

## **Boys Director**

This position covers the following levels:

- Squirt
- PeeWee
- Bantam

### **Position Specific Skills**

The ideal candidate should possess hockey knowledge and excel in handling interpersonal matters with tact and mindfulness. Their primary responsibility is to ensure the proper formation of teams and address any season-related issues, which may involve conflict resolution as necessary.

### **Responsibilities**

- Holds overall responsibility for the Boys Squirt - Bantam level program within the Association.
- Manage the Squirt, Peewee, Bantam levels of CYHA.
- Required to be present at DRAFT for B level teams. Assure CYHA DRAFT process is followed.
- Have various responsibilities for coach selection for this level:
  - Work with VP - Hockey Operations to determine coaches for the teams. Be involved in the coach selection process, including interviews.
  - Assist in recruiting coaches.
- Work with the Registrar to provide the Board with actual team size/numbers after registration.
- Provide team assignments to the Tryout Director following tryouts ASAP.
- Work with the Registrar to get team rosters signed for registration and put together for Roster Book.
- Work with ACE Coordinator to see that coach certification is in for Dist. 10.
- Assure there is representation at the Squirt C - game scheduling meeting.
- Handles problems as they come up during the season regarding:
  - Team Disputes
  - Tryout questions
  - Coach complaints
- Provide Team Managers with the District 10/Minnesota Hockey calendar.
- Participate in Team Manager meeting. Use this meeting to encourage communication from teams.
- Create an email list of coaches and team managers at each level.
- Forward D10/Minnesota Hockey communication to teams.
- Schedule exit interviews for out-going coaches (invite all board members)
- Tabulate results from exit interviews, make copies.

- Provide coaches with a synopsis of their comments.
- Make available to the Board of Directors exit interview comments/summary.
- Communication with the High School coaches regarding age level projections
- Forward in -season and out of season development opportunities to teams or families.