

**New Prague Hockey Association
Regular Meeting of the Board of Directors
At First Bank & Savings
Wednesday, March 11, 2020 7:00 p.m.**

Meeting was called to order at 7:02 p.m.

NPHA Board

President	Christian Anderson	present
Vice President	John Prokopec	present
Secretary/Registrar	Rena Bjerke	absent
Treasurer	Krystal Beedle	present
Manager Director	Brian Christensen	present
Communication Director	Jess Snyder	present
Fundraising Director	Brian Vosejka	present
Board Member at Large	Brad Breeggemann	present
Past Board Member	Crystal Dohlman	present

Jess made a motion to approve Rena's absence from this Board meeting due to her daughter's hockey game, Crystal 2nd the motion. Motion carried.

Coordinator Positions

NPACC Manager	Kevin Cassidy	absent
Gambling Coordinator	Nate Borwege	present
Ice Coordinator	Tyler Kienow	absent
HDC	Joe Franck	present
Volunteer Coordinator	Jen Mushitz	present
Concessions Coordinator	Brea Applen	present
Mite Coordinator	Brad Breeggemann	present
Outdoor Ice Coordinator	Jeremy Denzer	absent
Equipment Coordinator	Troy Gilbertson	absent
Tournament Coordinator	Michael Lenz	absent
Hockey Fest Coordinator	Justina Cloutier	absent
Raffle Calendar Coordinator	Susan Murphy	absent
Sponsor Coordinator	Sam Blank	present
SafeSport Coordinator	Jennifer Boulden	absent
Clothing & Apparel Coordinator	Sarah Hartman	absent
Recruitment & Retention Coord	Sara Westing	present

Others present: Miranda Vertnik (running for board), Erick Schultz (Bantam Parent)

Reports

- 1. Secretary's Report – Rena Bjerke** –Christian presented the January meeting minutes on Rena's behalf. Crystal made motion to approve the January minutes and Brian C. 2nd the motion. Motion carried.
- 2. Treasurer Report – Krystal Beedle** – Krystal presented the February Treasurer's report. Crystal made motion to approve the February Treasurer Report and Brian V. 2nd the motion. Motion carried.

3. **Gambling Report – Nate Borwege** – Nate presented the January gambling report. Crystal made a motion to approve the January gambling report and the lawful expenditures pre-approval for February payments. Krystal 2nd the motion. Motion carried.
4. **Coordinator Updates**

1. President

- NPACC Manager- No Update
- Ice Time Coordinator- (Sent via email) At the start of the season, I try to balance home ice, xHPTF ice, and St. Olaf ice across each level as best as possible. Team requested changes will cause variances from what was originally scheduled (see BA St. Olaf ice for an example - they gave up most of their St. Olaf ice to other teams).
One thing that I would like to point out is that the "Target Hours" are the same "Target Hours" that Jim Bisek used when he was scheduling. Going forward, it would be a good idea for the HDC to look into what should our target hours be for each level. Christian encouraged HDC to look at the Target Hours in the next couple months to ensure they are what we need.
Another thing that I would like to point out is that even though St. Olaf was a pain to work with, being able to use that ice was instrumental in allowing me to get most teams to their "Target Hours"
Christian suggested we look at outdoor ice use vs cost/volunteer hours in the future.
- Recruitment & Retention Coordinator- Working with LTS program for a try hockey event. Will have a booth there this weekend to advertise. The event is going to be ran through the NPACC it will be right after the LTS session. Approximately 56 kids in the LTS session.
- Sponsor Coordinator- Did not get the Belzer test drive set up. Community Center Meeting they talked about HS going to just NP vs having a Trojan head for logo. Talk that the school would possibly do a referendum by 2024
- Gambling Manager- No new news on eTabs. Nate will talk to Eric at Fishtale about Bingo over the summer.
- Raffle Calendar Coordinator- All prizes were mailed out from Raffle Calendars.
- SafeSport Coordinator- No Update but reminder to discuss locker room duties etc.

2. Vice President

- HDC Coordinator- HDC will have 1 person be the main contact for St Olaf ice instead of Tyler being contacted every time.
HDC will be accepting applications for new members. Jess will work with Joe on advertising. Tournaments and booking/coordinator going forward- consensus of the HDC was that there will be 1 HDC member that will book the tournaments and then hand everything off to a coordinator that will then book the hotels- there will be a hard date deadline to register. Board discussion was that it is suggested that we have 1 person be responsible for booking tournaments and hotel blocks etc. Talked about getting teams into Fargo and possibly send girls. Also discussed that tournaments are not getting cheaper, but to keep it in mind for following years. Attention needs to be made that all teams need to be made equal when looking at tournaments.
HDC talked about coaching contract and who's role it is to hand down discipline as there were several complaints/letters to HDC about coach conduct. This should be aligned with

NPHA Handbook. Should the verbiage be removed from handbook and refer to coaches contract.

