



**BY- LAWS
OF
EASTERN MICHIGAN HOCKEY ASSOCIATION**

ARTICLE I
NAME

SECTION 1. The Name of this corporations is “The Eastern Michigan Hockey Association”.

ARTICLE II
PURPOSES

- SECTION 1. The purpose for which this corporation is formed are:
1. To establish and operate an amateur ice hockey association and/ or leagues.
 2. To provide the opportunity to engage in organized amateur hockey, to cultivate physical welfare, and to foster sportsmanship among youth and seniors.
 3. To encourage, promote and improve the game and standards of ice hockey.
 4. To become a member of or affiliate, associate or cooperate with any organization, association or league with objectives altogether or in part similar to those of this corporation .
 5. In general to carry on any activity in connection therewith and incident thereto not forbidden by and with all the powers conferred under the laws of the State of Michigan applicable to non-profit organizations.



ARTICLE III
ORGANIZATION

- SECTION 1. Non-Profit. This corporation is organized as a State of Michigan non-profit corporation upon a non-stock membership basis, not involving pecuniary gain or profit for any of its members, for a term of perpetual existence.
- SECTION 2. Exempt Organization. This corporation is organized and shall be operated exclusively as an exempt organization under the provision of Subchapter F of the Internal Revenue Code of 1954, as amended and as maybe hereafter amended from time to time.
- SECTION 3. Uses of Funds. All funds or properties of this corporation if whatsoever kind of mature shall be used and distributed exclusively for carrying out the purposes of the corporation particularly set forth in Article II hereof.
- SECTION 4. Dissolution. In the event of liquidation or dissolution of the corporation or in the event it shall cease to carry out any of its purposes, all funds or properties if the corporation shall be distributed to such non-profit corporations of like purposes as set forth in Article II hereof and as are ex-select and designated, and in no event shall any of the said funds or properties be distributed to any member or members for any other use or purpose.

ARTICLE IV
OFFICES

- SECTION 1. Registered Office. The location and post office address of the registered office of the corporation is the location the corporation, E.M.H.A., calls home.
- SECTION 2. Other Offices. The corporation may also have and office or offices that such other places as the Board of Directors may from time to time appoint or the affairs of the corporation may require.



ARTICLE V
MEMBERSHIP CLASSIFICATION, LIABILITY AND FINANCING

- SECTION 1. Regular Members. The regular members of this corporation shall consist of all players, coaches and managers, registered in good standing, from teams in the hockey association or leagues operated by this corporation. Additional regular members of this corporation shall consist of members of the Board of Directors, including the executive officers thereof.
- SECTION 2. Honorary Members. Honorary Membership may be granted to persons upon unanimous vote of the full Board of Directors.
- SECTION 3. Waiver of Personal Liability. No member of members shall be in any manner, individually or collectively, liable for any act or omission of this corporation, nor for any loss, damage or injury of whatsoever kind or nature suffered by or occurring to any other member or to any other person, concern or body.
- SECTION 4. Financing. The operation and conduct of this corporation shall be financed by regular membership fees and dues, voluntary contributions, and incidental receipts. All membership fees and dues shall be in an amount as the Board of Directors shall from time to time determine.
- SECTION 5. Membership Fee. An annual membership fee, in an amount as determined by the Board of Directors, shall be paid with the filing of an application for registration.
- SECTION 6. Financial Statements. Financial statements will be provided to the executive officers of the Board of Directors by each individual team of this association no later than December 31, with final financial statement due at the end of each season, but no later than July 1 of the subject season. (amended 08-2017)



SECTION 7. Team Financial Institutions. All teams outside of the house (B) level shall have checking accounts at the same financial institution as the Corporation, E.M.H.A., under the corporation parent account for tax, association treasurer access and accountability as well as use of the corporation tax ID for non-profit organizations. The association will initiate an account on behalf of the team with nominal deposit that shall be maintained in the account over the duration of the team's existence. The association treasurer, team manager, and team coach shall be the account holders on record. (amended 08-2017)

ARTICLE VI
MEMBERSHIP REGISTRATION

SECTION 1. Filing of Application. Application for registration as a member shall be filed with the Secretary on a team basis in writing signed by the manager.

SECTION 2. Contents of Application. The application for registration shall contain the name of the team, player division classification, affiliated league team, if any, the names, addresses and telephone numbers of coaches and managers, and designate the name of the team representative, shall be either a coach or manager.

SECTION 3. Qualifications. No team, player, coach or manager shall be registered nor maintain registration unless registered in good standing with U.S.A. Hockey and M.A.H.A. Team registration with both U.S.A. Hockey and M.A.H.A. shall be made annually through the league prior to January 1st of the subject season.

