

# City of Lakes Youth Hockey Association

## May 2023 BOARD and ANNUAL MEMBERSHIP Meeting Minutes

May 11, 2023

1. Call to Order: 7:07 p.m.

2. In attendance (Board, Appointed Positions): Cory, Paul, Jennifer V.B., Dalton V.B., Peter, Sarah

Total attendance and determination of membership quorum: At 7:07 p.m., total of 18 members present; quorum established

3. Previous meeting minutes: [https://docs.google.com/document/d/1fX6hiSxX2j3T6xeY-jDa\\_HPpzqSSKAgF/edit](https://docs.google.com/document/d/1fX6hiSxX2j3T6xeY-jDa_HPpzqSSKAgF/edit)

Minutes accepted: 7:10 p.m.

4. Old Business:

- Board size in light of gambling rules
- Booth participation on Juneteenth at Bethune Park; approval of \$75 participation fee; partners? - New Directions was a good partner last year, Anthony Walsh as well. Others to consider would be HBF, MN Hockey, Wild, others?
- Voting privileges for general members concerning fundraising
- Pull tabs update, questions

Review Action Items:

- Volunteer hours (Nancy) - no further input from 2022-2023
- Cancel SportsEngine charges (Peter)
- Contact Mark Jensen re district director position (Nancy) - declined
- Revise Bylaws for larger Board (Paul) - DONE
- Revise May agenda for larger Board (Paul) - DONE
- Print new banner (Nancy) - done
- Juneteenth planning (Paul) - IN PROGRESS (registration complete except for fee payment which will occur in June; received confirmation that New Directions will join us; Akua from MN Hockey will be there; checklist review in progress; determination of participants in progress)

5. Monthly Calendar Review:

<https://docs.google.com/spreadsheets/d/1ahYTZqBGhTYAT-qywiEY79we9p5hbfZM/edit#gid=400375471>

6. President's Report and Report on the Activities of the Association:

- Activity of 2022-23 season
- Projections for 2023-24 season

- Attended the MN hockey leadership conference
- Applied for grants
  - Gear up
  - Pass the Puck
  - Brianna Decker Endowment Fund

Accepted: 7:39 p.m.

7. Treasurer's Report and Report on Financial Condition of the Association:

- Cash on hand (as of 5/10):
  - Checking: \$24,233.86
  - Paypal: \$0
  - Cash box: \$5.83
- Income YTD:
  - Registration

Registration Fees	Budgeted Amount	Deposit Amount
U15		\$ 15,000.00
Pewees		\$ 17,632.49
U12		\$ 2,225.00
U10		\$ 2,850.00
Squirt C		\$ 16,125.00
Mite		\$ 7,145.75
Mini Mite		\$ 3,250.00
Learn to Skate		\$ 2,615.03
<b>REGISTRATION FEES TOTAL</b>	<b>\$ 50,625.00</b>	<b>\$ 66,843.27</b>

- Volunteer buyout: \$1,622.50
- Fundraising profit: \$37,608, including \$10,449 from the spaghetti dinner
- Misc.: \$7,969.39
- D1 Festival concessions profit: \$644.01

## Concession and Chuck a Puck totals

Sales	
Gross Sales in Square	\$1,328.18

Chuck a Puck	
Chuck a Puck - Square	234
Chuck a Puck - Table	350
<b>Total</b>	<b>584</b>

<b>Total - Cash</b>	<b>\$919.75</b>
<b>Total - Card</b>	<b>\$536.00</b>
<b>Fees - Square</b>	<b>(\$22.98)</b>
<b>Chuck a Puck Payout</b>	<b>(\$292.00)</b>
<b>Supplies</b>	<b>(\$60.11)</b>
<b>Product</b>	<b>(\$397.54)</b>
<b>Total</b>	<b>\$683.12</b>

Net profit breakdown	
Concessions Net	\$391.12
Chuck a Puck Net	\$292.00
<b>Total</b>	<b>\$683.12</b>

Park Board 10% of concessions	(\$39.11)
<b>Net Net</b>	<b>\$644.01</b>

Inventory	
Cost of remaining inventory	\$ 128.66
Retail Value of remaining inventory	\$ 624.50

- Budget Summary YTD

CURRENT BUDGET SUMMARY	BUDGET	ACTUAL
<b>Total Income</b>	<b>\$ 92,625.00</b>	<b>\$ 118,677.70</b>
<b>Total Expenses</b>	<b>\$ 96,203.00</b>	<b>\$ 124,727.97</b>

- There are small outstanding ice bills for LTS
  - Remaining expenses include:
    - NE Ice Arena Storage: \$840
    - Avario Scheduler: \$525
    - Website domain registration: \$50
- Treasurer's Annual Report:* At the beginning of the 2022-23 fiscal year, the board approved a deficit budget. There was uncertainty about the balance of registration fees and ice times with the expansion of the girls programs, but with adequate cash on hand, we were happy to subsidize the growth of this program. Due to outstanding fundraising efforts, Minneapolis Titans Hockey made up a significant amount of the deficit. Although expenses were higher than revenue for the session, we are ending the fiscal year with a health cash balance. The 2023-24 budget will build on what we accomplished in the 2022-23 season and on what we learned about our ability to support program growth. The budget for the upcoming year reflects some important priorities. First, we will be lowering the 15U annual registration fees from \$1,350 to \$1,250 to bring the fees in line with what other Titans teams are paying relative to their amount of ice time. Second, we will continue to invest in program growth by funding ice time for monthly Learn to Skate sessions throughout the year. The projected registration fees are expected to pay for the ice time and generate profit. Third, the association will be investing money in additional coaching and dryland training for the first time. Finally, we have reached an agreement with Langford and Edgcumbe on how to split registration fees and pay for ice time for the girls teams. Assuming we have the same fundraising success next season as we saw this season, we are projecting a balanced budget for the upcoming fiscal year.

