



Brainerd Amateur Hockey Association  
P.O. Box 38  
Brainerd, MN 56401  
www.brainerdhockey.com  
218-851-2244

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### BAHA BOARD OF DIRECTORS MEETING

sportsmanship \* respect for individuals \* integrity \* pursuit of excellence \* enjoyment \* loyalty \* teamwork

Date of meeting: March 26, 2025

Time: 5:30PM

Essentia Health Sports Center

In attendance: Grant VanWyngereen, Steve Leary, Andrew Murray, Amanda Ciesinski, Sam Blum, Joe Winegar, Alicia Prahm, Justin Jerve

- I. Call to Order – Grant called meeting to order at 5:35p
- II. Fundraising Meeting, open to all BAHA members. Attendance as above, no other members joined
  - a. Review Compliance Review Report: [ComplianceReviewReport.3.7.2025.pdf](#)
    - i. Reviewed with Board and this will be dispositioned by April deadline
  - b. Reviewed information from CPA and donation
  - c. Discussed Notch 8 as a new gambling site
  - d. Motion made to approve gambling report and April budget by Andrew Murray, 2<sup>nd</sup> by Steve Leary, motion carries.
  - e. Motion made to donate \$50,000.00 to pre-pay for ice time by Andrew Murray, 2<sup>nd</sup> by Steve Leary, motion carries.
- III. Good News =/< 5 minutes
  - a. Board election went well. 205 votes which was a substantial improvement in voting participation.
  - b. EOY Banquet went well. 100 kids and 90 adults ~200 people in attendance.
- IV. Approval of Meeting Agenda – Motion to approve by Andrew Murray, 2<sup>nd</sup> by Sam Blum. Motion carries.
- V. Approval of Consent Agenda which includes: Motion to approve made by Sam Blum, 2<sup>nd</sup> by Steve Leary. Motion carries.
  - a. Concessions report (*see attached*)
  - b. Hockey Director's report (*see attached*)
    - i. Player Development Committee and In-House sub-comm.
  - c. Treasurer's/Financial report (*sent to the BOD prior to our meeting*)
  - d. Recruitment and Retention Committee report (*nothing to report*)
  - e. Alumni Committee report (*nothing to report*)
  - f. SafeSport/Grievance/Discipline Committee (*see attached*)
  - g. Fundraising Committee report (*see attached, and presented*)
  - h. Executive Committee report (*nothing to report*)
  - i. Finance Committee report (*see attached*)
  - j. Marketing Committee report (*see attached*)
  - k. Events Committee report (*nothing to report*)
  - l. Team Managers Committee report (*see attached*)
  - m. Meeting Minutes (*minutes from 2.26.25 approved at the Board meeting*)
- VI. Old Business
  - a. Hockey Director position: Discussion followed regarding different approaches to hockey development, and coaching leadership, for the future. The proposed structure was presented to the BoD. Plan for this structure to go to the PDC next for feedback before the BoD votes.
  - b. Try Hockey for Free Sponsorship/Other Sponsorships: [BAHA Sponsorship Levels.pdf](#)  
Rough draft of sponsorship levels was presented to the BoD for feedback. A small group will continue to meet and work on this.



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- c. Long term planning, standing agenda item: topics discussed
- VII. New Business
  - a. End of Year party, notes for next year: The Board discussed End of Year Party and will provide feedback to the Events Committee
  - b. Budget planning for 25/26 season: Discussed some of the previously approved expenditures and end of year planning. Fiscal year ends on 3/31/25. Budget for the next year will be part of upcoming meetings.
- VIII. Comments and Announcement: none
- IX. Adjournment – Motion to adjourn made by Sam at 8:36, 2<sup>nd</sup> by Alicia. Motion carries.

Next Board meeting April 30, 2025 at 5:30

**Concessions Report 3.24.25**

**Submitted by Kristina Lee**

End of year report. Not much to report.

Our plan is to sell the last of the beverage and any remaining items that will not hold till next year at the end of year banquet for \$1.00. All other items have been packed up and ready to sit till next season.

Megan came in over spring break and did a bunch of cleaning. I've been in and out over the last few weeks doing some things. Jamey will clean the fryer after the end of year banquet. He also wants to do a deep cleaning of all walls and floors. A day for that has yet to be finalized.

I've attached my normal reports but also a report from October to March of this year and last for comparison. It'll be hard to do side by side, but it gives an idea as to how the year went.

**Treasurer's Report – 3.26.25**

**Prepared by Justin Jerve, Treasurer**

Attached are the January and February 2025 financial reports.

Working on getting all deposits and expenses for the current fiscal year completed by 3/31/25. We are meeting with B Johnson CPA firm this week to do some clean up and fix the bank accounts within Quickbooks, so balances there get corrected. We also need to account for the new Schwab investment account holdings and record interest revenue appropriately for year end. Through 2/28/25 net income is +\$34k. An unknown issue relating to our raffle fundraiser falling under our new gambling license, delayed that revenue from hitting the bank or being recognized in February as it has in years past. We had to draw \$50k from the Schwab investment account to cover operating expenses in February into March due to this. The timing issue here was that the raffle income needed to be deposited into our gambling bank account and held, then be included with pull tab gambling in Alicia's return, before being able to be deposited as a donation into the operating account. Next year, we will have to move up raffle drawing by one month to account for this necessary delay, so that we can get donations from this fundraiser into the operating account sooner. Another budget note relating to this is that this revenue will now be included as a donation from gambling vs raffle fundraiser income as it will come through with pulltab revenue donations as one amount as those get approved by the Board. A full analysis on financial report for fiscal year end will be prepared for the April board meeting and discussed.