SECTION 4. Admission. The board of Directors, by affirmative vote of two-thirds of all directors present, shall determine admission to membership, and may suspend or expel any member for cause or for conduct it deems prejudicial to this corporation, and may reinstate any former member to membership upon such terms as it may deem appropriate.

SECTION 5. Membership Non-Transferable. No membership shall be transferable or assignable.

SECTION 6. Voting. No regular member of this Association shall have any voting rights unless such member has been elected or otherwise designated a member of the Board of Directors of this Corporation. All voting rights are vested solely and exclusively in the Board of Directors of this



Corporation.

ARTICLE VII
BOARD OF DIRECTORS

- SECTION 1. General Powers. The conduct and affairs of this Corporation shall be managed by the Board of Directors and the executive officers of the Board of Directors otherwise termed the Executive Board
- SECTION 2. Number and Qualifications. The Board of Directors shall consist of one representative (head coach) for each team of the Association so long as such team shall maintain registration in good standing. In addition to each team's representative, the Board of Directors shall also include and consist of seven (7) Executive Officers, otherwise known as the Executive Board.
- SECTION 3. Eligibility. A head coach of a team which is registered in the Association shall not be eligible to be an Executive Officer of the Board of Directors. (Exempt Men's League)
- SECTION 4. EMHA amended its by-laws on December 1, 1990 to provide for Men's League teams in good standing to elect one member to sit on the Board of Directors. One member will be named to the position of Men's League Hockey Commissioner in addition to the Board Member designation and assume the duties thereof.
- SECTION 5. Eligibility. A team representative who is a voting member of the Board of Directors shall not also not be an Executive officer of the Board of Directors.
- SECTION 6. Voting. Each Director shall be entitled to one (1) vote on each matter before the Board of Directors.
- SECTION 7. Proxies. A director may vote either in person or by proxy. A proxy shall be in writing, signed by the Director, and filed with the Secretary, prior to meeting in question. No proxy shall be valid unless it shall be issued to a coach or manager registered and in good standing.
- SECTION 8. Annual Meeting. A regular meeting of the Board of Directors shall be held on the first Monday following the close of the League Season in each year



or any other time the Board of Directors may decide upon.

- SECTION 9. Regular Meetings. Regular monthly meetings shall be held on that day as determined by the Board of Directors annually.
- SECTION 10. Special Meetings. Special meetings of the Board of Directors may be called by or at the request of the President or any two (2) Directors.
- SECTION 11. Place of Meetings. Meetings of the Board of Directors shall be held at such places as the Board of Directors may from time to time determine.
- SECTION 12. Notice. Notice of special meetings of the Board of Directors shall be given at least three (3) days previous notice of the time, place and purposes of such meetings sent by email or text to each Director at his given contact information as shown on record by the corporation. (amended as of 08-2017)
- SECTION 13. Quorum. A majority of the full membership of the Board of Directors shall constitute a quorum.
- SECTION 14. Upon resolution passed by a majority of the entire Board of Directors, and two (2) or more of the Directors may be designated an executive committee, which to extent provided in such resolution, shall possess and exercise the authority of the Board. The designated and appointment of the Directors or any individual Director of any responsibility imposed upon it or him by law.
- SECTION 15. Other committees. Other committees, not having and exercising the authority of the Board of Directors in the management of the Corporation, may be designated by a resolution adopted by a majority of the Directors present at the meeting at which a quorum is present at the meeting at which a quorum is present. Except as otherwise provided in such resolution, members of each such committee shall be Directors.
- SECTION 16. Term of Office. Each member of a committee shall continue as such until the next annual meeting of the Board of Directors and until his successor is appointed, unless the committee shall be sooner terminated, or unless such member be removed from such committee, or unless such member shall cease to qualify as a member thereof.
- SECTION 17. Chariman. One member of each committee may be appointed Chairman by the Board of Directors. Or, in failure thereof, the members of committee shall elect its chairman.



SECTION 18. Committee Quorum. Unless otherwise provided in the resolution of Board of Directors designating a committee, a majority of the voting members of the whole committee shall constitute a quorum and the act of a majority of the voting members present at the meeting at which a quorum is present shall be the act of the committee.

SECTION 19. Rules and Regulations. The Board of Directors may from time to time adopt such rules and regulations, not inconsistent with the Articles of the By-Laws, as it may deem advisable.

ARTICLE VIII
EXECUTIVE OFFICERS

SECTION 1. Executive Officers. There shall be seven (7) Executive Officers of this Corporation who shall comprise the Executive Board of the Board of Directors. Executive Officers of the Board of Directors of this Corporations shall be, President, Vice- President, Secretary, and Treasure. In addition, three (3) at large Executive Officers will be members of the Executive Board. (One member shall be a Commissioner of Men’s League, if such league exist) (amended 0 8-2017)

SECTION 2. Offices. No two (2) Executive Board offices may be held by same Executive Officer.

