



Board of Directors Monthly Meeting Minutes
Monday, March 17, 2025
6:30PM

Location: Richfield Fire House - 2008 Hwy 145, Richfield

Attendees: Brandon Duke, Megan Triscari, Jeremy Miller, Scott Walworth, Beth Suminski, Dave Mazur

Coordinators/Special Guests: Ashley Bruins, Joletta Kerpan, Danielle Eichenberger, Andy Sawyer, Lauren Boldt, Jason Andrae, Holly Matuszewski

Start Time/Roll Call – 6:29pm

Approval of Feb 17 Minutes- Motion to approve Scott, Beth 2nd, all in favor, no one opposed, motion carried

Approval of March 17 Agenda – Motion to approve Megan, Brandon 2nd, all in favor, no one opposed motion carried

Open Forum to Public – Andy Sawyer offering to assist with umpires, be a second contact

President Report - Harry Susman

- No issues reported by our neighbor at Thor since last conversation (Great job coaches!)
- Two scholarships submitted so far (paper), need to check mailbox this weekend
 - Will provide transcripts and submissions to board members
 - See fundraiser coordinator for more information
- Team budget approved expenses
 - Tournament fees, umpire fees and league fees or team outings
 - Other requests will need board approval
 - Scott recommending written policy with guidelines for budgets
 - Can update current handbook

Vice-President Report - Brandon Duke

- Nothing to report

Secretary Report - Megan Triscari

- Nothing to report

Treasurer Report - Dave Mazur

- Account as of xxxx
 - Coaches budget is only 69% utilized at this time
 - Harry or Brandon to send out email to coaches about utilizing budget

- Umpire fees need to be requested by coaches, Scott to send email with deadline March 31st for RAGE
- BSN checks in mail approximately \$xxxxx

Director of RYBSA – **Beth Suminski**

- Creation of RYBSA Teams
- RYBSA practice/game schedule
 - May 19th games to start
 - Practices to start as soon as fields open and coaches meeting complete
 - Availability of baseball diamond at Friess Lake Elementary to utilize for rec, awaiting response from school
 - Scheduling for practice, access to current calendar as RAGE scheduling is completed
- Vote in New Coordinator: Ashley Bruins
 - Motion by Beth to nominate Ashley for RYBSA Coordinator, 2nd Jeremy, all in favor, no one opposed, motion carried
- Need to select picture day - May 8th or 15th? Depends on when games start
- Coaches meeting April 9th 5:30 @ Fire hall
 - Background checks
- Volunteer ops to add: **Connect with Chloe**
 - Equipment clean up- do we still need this?
 - **To connect with Jeremiah**
 - Banner set up: First weekend in May
 - Umpire clinic: April 27th 1-5
 - **2 enough, ask for 4**
 - Picture day TBD
 - **Ask for 4**
 - **Connect with Lindsay**
 - Family fun day: Sat June 14th? Can we reserve heritage that day?
 - **Andy & Joletta have calendar, Beth to have access**

Director of Rage and Coaches - **Scott Walworth**

- Need to get the names and email address for all RYBSA Coaches so I can initiate the Background checks for those that need it

Fields, Grounds, THOR & Equipment - **Jeremy Miller**

- **Old catchers gear to be donated, make available to RYBSA families**
 - **Have available during RYBSA picture day**

Coordinator & Committee Report

- Uniform & Spirit Wear - **Nicki Miller & Danielle Eichenberger**
 - **BSN experience**
 - **Lack of communication**
 - **Half the coaches gear in at this time**
 - **No longer want to give hats with numbers**
 - **Issues with uniforms, parent mistakes**
 - **Champro items have not been started**
 - **AKA lids**

