



Brainerd Amateur Hockey Association
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BAHA BOARD OF DIRECTORS MEETING

sportsmanship * respect for individuals * integrity * pursuit of excellence * enjoyment * loyalty * teamwork

Date of meeting: August 15, 2023

Time: 5:30pm

13225 Dogwood Drive Baxter

- I. Call to Order – Called to order at 5:45. Attendance: Justin Jerve, Grant VanWyngereen, Larissa Sullivan, Andrew Murray, Alicia Prahm, Steve Leary, Chris Wallace, Joe Winegar
- II. Good News =/< 5 minutes - New Board is ready to go!
- III. Approval of Meeting Agenda and Minutes from 7/26/23 and 8/10/23 – Chris made motion to approve and Justin 2nd. All approved.
- IV. Introductions – Board members had the opportunity to introduce themselves and provide background.
- V. Officer Elections –
 - A. President – Andrew nominated Grant VanWyngereen, Steve 2nd the motion, and it carries
 - B. Vice President – Grant nominated Joe Winegar. Justin 2nd the motion, and it carries
 - C. Secretary - Justin nominated Alicia Prahm. Chris 2nd the motion and it carries
 - D. Treasurer – Alicia nominated Justin Jerve and 2nd by Chris. The motion carries
- VI. Finalize Committee Chairs and Committee Rosters.
 - Recruitment and Retention and Social Media/Marketing committees have previously been approved.
 - Fundraising Committee: Chris makes a motion to approve Fundraising committee members, Andrew 2nd and motion carries.
 - SGD – Justin nominates Amanda to chair the committee. Alicia 2nd the motion. Alicia nominates Grant as the SGD co-chair. Chris 2nd this decision. The motion carries.
 - Events: Steve makes a motion for Shae McKibbon to be chair, 2nd from Joe Winegar
 - Volunteer Committee: Motion made to accept volunteer committee members
 - Alumni: Approved in May minutes
- VII. Hockey Director/Coaches Discussion: Discussion regarding future roles and chairs under the Hockey Director vs consideration given to separate Girls Hockey Director position. Research into other programs indicate that chairs of the different departments is a common model. No decisions made at this time.
- VIII. Executive Director Transition Update: Justin met with outgoing ED to discuss current operational duties. Discussion follows regarding future of this role and alternative strategies. Plan is to transition fiduciary responsibilities to Treasurer. Other Board members learning some of the other roles.
- IX. ED/Admin Job Duties/Description – tabled to 8/30/23 meeting, after conversation with current Registrar.
- X. Concessions: Joe made a motion to create a concessions committee and the chair will be Larissa Sullivan. Chris 2nd the motion. The motion carries.

- XI. Finance Discussion - Approval for B Johnson to support BAHA finances. Motion to approve this continued support from B Johnson while we transition by Justin and 2nd by Joe Winegar. The motion carries.
- XII. Other Personnel - Last year's home Tournament Coordinator will be contacted about future plans and present state. Equipment Manager discussion to be tabled to the next meeting.
- XIII. BAHA Membership Meeting: Date/Time and Agenda – Tentative plan for all membership meeting in September
- XIV. BAHA Email Update – tabled until next meeting
- XV. Key Personnel Meetings - Ice Scheduler and Registrar. Plan for both to be contacted prior to next meeting and continue securing key roles in the upcoming hockey season.
- XVI. Whistle blower policy and completion of District 15 hearing action items: Justin Jerve made a motion to approve the USA Hockey Whistleblower policy. Joe 2nd the motion and the motion carries. This will be posted on the website under forms, policies, documents
- XVII. Approve minutes electronically to improve turnaround: - Plan is for Board members to review and approve meeting minutes electronically in the future. Alicia made a motion to approve minutes electronically in the future so they are posted more expeditiously. Steve 2nd and motion carries
- XVIII. Dicks Foundation grant – Alicia will follow up with the foundation for a grant update

Adjourn 9:30PM

Next Board meeting August 30st, 2023 at 5:30PM. Essentia Health Sports Arena