SECTION 3. Term of Office. The term of an Executive Officer shall be two (2) years.

SECTION 4. Election of the Executive Officers. Election of Executive officers of the Board of this corporation shall be held on an annual basis under the direction of the entire Board of Directors.

SECTION 5. Electorate. Executive Officers shall be elected by the majority vote of the Board of Directors who are not the Executive officers.



SECTION 6. Alterations. Election of the Executive Officers shall be scheduled and arranged whereby in alternating years four (4) Executive Officers shall be so elected and in the following year three (3) Executive Officers shall be so elected or designated as Executive Officers, (one executive officer must come from EMHA Men's league, if exists at time).

SECTION 7. Upon completion of the election of Executive Officers each year, the members of the Board of Directors who are not elected or so designated as Executive Officers shall, on an annual basis, by means of majority vote, elect a President of the Executive Board from among its seven (7) members.

Thereafter, and on an annual basis, the members of the Executive Board, including the President thereof, shall elect or designate from among themselves, exclusive of the Board of Directors who are not Executive Officers, the Vice- President, Treasurer, and Secretary of the Executive Board. The three (3) members of the Executive Board not elected or designated as President, Vice- President, Treasurer or Secretary will be designated At Large Members of the Executive Board of the Board of Directors.

SECTION 8. Resignation of Executive Officer. In the event that an Executive Officer resigns, is suspended or expelled per the provisions of Article VI, section 4, or is otherwise unable to carry on his or her duties, the Board of Director who are not Executive Officers shall by majority vote to elect a new Executive Officer to fill such vacancy for the remainder of the term of the Executive Officer so replaced. Except Men's League commissioner and Men's League Teams will elect their own EMHA Executive Board member.

Matt Bendall
President of E.M.H.A.



EMHA HOUSE DRAFT RULES

- Each coach that has a child in the coach's age group automatically starts with their child.
- In the event there are only enough players for a single team, every player makes the team and play for the same team.
- In the event there are enough players to create multiple teams in a specific age group the players will be evaluated on a 1-3 scale.
(1 being the less skilled and 3 being more skilled)
- The coaches and coaching director or EMHA executive board member are the only ones to rate players.
- In the event that multiple coaches do not agree upon the rating of a player, it is up to the EMHA executive board members to mark the skill level of player.
- We will separate each card into the appropriate rating pile. (All 3's together, 2's together, and all 1's together.)
- The coaches will then select players from the piles face down starting with the 3's, working down to the 2's and then 1's.
- In the event of coaches wanting to trade for assistant coaches or family members that are not the coach's child it has to be an even trade, and agreed upon by all parties.



-A-

E.M.H.A.GUIDELINES TO HELP COMPLIANCE WITH ICE USEAGE RULES

COACHES:

1. Get skaters on and off the ice on time
2. Have players at arena and in locker room getting dressed at least 30 minutes before ice time.
3. Do warm ups (stretching) before going on ice.
4. Be prepared to take ice before Zamboni comes off the ice.
5. At practice the rink attendant will notify you when you have 5 minutes left by ringing the buzzer twice, and at one minute left he will ring it again at which time players will take one lap and get off the ice. The coaches will clear the nets for the attendant.
6. Coaches are to inform players' parents that "NO PARENTS, FRIENDS, GRANDPARENTS, ETC, are to be in the locker room/ Zamboni Area entrance before or after games" in the Squirt- Bantam age groups.
7. In the Mite age groups, parents will be allowed in locker rooms up to 15 minutes before game time at coach's discretion.

REFEREES:

1. Take the ice when Zamboni comes off the ice.
2. Be ready to start the game at the end of the 3 Minute warm-up period
3. Keep breaks in between periods short (2 minutes).
4. Keep games moving as fast as possible (with the rules)

ARENA PERSONNEL:

1. Only the accurately set clock, over the Zamboni end of the ice is to be used to avoid conflict.
2. Have the Zamboni ready to go on the ice 5 minutes before the team is to come off the ice.
3. The warm-up clock starts as soon as the Zamboni is off the ice.
4. Scorekeeper is to notify the referees when the Zamboni is on the ice prior to a game..
5. For practices only, ring buzzer twice 5 minutes before teams is to come off the ice for a reminder, and again 1 minute before team comes off. At this time the skaters are to take one more lap and get off the ice.

GAME RULES:

1. Puck will drop 3 minutes after resurfacing is complete, the Zamboni is off the ice, and the doors are closed.
2. Two (2) minutes will be allowed to change end between periods.
3. Ice must be vacated 2 minutes after the end of each game.
4. Locker rooms must be vacated 20 minutes after the game.
5. Shake hand after all games.



