

## Home Game Duties

### **Table Setup:**

Arrive early to game

All items are found in the yellow sports box.

**\*Coach and manager have the code to unlock\***

Set up score table, and chairs and clock

Help set up field

End of game (unless there is another game after ours)

Put table, chairs, clock back in yellow box

**\*\*\*MAKE SURE TO LOCK THE BOX\*\***

### **Score Keeper:**

Please make sure that you are at the score table **10 min before game starts!!!!**

There is an example in the game book of how to do scoring/ penalties Manager will have the book

**Score-** who scored and time scored

**Penalties-** keep track of player number, type of penalty and time for penalty

Ref will give you this info

Please make sure to document this accurately

This can be used for documentation of excessive penalties by YLM

**\*\*Please have both coaches initial the sheet to verify the final score\*\***

Managers have to enter it on YLM website and it is used for state seeding

**\*\*Managers are responsible for entering the score into YLM. If they are not at the game we need to know that the coaches verified final score**

Give book back to manager

### **Clock:**

Directions are in the manager book

**Please arrive 10 min before game so you are sure how to run the clock!**

There are 4 / 12min run time quarters

Please bring your phone to set a timer for penalties (this is easier than the one on the clock)

### **Score keeper:**

There is example in the book (manager will have game book)

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Please have both coaches initial the sheet to verify the final scores  
Managers have to enter it on YLM website and used for state seeding

**Field Set Up:**

Set up cones on the field if first game of the night. Please gather cones at end of game if last game for evening. Place in yellow storage box and make sure it is locked when done