- Mite Coordinator - Mite goalie clinic with Mega next week Monday and Thursday...targets last year mite/8u goalies that would be contemplating registering as a goalie.

3. Treasurer

- Concession Stand Coordinator- everything went well this year. Some cleanliness items that were discussed. Stock was controlled well, not a lot of overstock. Not a lot of repairs needed. Student workers were great to work with this year.
Brea would not want to be the point person if we go to a POS system
- Volunteer Coordinator- All hours have been credited. Hockey Fest, HS workers all assigned and there are still some hours that have not been claimed. It was really hard to get volunteers for the tournament.
8 families with less than 5 hours left. 12 families with 9 or more and 6 that haven't started their hours. Video for running the clock was very helpful, thank you Brian C.
Talked about next year looking at having a tournament crew that works with tournament coordinator to run the district tournament held in NP.

4. Secretary/Registrar:

No Update

5. Fundraising Director

- Tournament Coordinator- District tournament went well.

6. Communications Director

- Hockey Fest Coordinator-We are set for March 27 for Hockeyfest at the middle school. The event will be from 5:30-7:30. We have 2 inflatables, cotton candy machine, and numerous games/activities, including the annual hockey hair contest. Sara Lucca volunteered to be the site manager (hours will be credited to her for next year), so don't have to pay someone else per middle school rules. We'll serve hot dogs, chips, water/gatorade, and cookies. Thanks to Jen Mushitz for helping find volunteers to run this event!

7. Board Member at Large

- Outdoor Ice Coordinator- Sam had talked to Jeremy D and there may have been issues with his crew

8. Past Board Member:

- Clothing & Apparel Coordinator No Update

9. Manager Director

- Equipment Coordinator- Troy will send reminder to bring puck bags back.

Old Business

1. Upcoming Board Elections
- 2.

New Business

1. Year-End Survey: We are at the end of the season and we need send out a year end survey. If the survey from last year produced information that we feel was sufficient makes sense to use the same survey questions. Brian will work on the survey for this year.
2. Team Tournament Coordinator- discussed earlier
3. Board Voting by Email: Brad questioned what is the legality of voting by email? We as a board have to abide by bylaws. It is unfortunate that a motion, 2nd and voting on something has happened before a board member even saw the emails. Rena does keep record of the voting. Suggested that if there is email motion made...we have a 12 or 24 hour grace period before we finalize a decision.
John brought up there is an App that is available for board voting, might be worth looking into.
4. Junior Gold: Erick Schultz was here to say there are several kids that are done with Bantams and would like to play in the association as Jr Gold. Suggested we survey 2nd year bantams. John said it looks like with numbers that there would be 10 NP players eligible for a team. Talked to Northfield, they don't have a team...makes sense to partner with another association with ice available. Brian C has done some leg work on this. He's emailed Coach Lonke. 19 skaters 1 goalie moving up. There are 7 seniors leaving. 2 were cut last year. There seems to be a want and a need. Families would need to realize that most of the ice would be out of town. Current sheet of ice would be difficult to get a Jr. Gold team on the ice amongst our current teams. Designate another rink for home games. They are 90 minute games with resurface. Jr Gold person for D6 has agreed to help NP investigate details and how it might work. Discussion will continue to be pursued.
5. SafeSport Issues to Address: handbook, locker room monitoring, incident tracking, etc.
 - a. Brian brought up checking clinics- XHockey had an agreement with us and the dates haven't worked.
 - b. Brian brought up Team captains-Joe said this might be important at the PW and up teams. HDC will discuss.
 - c. Incident Tracker- Brian asked what the status was of this and why it hasn't been completed. Jess updated the board that she created a document and it was sent to John for review, from there we did nothing more with it. John feels it will be a change that needs to be addressed with new board members and shuffle duties.
 - d. Locker room monitoring- needs to be addressed over the summer
 - e. Reporting structure for incidents again to be discussed over the summer

I. Board Member Updates

1. Fundraising Director – Brian Vosejпка
2. Communications Director – Jess Snyder
3. Manager Director – Brian Christensen- sent out questions to managers. Weekly rotations in locker rooms went well. A lot of solo ice in the beginning of the season that wasn't used for scrimmages, but it was hard to schedule them early. Don't name teams "cardinal" because we were called the NP Cardinals.
4. Past Board Member – Crystal Dohlman- would like HDC to talk about teams and their expectation of teams and attendance, players that only attended games and not practices and still played.
5. Board Member at Large – Brad Breeggemann
6. Treasurer – Krystal Beedle
7. Secretary/Registrar -- Rena Bjerke
8. Vice President – John Prokopec- On the record John wanted to Thank Christian for everything.
9. President – Christian Anderson

Meeting Adjourned: Meeting adjourned at 9:51 p.m. Jess made a motion, John 2nd the motion, Motion carried.