Accepted: 7:50 p.m.

8. Vice President's Report:

Grievance Policy - A solid procedure for reporting bully or harassment as well as to address grievances that come up is critical to maintaining our close-knit, solution-focused culture of inclusion at the Titans. A volunteer is needed to help with drafting this policy. Contact Nancy if you would like to collaborate.

Operations - updating how-to documents for various roles and responsibilities

New banner - Is Juneteenth our first time to need this? If so Nancy will deliver to Paul E or whomever is the point of contact for this event. We will use this for NE Parade as well the following Tuesday. Nancy will purchase a pole for carrying along the parade route.

Accepted: 7:53 p.m.

#### 9. Secretary's Report:

- President duly sent out ballots for annual elections, Notice of the Annual Meeting, and the proposed Bylaws and current Bylaws
- Officers and Board members elected at this Annual Meeting will be installed at the June meeting; will send out necessary information to members (see Action Items)
- Registered for Northeast Parade occurring on June 20, 2023

Accepted: 7:56 p.m.

#### 10. Ice Director's Report:

Accepted:

#### 11. Appointed Positions Reports

Equipment Manager (Dalton VanBuren): continuing work on reorganization of equipment closet

Coaching Coordinator (Open): [Brandon Arneson](#) will take over as coaching coordinator

District Representative (President or available board member):

- District 1 will host ice in the summer for all district skaters
  - Highland North - Mid Summer
- They will host Friday night girls skating
  - Free
  - Starting 11/10 6:40-7:40
  - Extra coaches would be helpful
- District Director is retiring
  - A replacement is needed

Fundraising Chair: (Open):

Titans did a great job supporting our sponsor NE Kiwanis by volunteering at their annual pancake breakfast. Please continue to support our sponsors with your business and please ask businesses that you frequent if they'd like to sponsor the Titans for the 2023-2024 season.

Active fundraising committee members are needed. Contact Nancy if you will attend the May meeting.

Off-season fundraising meetings - tentatively the 4th Monday of the month via Zoom / in-person if possible. Happy to move this to an alternate date for those who want to take on an active role in fundraising.

May 22, 6:00-7:30 p.m., Zoom and in-person TBD

June 26, 6:00-7:30 p.m., Zoom and in-person TBD

July 24, 6:00-7:30 p.m., Zoom and in-person TBD

August 28, 6:00-7:30 p.m., Zoom and in-person TBD

September 25, 6:00-7:30 p.m., Zoom and in-person TBD

**This committee needs a dedicated chair.** Please contact Nancy to learn more about this position.

Registrar/Safesport Coordinator (Sarah Carsello):

- Submitted annual notice to USA Hockey of Registrar name/contact information for the next season.
- No other information to report.

Volunteer Coordinator (Open):

Tournament Coordinator (Anne Monnens):

Webmaster (Brad VanWinkle):

Manager Coordinator (Cory Larson):

- No report

Communications Lead (Jennifer Van Buren):

- We registered the shorter domain name MplsTitans.com which redirects to our main website.
- New business cards for either Titans general business or the Learn to Skate program are now available

12. Action Items:

- Provide copies of Articles of Incorporation, Bylaws (current and proposed), Conflict of Interest Policy, and Minnesota Hockey Handbook to all Board members, and receive written confirmation of receipt and review; also, new members should review association leadership, structure, and governance materials from USA Hockey and Minnesota Hockey - Paul and Board members
- Transfer Secretary and Ice Director emails to [Joe Dieckhaus](#) and [Brandon Arneson](#) respectively. For the present, no other Board members (other than officers and appointed positions will have dedicated emails.)
- Nancy will make sure the banner is ready for Juneteenth.
- Anne M. needs approximations of team numbers for tournament planning/scheduling. - Cory
- [Jennifer Van Buren](#) will design new lawn signs and explore vendor options.

13. New Business:

- NOMINATION and ELECTION of OPEN BOARD POSITIONS and OFFICERS
- FIRST READING of PROPOSED AMENDMENTS to ASSOCIATION BYLAWS

- Lawn signs
- Individual board emails?

MMSC by Board that the Board size increase to the number of members elected this evening.

Tim Colaizy withdraws candidacy.

MMSC by Board to add Brandon Arneson, Tracy Williamson, Amy Colalzy, Steve Mann, and Abby Buschemy as members of the Association.

Entire slate of candidates elected unanimously; officers Cory, Brandon, and Joe elected to President, Ice Director, and [Joe Dieckhaus](#) respectively; at-large members are Tracy Williamson, Seth Spangler, Jennifer Van Buren, Dalton Van Buren, Matthew Sheldon, Sarah Carsello, Paul Egtvedt, Heidi Tolman, Zhimin Song, Anne Monnens, Joe Halvarson, Jordan Goodman, Sarah Lindback, Steve Mann, Amy Colaizy, Abby Buschena.

First reading of proposed Bylaws completed.

Matt Sheldon will be the new Manager Coordinator.

14. Adjournment: 8:11 p.m.