



REFUND REQUEST FORM

- All approved refunds are subject to a **\$50 administration fee**.
- **Requests must be submitted before November 30** of the current season.
- **Refund eligibility, requirements, and calculations differ between Pre-Season and In-Season.** Please review the details below carefully.
- **No exceptions** will be made to the stated policy.

PRE-SEASON REFUND POLICY

Deadline: September 30

Administration Fee: \$50

Players may request a full pre-season refund for any reason, provided the request is submitted by September 30. All pre-season refunds are subject to a \$50 administration fee.

IN-SEASON REFUND POLICY

Eligibility Period: October 1 - November 30

Fees: \$50 Administration Fee + Pro-Rated Refund

Refunds during the season are available to players who experience a **season-ending injury, illness, or pregnancy**. To be eligible, the player must provide a **written note from a physician** confirming that the reason for withdrawal is **medical in nature**. A detailed diagnosis is **not required** – only confirmation that the player is unable to participate for medical reasons.

Important Notes:

Players who receive a refund are **not eligible to return** to play during the same season.

Refunds are calculated on a **pro-rated basis**, starting from the latest date that all of the following items are received by HWHL:

A completed, signed, and dated **Refund Request Form**

Return of the player's **assigned HWHL jersey**

Player Name: _____

Division: _____ Team Name: _____ Jersey # _____

Email: _____ Phone #: _____

Signature: _____ Date: _____

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Date Form Received: _____ Jersey Returned: Yes No

Registration Fee Paid: \$ _____ Total Refund Amount: \$ _____

Processed via: e-transfer credit card Roster and Game Sheet Updated: Yes No

Processed By: _____ Date Processed: _____