- Better customer services potential
 - Sent RYBSA information to obtain pricing
 - Current priority
 - Pricing to be sent to board for voting
 - Willing to bag separately, QR codes
 - Obtain samples
 - Possible Masterprint for RYBSA if needed
- Scheduling Coordinator & Village Liaison – **Andy Kaul & Joletta Kerpan**
 - Heritage park practice/game schedule to be shared with village
 - Trying to coordinate a meeting with village
 - Met with Ashley Mervar - she will do RYBSA scheduling, have reached out to Jeremy also
- Fundraiser Coordinator - **Joletta Kerpan**
 - RAGE Raffle coming in April/May per board approval
 - Motion to approve RAGE Raffle by Brandon, Jeremy second, all in favor, no one opposed, motion carried
 - RYBSA Scholarship deadline was 3/15 - as of now (middle of day 3/15) four have done online application but only received 2 of the 4 required documents in the mail. This info must be postmarked by 3/15. Will send Board those online applications after deadline and then Harry will have to reconcile those with who he received at PO Box, then decision can be made by board.
- Sponsorship Coordinator - **Joletta Kerpan**
 - 30 sponsors, total value \$xxx, Cash \$xx received/\$1xx expected
 - Added new Grand Slam - Outfield Banner Sponsor - allows outfield banners on 3 fields
 - Inkind includes - Piggly Wiggly/Behm Greenhouses/Chick-fil-A/Digital Edge/Fill 'n Chill/Kettle Hill's/Richfield Fire/Smoked@225
 - Many new banners this year due to new sponsors and the WIND last year - 23!
- Volunteer Coordinator - **Chloe Fisher**
 - Nothing to report
- Awards Coordinator - **Lindsay Lauters**
 - RAGE photos are in production
 - Board needs to vote on a background for the banners- [attached here](#)
 - Motion by Brandon to approve Banner 2, Scott 2nd, all in favor, no one opposed, motion carried
 - Do we have an idea of when we want to do RYSBA picture day- last year it was Mid-May?
 - We have to order luggage tags in bulk (last time it got us 3 years of tournaments)- Can the board vote on putting a sponsor on the tag or leaving it off?
 - Motion by Jeremy to order in bulk, 2nd by Beth, all in favor, no one opposed, motion carried
 - No sponsor added
 - Confirm Sponsors for each of the tournaments- Sponsorships only a yearly commitment
 - 2025 - Mother's Day - Safelite AutoGlass

- 2025 - Summer Slam/Bash - Spectrum Insurance Group Northbrook
- Concessions Coordinator - **Lauren Boldt**
 - Costco membership ordered
 - 4/12 and 4/13 concession cleaning; 4 volunteers needed
 - Connect with Lindsay
 - Awaiting water turn on
 - New concession coordinator for Richfield Soccer Club
 - \$xxx from last year and \$xx for 2025 from Piggly Weekly
 - Tax exempt form
 - Fill n Chill pick up coordination
 - Special Olympics August 10th, possible committee
- Rage Tournament Coordinator - **Scott Walworth**
 - Rage Tournament Update
 - Umpires
 - Umpire Payments
 - WSYBL 2025 Umpire Payments for Baseball
 - U7, U8, U9 and U10 - 1 umpire \$xx
 - U11 & U12 - 2 umpires \$xx each
 - U13 to U17 - 2 umpires \$xx each
 - 2024 Baseball Umpire Payment - \$xx per game (\$xx / hour) 2 hours game
 - 2024 Fastpitch Umpire Payment- \$xx per game (\$xxx / hour) 1.5 hour game
 - 2025 Umpire Payments to consider
 - Baseball
 - \$xx / game = \$xx / hour
 - \$xx / game = \$xx / hour
 - Motion by Scott to increase to \$xx per game, Brandon 2nd, all in favor, no one opposed, motion carried
 - Fastpitch
 - \$xx / game = \$xx / hour
 - \$xx / game = \$xx / hour
 - Motion by Scott to increase to \$xx per game, Brandon 2nd, all in favor, no one opposed, motion carried
 - Pink Umpire Shirts for Mother's Day Tournament
 - 2024 cost - \$xx per shirt
 - 2025 cost - \$xx per shirt
 - Mother's Day Tournament
 - Registrations
 - U8 - 5 Teams - 1 opening
 - U9 - 6 Teams - Full
 - U10 - 6 Teams - Full
 - U11 - 6 Teams - Full
 - U12 - 6 Teams - Full
 - U13 - 5 Teams - 1 opening

- Summer Slam Tournament
 - Registrations
 - U10 - 2 Teams - 4 openings
 - U12 - 5 Teams - 1 opening
 - U14 - 6 Teams - Full
 - U16 - 5 Teams - 1 opening
- Summer Bash Tournament
 - Registrations
 - U14 - 4 Teams - 2 openings
 - U15 - 5 Teams - 1 opening
 - Look at discounting u10 for Summer Slam?
 - Brandon motions to take \$xx off U10 teams willing to register, Megan 2nd, all in favor, no one opposed, motion carried
 - Jason Andrae to reach out to clubs to try to fill openings for baseball teams for Summer Bash
- RAGE Baseball Coordinator - **Jason Andrae**
 - Pitching mound \$xxx on Field 6
 - Warranties
 - No metal cleats
 - Looking for 2025 season, lead times needed
 - Conversation with village to get existing mound leveled out
- RAGE Fastpitch Coordinator – **Rob Tanner**
 - Nothing to report
- Marketing Coordinator - **Sara Susman**
 - Nothing to report
- RYBSA Coordinator – **Ashley Bruins (voted in on 3/17)**
 - See RYBSA Director
- RYBSA Umpire Coordinator - **Abby Pentak**
 - Nothing to report
- Equipment Coordinator - **Troy Janzer & Mike Klumb (RAGE) & Jeremiah Reinwand (RYBSA)**
 - Mike ordering baseballs, new practice balls, tournament balls and game balls
- Registration Coordinator - **Jen Gettelman**
 - Nothing new to report
- Skills Development Coordinator - **Mike Clark**
 - Player & Coach Resources have been updated on website
- Rage Tryout Committee - **Jeremy Miller**
 - Nothing to report

