 8:44 pm.

Deanna re-opened the meeting at 8:58 pm.

Deanna made a motion to adjourn the meeting at 8:58 pm, Grant 2nd the motion – all in favor – motion carried.

The next meeting is scheduled for November 21 at 6:30 pm.

Motions made via email and text:

Text from Krissy dated 10/22/22, re: Picture Day

Picture day scheduled for November 16th – discussion via text whether pictures should be done at Hilltop or Civic Center on-ice. Krissy notified the board via text on 10/30/22 that it's been decided pictures will be at Civic Center due to construction.

Text from Grant dated 10/24/22, re: Injured player – Aden Leger

Coaches evaluating Aden agree that he should be placed on the Peewee A team.

Kyle made a motion to place Aden Leger on the Peewee A team for the 2022-2023 season, Kyle seconded the motion – six ayes, one no response and two abstained – motion carried.

(Grant to contact Leger family, coaches and Ali)

Text from Jonah dated 10/24/22, re: Mite teams declared:

1 – Mite A

2 – Mite B

2 – Mite C

2 – 8U

Mite D and 6U is in-house

Text from Jonah dated 10/25/22, re: Bantam Injured players:

All bantam coaches involved in the evaluation process recommend placing Westin Clementson and Jericho Jerry on the bantam A team. Jonah made a motion to place Westin and Jericho on the Bantam A team, Kyle seconded the motion – six ayes, two abstaining, one no response – motion carried. Grant contacted and notified all five families.

Email from Marco dated 10/25/22, Subject: Rydberg Goaltender Training

The message was regarding the resume submitted by Danielle Rydberg to help with goaltender training and requesting Kyle and Tami reach out to Danielle.

Email from Marco dated 10/26/22 - Subject: Gambling info/update

The message was sharing the email Marco sent to Deja, the Gambling Manager regarding gambling information

Email from Marco dated 10/26/22 – Subject: PCYHA Bantams – Injured player evaluation update

The message was sent to the families involved with the injured player evaluation.

Follow-up messages from Nick Rydberg and Marco on 10/28/22.

Email from Ali Phia dated 10/26/22 – Subject: IMPORTANT – Outstanding Coach Requirements

The message was sent to coaches with missing items and the board was copied.

Email from Marco dated 10/28/22 – Subject: PCYH Gambling

The message was forwarding a message received from Krista Currie with Currie, Meyer, and Associates expressing concerns on the gambling operations.

Text from Jenny dated 10/30/22 – re: Gear lease for L2S

Decided not to allow kids to keep gear if they do not register for PCYH. Reasons: \$100 deposit is not adequate to replace gear if not returned, no contact/communication in place to communicate gear returns, the purpose of gear is for the L2S program, it is not to supply gear outside of PCYH, and L2S and add wear and tear to gear.

Email from Jonah dated 10/31/22 – Subject: Message to 3rd grade parents

The message was sharing the draft message that will be sent to 3rd-grade parents regarding the evaluation process.

Email from Marco dated 10/31/22 – Subject: Gambling Committee

The message was outlining the gambling committee.

Email from Ali Phia dated 11/2/22 – Subject: IMPORTANT – Redlines

The message was sent to inform the board that all redlines have been removed, except for C. Leger.

Text from Jonah dated 11/2/22 – re: evaluation for Oskar R.

The result of the evaluation is to place Oskar R. on the Bantam A team.

Eric made a motion to place Oskar Rydberg on the Bantam A team for the 2022-2023 season, Jenny seconded the motion – six ayes, two abstained – 1 no response

(Grant contacted all four families)