**Team Manager Report 3.23.25**

**Submitted by Steve Leary**

Nothing to report until next season.

**SSGD Committee Report 3.26.25**

**Submitted by Amanda Ciesinski**

1. Several allegations of player misconduct were reported to BAHA and addressed at the team level.



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2. The committee met once this month to review the following: a. A special panel was appointed and determined that it was more likely to be true than not that T. Evans violated the Parent's Code of Conduct. The panel ordered a two-week suspension from all BAHA-sanctioned activities.

**Fundraising Report/Charitable Gambling 3.23.25**

**Submitted by Alicia Prahm**

- Charitable Gambling revenue for the month of February '25 was \$102,804.74 = \$61,580 from BAHAs annual raffle + \$41,224.74 from other CG sources. Allowable Expenses were \$17,988.09. Net profit before taxes \$84,816.65; and after taxes \$73,606.65. Taxes paid were \$11,210.00
- We are training in a new site manager; she started the end of January. Because of this, there were 2 games deposited outside of the 4-business day rule. Education has been provided.
- Our Compliance Review is attached and will be presented at the Fundraising portion of the meeting. My review responses are due 4/21/25.
- **CG has donated \$108,000 back to BAHA** in the first 8 months. \$22,000 in September '24, \$36,000 in December '24 and \$50,000 in February '25
- We have received our premises permit from MN Gambling Control Board to start with Notch 8 on 4/1/25

<b>Feb '25</b>	Rent to Sites	\$12,000	\$5,116.71
	Payroll & employee taxes	\$3,000	\$2,874.29
	Service & Supplies	\$4,000	\$464.69
	Inventory (gambling product)	\$10,000	\$2,474.31
	Accounting/legal	\$3,000	\$0.00
	Equipment	\$3,000	\$0.00
	E tabs, Ebingo, and Revenue sharing	\$15,000	\$6,716.44

<b>March '25</b>	Rent to Sites	\$12,000	
	Payroll & employee taxes	\$4,000	
	Service & Supplies	\$3,000	
	Inventory (gambling product)	\$8,000	
	Accounting/legal	\$3,000	
	Equipment	\$4,000	
	E tabs, Ebingo, and Revenue sharing	\$15,000	



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<b>April '25</b>	Rent to Sites	\$12,000	
	Payroll & employee taxes	\$4,000	
	Service & Supplies	\$3,000	
	Inventory (gambling product)	\$8,000	
	Accounting/legal	\$3,000	
	Equipment	\$4,000	
	E tabs, Ebingo, and Revenue sharing	\$15,000	

**Marketing Committee 3.24.25**

**Submitted by Alicia Prahm**

Marketing committee continues to post to social media on a regular basis. Team sponsors were mentioned frequently this year, as part of the social media post from the teams. Marketing committee has been assisting with golf fundraiser to create flyers for the tournament, as well as working with fundraising committee on a tiered sponsorship approach.

**PDC Updates 3-26-25**

-Met with Grant and Andrew multiple times to discuss hockey director role, hockey operations structure and future plans for BAHA. Proposal for the structure will be sent to the board for review via Grant.

-Sent out a survey to all our girls players asking a vast array of questions to help guide our planning for the co-op level this upcoming season. Results of the surveys as far as breakdown goes were as follows; 15U-18 surveys sent out, 17 received back. 2 girls are moving to different associations which leaves us with 14 skaters and 1 or 2 goalies. Of the 14 skaters, 2 mentioned they would be moving to play HS if given the choice. I did send the completed list to Tate for his review now that he knows who is coming back and who is not to hopefully give us an accurate count as to how many he will be inviting to the HS tryouts.

12U- 23 surveys sent out, 20 returned. Of the 20 returned, 6 will not be playing for BLF due to moving to a different association, electing to play PW or financial reasons. Of the 14 that will be playing we have 12 skaters or 1 or 2 goalies.

10U-26 surveys sent out, 22 returned, 3 LF girls are staying in LF and not joining the co-op yet, 19 players is what they currently have

-Due to poor timing, spring break and just hard to connect, we were unable to sit down with Jesse and Christy to discuss the future of the in-house program and who will be taking the lead. Some discussion was had at the banquet, but a formal meeting will be set up next week to hopefully start the process of handing off those programs off and start planning for the upcoming season.



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-Met with Tanner Schoenfelder to discuss the season and what his future plans look like right now as it pertains to coaching next season.

**Finance Committee 03/26/2025**

**Submitted by Sam Blum**

Investment account info as of 02/28/2025

## Components of Change

AUM (Beginning)	\$216,551.15
Net Contribution	-\$56,000.00
Income	\$865.07
Capital Appreciation	\$871.00
Expenses	\$0.00
Change in Accrued Income	-\$399.37
<b>AUM (Ending)</b>	<b>\$161,887.85</b>