- Concessions Committee – **Holly Matuszewski, Jodi Smith, Lauren Boldt**
 - **Nothing to report**

In Between Meetings

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Old Business

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New Business

- Annual 501c3 filing with state
 - **Dave to follow up**
- Rage Fees discussion for April Vote
 - 2025- \$xx and no volunteer fee
 - 2024- \$xx and No volunteer fee
 - 2022-2023- \$xx and \$xx volunteer fee

Adjourn – **8:20pm Brandon motion to adjourn, Scott 2nd, all in favor, no one opposed, motion carried**

Next Meeting: Monday, April 21 @ 6:30pm

Location: Richfield Fire House

Approved by board 4/21/2025

Parking lot

Appendix 1: RAGE FEES, NOT FOR PUBLISHING (REMOVED FOR PUBLISHING)

Appendix 2:

Appendix 3:

2024 - 2025 Dates

2024

November 18 Board Meeting

2025

January - March 1 - RYBSA Rec League Registration

January - Board Meeting

February - RAGE Picture Day

February - Board Meeting

March - Board Meeting

April - RYBSA Equipment Clean up Day

April 9 @ 5:30pm - RYBSA Coach's Meeting

April - Board Meeting

April 27th - Umpire Training 1-5pm

1st Weekend in May - Sponsor Banner Hanging

1st Weekend in May - Concession Move-in Day

May 9 - 11 - RAGE Mother's Day Tournament

May - RYBSA Picture Day

May 20 - Board Meeting (zoom) & RYBSA Season Start

June - RYBSA Tournament & Family Fun Day

June - Board Meeting

June 20 - 22 - RAGE Summer Slam / Summer Bash Tournament

June 27 - RAGE Pre-tryout

June - Board Meeting

July - Board Meeting

July ? - RYBSA Rec League Season Ends

July 16, 17 & 19 - RAGE Baseball Tryout

July 26 & 29 -RAGE Fastpitch Tryout

August - Special Olympics

August - Board Meeting

TBD - Equipment & Concessions Clean Out

End of August - Sponsor Banner Take-down

September 1- Board Meeting & Nominations

October - Board Meeting, Annual Meeting & Elections

November - Uniform Fitting

November Board Meeting

December Board Meeting

Calendar of Board/Coordinator Actions

January

RYBSA Registration

RAGE Coaches Gear

RAGE Tournament Medals

Start Building Heritage Park RAGE Practice & Game Calendar

February

RAGE Picture Day

Share Heritage Park Practice Schedule

March

Start talking RAGE Fees

RAGE/RYBSA Spirit Wear

Creation of RYBSA Teams

RYBSA Practice & Game Scheduling

Annual 501c3 filing with State of Wisconsin Dept of Financial Institutions

Share Heritage Park Practice/Game Schedule with Village

April

Give Tourney Check-list to DPW

Check Concessions Appliances

RYBA Uniform Order

Set up Job Boxes & Generators

Send out RYBSA Volunteering Opportunities

May

Outfield Banners Up Beginning of May

Rage Raffle

Mother's Day Tourney

RYBSA Picture Day

June

RAGE Raffle

Summer Slam/Bash Tourney

RAGE Fees for next season

RYBSA Tournament & Family Fun Day

July

Pay for DPW from tournaments

Go over with village off season updates

RAGE Tryouts

Sportsengine Renewal

August

Insurance Renewal
RAGE Turn in Equipment
Special Olympics
Clean up Concessions for Fall Ball
Move stuff to shed and THOR
Outfield Banners down end of August

September

Volunteer Fee Reimbursement
Quickbooks auto renewal
Board & Coordinator Nominations
Insurance Audit
THOR Turf
TAXES - talk to accountant

October

End of Season Fertilizer Bill from Village
Lease ends October 31, 2025
Insurance Renewal
Decide Tryout Dates
Start Uniform Process
Annual Meeting & Elections
Check with RAGE coaches on equipment needs
Update RYBSA E-mails and any Bank info with new officers
Taxes
Fire Inspection at THOR
Trade Tournament dates with Richfield Soccer Club and get on calendar for no usage

November

Send Coaches Team Budget Spreadsheets
THOR Winter Schedule Process start
Renew Raffle License
Pay Field Usage Fees
Big Game Squares
Send out sponsorship opportunities
RAGE Spirit Wear
RAGE Uniform Fitting Day
Team Equipment Order
RYBSA Rec League Fees

December

Renew PO Box
Update RYBSA Rec League Flyers for registration
Get out RAGE Volunteering opportunities for next season