



## **Morris-Benson-Area COACH COORDINATOR JOB DESCRIPTION**

The Coach Coordinator is responsible for the recruiting, selection, training and recognition of Morris-Benson-Area(MBA) coaches.

### **Responsible to:**

The Coach Coordinator directly reports to the MBA Hockey Operations Committee and Joint Board.

### **Responsibilities and Duties:**

The Coach Coordinator should:

- Recruit and recommend the appointment of coaches at youth levels
- Organize the orientation and induction of coaches
- Organize practice arrangements and times for segmented practices
- Suggest and Implement new drills and practices across all levels
- Meet coaches and Goalie Coordinator monthly throughout season
  - Schedules
  - Encouragement
  - Roster Updates
- Attend practices at each level a minimum of 2 times per month
- Work with coaches on disciplinary items as needed
  - The Coach Coordinator will consult with and play a part in resolving such issues because they are integral to the successful development of MBA hockey teams and players
- Coordinate and communicate needs and requirements for coaches to board
- Attend the MBA joint board monthly meetings as requested
- Be part of decision declaring team levels at beginning of each season
- Oversee tryouts for all levels squirt and above
- Oversee coaching development
- Have a high level of understanding of district rules, regulations, and code of conduct
- Coordinate hockey development efforts with boys and girls hockey at all levels

### **Knowledge and Skills Required**

A Coach Coordinator is someone who:

- Can communicate effectively and has good interpersonal skills
- Has competed or coached at a consistent or higher level of hockey, ie: Varsity Hockey, Juniors, Collegiate or higher