PRACTICE RULES:

1. Ice time starts once resurfacing is complete, the Zamboni has left the ice, and the doors are closed.
2. Fifty (50) minutes after the ice time starts, the Zamboni will begin resurfacing. All players must vacate the ice immediately at the end of the 50 minute period.
3. Coach of the team leaving the ice is responsible for assisting in moving the nets, as may be required.

THESE RULES WILL BE POSTED IN A CONSPICUOUS PLACE FOR ALL TO SEE.

-B-

E.M.H.A. REGULATION REALTIVE TO OPERATING HOCKEY TEAMS EQUIPMENT PROCEDURES

TRAVEL: All teams will be equipped the same. All travel jerseys will be the designated Colors and design determined by the Association Board of Directors. Each travel team will be responsible for providing two sets of jerseys, home and away.

Travel sponsorships monies may be applied to practice, games, or exhibition ice, tournament fees, officials or sponsor crests or names. All sponsorship money received must be reported to the Treasure of the Executive Board.

HOUSE (B TEAMS): All jerseys will all be the same. Jerseys will be the designated colors and design logo determined by the Association Board of Directors. All House teams will be supplied with at least one (1) set of jerseys by the Association.

House (B Team) sponsorship monies may be applied to practice, games, or exhibition ice, tournament fees, officials or sponsor crests or names. All sponsorship money received must be reported to the Treasure of the Executive Board.

ALL EQUIPMENT PUHASED BY THE ASSOCIATION, FOR THE TRAVEL AND HOUSE AND HOUSE B TEAMS, IS THE PROPERTY OF THE ASSOCIATION AND IS TO BE RETURNED TO THE ASSOCIATION AT THE END OF THE HOCKEY SEASON TO YOUR RESPECTIVE COORDINATOR.



-C-

Fundraising

No charges will be made of the EMHA for any monies unless pre-approved by President and Treasurer. Any monies from EMHA fundraising accounts will be treated the same.

-D-

Regulations relative to Player Drafts, Operating Procedures and Team Organization

- I. STATEMENT OF E.M.H.A PHILOSOPHY
At the time of registration, all players and parents will be advised that EMHA follows all USA Hockey and MAHA guidelines. Players will play in the USA Hockey age brackets.
- II. SELECTION OF TRAVEL TEAMS
 - A. All travel teams will hold at least one (1) open tryout before the Fall/Winter Regular Season.
 - B. When more than one team exists at same age level, the high skilled team shall hold tryouts first and have first choice in players, unless player chooses otherwise.
- III. SELECTION OF HOUSE TEAMS
EMHA will hold a house draft skate in beginning of each regular season and follow the EMHA house draft guidelines.
- IV. ROSTERING TEAMS
No player or team shall play in any game or scrimmages without being registered with USA Hockey, MAHA and EMHA.
- V. PLAYING TIME.
 - A. All games for each age level will follow USA Hockey and MAHA guidelines.
 - B. Ice time for travel players is at the discretion of the Coaches.
 - C. Ice time for House players is to be as even as possible to give player opportunity to get skillfully better.
- VI. EXPECTATION OF COACHES
 - A. All coaches shall strive for good working relationships with the other coaches in the Association for the movement of players to the best placement of teams.



- B. Elected Executive Board members shall not function in the capacity of Head Coach.
 - C. Each Coach is expected to attend monthly board meetings or to have a designated representative in attendance.
 - D. Teams are not allowed to play more games than permitted by USA Hockey and MAHA rules for the season.
 - E. EACH COACH IS RESPONSIBLE TO KNOW MAHA AND USA HOCKEY RULES.
- VII. PARENTAL GRIEVANCE PROCEDURE
- A. IF there is a concern or problem that has not been resolved with the coach or designated coordinator, parent must put concern in writing and submit to Executive Board Secretary one week prior to Board meeting.
- VIII. TEAM STRUCTURE
- A. Coach – Appointed by Executive Board
 - B. Assistants - Appointed by coach, approved by Executive Board
 - C. Managers – Appointed by coach, approved by Executive Board
- IX. ICE PAYMENT PROCEDURE
- A. Every team must pay their ice bill no later than the 15th of each month. If any team is short of having their complete payment, the team manager is to submit the monies collected at that time and give the name(s) of the delinquent player(s) to the Association Treasurer. The player’s parents will be notified they have 5 days of grace to submit their payment to the Association Treasurer. IF after the 5 days payment has not been made, the player will not be permitted to take the ice until parents have addressed the Executive Board and shown cause for non-payment and problem has been resolved.
 - B. Anyone on a team roster is responsible for payment of their ice bill regardless of illness or injury.
- X. VIOLATION OF THESE REGULATIONS
- A. In the event any coach or member of this organization either jointly or individually, violates any rules or displays conduct unbecoming a member of this Association , the Board of Directors will conduct and investigation and the Executive Offices of the Board will determine and disciplinary action to be taken.