



Boys & Girls Club
of Kingston & Area

JOB POSTING



DEVELOPMENT HEAD COACH

KINGSTON CLIPPERS SOCCER CLUB AND BOYS AND GIRLS CLUB OF KINGSTON

The Boys and Girls Club (BGC), active for 20 years in Kingston and serving over 5000 members, embeds its key themes Leadership, Teamwork, Learning for Life, Healthy Choices, and Service to Club and Community into all of its activities. Serving over 2,000 members, the Kingston Clippers Soccer Club (KCSC) is a non-profit organization whose vision is to provide programs of the highest standard, to develop players, provide the community with access to quality soccer programs and experienced coaching in a fun learning environment.

In order to build on their commitment to developing and delivering professional programming, the two partner organizations are currently seeking to hire a **Development Head Coach**. The successful candidate will work for both partner organizations, reporting to the Manager of the West End BGC of Kingston and the KCSC General Manager. Applicants will be reviewed immediately and the position will remain open until a successful candidate is selected.

PRIMARY RESPONSIBILITIES:

- Actively promote the visions of both the BGC and KCSC.
- Design and implement training programs for the development of members in accordance with the BGC Model for Success, Canadian Soccer Association's Long-Term Player Development (LTPD) and Canadian Sport for Life.
- Recruit, develop and directly manage the performance of volunteers, coaches and staff for the KCSC Development Program, BGC extra-curricular sports and leagues, and the jointly run summer soccer camps.
- Complete administrative tasks as required.
- Work with team coaches and volunteers and help coach such teams as required.
- Provide session plans for coaches of Development teams on a weekly basis.
- Using multiple tools, facilitate communication between members – parents, players, coaches, volunteers and staff - to ensure that everyone has all necessary information.
- Liaise closely with staff coordinating soccer programs for the U2-U8 age group and the 13+ age group to ensure a smooth transition of players, parents and prospective coaches into and out of the U9-U12 age group programs.
- Maintain and build relationships with partners, in order to promote both Clubs.
- Where appropriate oversee player skills testing and the collection of other data needed for the evaluation of soccer and extracurricular programs.

- Contribute, as part of both Clubs’ staff management teams, to meeting and reporting requirements of the Clubs’ Board of Directors and its Sub Committees.
- Other ad-hoc tasks as directed by the Manager, BGC or General Manager, KCSC.

REQUIRED QUALIFICATIONS:

- Post-secondary degree or diploma in Sport, Recreation or Physical Education
- Working toward a National B Soccer Coaching License or international equivalent, with National A preferred.
- Knowledge of and support for the Canadian Soccer Association’s Long-Term Player Development (LTPD) model and the Canadian Sport for Life model.
- Has or willing to obtain First Aid/CPR and High Five Certification
- A proven track record in the development of youth programs and how it leads to elite player development as well as healthy active living. Accreditation and experience in youth and mini-coaching an asset.
- Experience with coaching soccer players at the Development level essential.
- Strong communications skills and an ability to convey technical planning to non-technical stakeholders, including the parents.
- Experience directly managing, educating and developing coaches/staff/volunteers.
- Experience managing budgets and associated cost management and reporting.
- A team player, with an ability to operate as part of an integrated multi-functional partnership management team.

POSITION DETAILS AND APPLICATION PROCEDURE:

This is a permanent full-time position based on 35 to 40 hours/week and offers a competitive salary. Hours of work and duties will vary depending upon the season according to the chart below:

Time Period – Season	Commitment in Hours
September to April	35 hrs./week
May to August	40 hrs./week
Late August to Mid-September	Two Weeks Holidays

The Kingston Clippers Soccer Club and Boys and Girls Club of Kingston invites applications from all qualified individuals. The Clubs are committed to employment equity and diversity in the workplace.

Please submit your cover letter and resume to: hrclippers@gmail.com **AND** alicia@bgckingston.ca. We thank all applicants for their interest but only those selected for an interview will be contacted.