

# MITCHELL SKATING & HOCKEY ASSOCIATION

## Programs Committee Meeting Minutes – October 2024

Tuesday, October 1st, 2024 - 7:00 pm – MAC Media Room



- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Eric Sabers     | <input checked="" type="checkbox"/> Lisa Puetz    | <input checked="" type="checkbox"/> Kris Polreis  |
| <input checked="" type="checkbox"/> Shawna Huls     | <input type="checkbox"/> Randy Zoss               | <input checked="" type="checkbox"/> Jennifer Zens |
| <input checked="" type="checkbox"/> Blake Sabers    | <input checked="" type="checkbox"/> Janel Laufman | <input type="checkbox"/> Kira Tronnes             |
| <input checked="" type="checkbox"/> Crystal Rietzel | <input checked="" type="checkbox"/> Matt Strand   | <input checked="" type="checkbox"/> Kalli Mimmack |

### REPORTS:

#### Registration (Janel)

- 155 players currently registered

Level	Count
8U	41
Squirt	23
PeeWee	22
Bantam	16
14U Girls	10
Girls Varsity	17
Boys Varsity	26
<b>Total</b>	<b>155</b>

- Enrollment verifications will be due Nov 1<sup>st</sup>. Darcy will be working on them.
- Birth certificates are entered and completed.
- The SDAHA will be having a registrars training session for the new Gamesheet app and how rosters will be configured/entered.

#### SafeSport (Eric)

- Volunteers need to get registered & complete SafeSport & background checks.
- SafeSport statuses & BG expiration dates are updated on all SportsEngine reports.
- Renewed push for SafeSport MAAPP (Minor Athlete Abuse Prevention Policies) guidelines education. Information has been sent from new SDAHA SafeSport Director (Stacie French – RC)
  - Ex: [USA Hockey Sanctioned Tournament Safe Sport Program Protocol](#)
  - SDAHA is building a SafeSport information site.
  - Updated handbook Locker Room policy and added a new Travel Policy (both required by USAH)
  - Billeting policy is also required, but the handbook will just note that the MSHA does not allow billeting of players.

#### Head Coordinator (Shawna/Nichole)

- With the first week of practices starting, skate sharpening has been asked about. Discussion was had about organizing a set position/schedule/DIBs allocation. Plan is to advertise for a volunteer for 20 DIBs with initial scheduling of Wednesday sharpenings so skates can be left after practice on Tuesdays and be ready for pick up before Thursday practices. It was also discussed to try and get a trained sharpener from each team possibly.

### **Scheduling (Lisa)**

- Currently reviewing the draft schedule from the state with Darcy and Kris for initial conflicts. Once next draft is available, Lisa will share it with others.
- Practice schedules are entered into SportsEngine and should be on the calendars for each team.

### **Player Safety (Kalli)**

- Eric facilitated the concussion baseline testing this past weekend with 24 total players due this year. Eric will get Kalli access to the Impact system and coordinate with Ellen.
- Kalli has reviewed all physicals and found issues with a few. Will be reaching out to individual parents with questions. She will compile list of players with known conditions to watch.
- Will start working on team med kits and replenishing supplies and will also look at the arena first aid kits.

### **Tournament Director / Jerseys (Blake/Megan)**

- Tournament registrations have a few registrations and will be working with teams on contingencies if we don't get a minimum number of teams.
- The corrected order of Girls jerseys were delivered this week (1<sup>st</sup> set were stitched vs the original order as sublimated).
- Jersey handouts will be done at each teams practices in the coming weeks.

### **Equipment (Randy)**

- No report

### **Minor Officials ( OPEN )**

- Gamesheet POC training/info sessions being held on the next 2 Tuesdays; MSHA training info will come shortly after.
- General Minor Officials training will be scheduled once the Gamesheet documentation is ready for demonstration.

### **Referee Coordinator (Matt)**

- SDAHA held their first Level 1 virtual seminar sessions with 90 attendees. The next set of seminars is on Nov 12<sup>th</sup> & 13<sup>th</sup> (<https://www.usahockey.com/officialseminars>).
- USAH Officials registration deadline is Oct 31<sup>st</sup> this year; Jen will be adding information to the website and we'll do social media posts.
- Matt will be arranging the local on-ice seminar after the second virtual seminar is completed. Looking at Nov 17<sup>th</sup> 10am-11am in the Innovative Rink. A Signup Genius will be built for officials to register.

### **DIBS Coordinator (Crystal)**

- It has been directed to approve a 2<sup>nd</sup> allotment of Locker Room Dibs per team/locker room for Squirts/PW since they have girls that will need to utilize the 14U locker room for practices. The teams will be responsible for communicating the who gets DIBs.
- There were some questions about who gets to volunteer for Try Hockey Free & Pucks & Ponytails and why it's not an open invite. The matter was referred to the Culture Committee that organizes the events each year.
- Crystal will be setting up the new season configuration in a week or two as we know when the registrations are completed. A discussion was had to possibly set a hard deadline next year for league level registrations.

**Media Relations (Kira)**

- No Report

**Coaching Director (Kris)**

- Most coaches are now approved for the season with the last few working on registration requirements (SS/BG checks). Corey Marek will be a new coach application for board approval next week.

**Website (Jennifer)**

- Website pages have been cleaned up and old unused ones have been deleted.
- Jen create a [New2Hockey](#) page with basic information to start for new families. Will be expanding as we come up with more information.
- Eric created new pages for the general [Sponsorship](#) programs, the [Marlins Legacy Sponsorship](#) program, the various [Grant Programs](#) MSHA benefits from, and the new [Blue Line Club](#) alumni group.
- The coaches internal page has also been updated.

**Discussion Items:**

- The 2024-25 Handbook draft was discussed with emphasis on a Roles and Requirements table outlining all the volunteer roles and their SafeSport and Background Check requirements. Eric was waiting for feedback from the SDAHA SafeSport director on the guidance of the table. Also waiting on the final training information for the Gamesheet app to be included in the Minor Officials/Game Day duties sections.
- It was noted that the Squirt locker room door has an issue staying secure. Eric will pass the information on to the arena director.

**Board Action Required:**

- Approve handbook

**Next Meeting Date:** Tuesday, November 5th - 7:00 pm @ MAC Media Room