



The By-Laws Of the St. Anthony Sports Boosters Soccer Board

These By-Laws are hereby established by the St. Anthony Sports Boosters Soccer Board. Any and all prior agreements, resolutions, practices, policies, rules, and regulations relating to this organization, to the extent inconsistent with this document or the by-laws of the St. Anthony Village Sports Boosters, Inc, (hereinafter called "SASB") are hereby superseded.

Article I. Name and Standing

A. Name: This organization will be known as the St. Anthony Sports Boosters Soccer Program. The governing board will be known as the St. Anthony Booster Soccer, hereinafter called the "SABS."

B. Standing: The SABS is and will at all times be a nonprofit, community service organization under the by-laws of the SASB until such time SASB becomes insolvent, terminates, or in any way ceases to function as SASB.

C. The SABS is a member of the Minnesota Soccer Youth Association (hereinafter called "MYSA").

Article II. Purpose, Eligibility and Scope of Activities

A. Purpose: The purpose of the SABS is to provide an opportunity for youth to play the game of soccer, with emphasis on sportsmanship, fundamentals and teamwork, and to provide a favorable atmosphere to fully develop each player who participates in SASB soccer activities.

B. Eligibility: It is the intent of the SABS to confine its eligibility for participation to youth who meet the eligibility rules of the SASB as stated in SASB By-Laws: Article I Section Two. PreK through age (18) are eligible to participate in SABS activities.

C. Activities: The SASB annually sponsors a Soccer Program as well as other activities in accordance with its purpose but within the purpose established by the SASB By-Laws.

Article III. Membership

A. Members: The membership of the St. Anthony Sports Boosters Soccer Program includes the following:

All current board members of the SABS.

Each parent or legal guardian becomes a member upon payment of the child's registration fee for the SASB Soccer Program.

All head and assistant coaches in the SASB Soccer Program.

All current board members of SASB.



B. Term: Individuals will hold membership for a period from the date of payment of the registration fee until July 31st of the following year.

C. Voting Eligibility: Members must attend three (3) SABS Board of Director meetings within the last 12 months before the meeting date to be eligible to vote for:

Election of the SABS Board of Directors at the annual meeting of the membership.

Issues presented at SABS board meetings.

D. Removal: Any member may be removed by the affirmative vote of two-thirds of all SABS Directors entitled to vote.

E. Annual Meeting: The annual meeting of the SABS membership will be held at the January SABS Board meeting of each year. The purpose of the annual meeting is to elect the SABS Board of Directors. Notice of the time and place of the annual meeting will be posted on the Boosters soccer website at least ten (10) days, but not more than sixty (60) days prior to the meeting. The annual meeting of the SABS shall not conflict with, in regards to the time and location, the Annual Meeting of the SASB.

F. Special Meetings: Special meetings will be held in accordance to the SABS By-Laws, and shall not conflict with, in regards to the time or location, the Annual Meeting or Special Meeting of the SASB. A special meeting cannot occur until a period of 24 hours after the meeting notice has been posted on the Boosters soccer website.

G. Quorum: At all meetings of the membership, including annual and special, a majority of all SABS Board members will constitute a quorum. If a quorum is not present, the presiding officer may adjourn the meeting to a day and time fixed by the presiding officer, providing it does not conflict with, in regards to time and location, any meeting, annual, special, or otherwise, held by the SABS.

H. Order of Business: Robert's Rule of Order shall govern the order of business.

Article IV. Board of Directors

A. Purpose: The SABS Board of Directors will provide general management of the affairs, funds, and property of the St. Anthony Sports Boosters Soccer Program.

B. Duties and Responsibilities of Board Members:

Duty of Care – act in good faith with the best interests of the soccer program in mind.

Duty of Loyalty – put the good of the soccer program first and avoid in engaging in activity from which you personally will benefit.

Duty of Obedience – follow the soccer program's governing documents, carry out the soccer program's mission and assure funds are used for lawful purposes.



C. Number: The number of Directors will not be more than nine (9) and not less than three (3).

D. Election: The SABS Board of Directors will be elected at the annual meeting of the membership. Each member present that meets the voting eligibility as defined in Article III, Section C will be entitled to one vote, non-cumulative, for each director to be elected.

E. Term: Directors will hold membership for one (1) year or until new Directors are elected to fill that seat, or until death, resignation, or until a change in the number of directors eliminates that position.

F. Removal: Any Director may be removed from the SABS Board by the affirmative vote of two-thirds of the SABS Board of Directors.

G. Resignation: Any Director may resign by filing a written notice with the Secretary of the SABS Board of Directors, one month prior to the last day of service as a board member.

H. Vacancies: If a vacancy occurs among the SABS Board of Directors, the vacancy may be filled by an affirmative vote of two-thirds of the Board of Directors.

I. Meetings: Meetings of the SABS Board of Directors will be held at least on a monthly basis and more frequently if, in the judgment of the President, or any 1/3 Directors of the SABS Board of Directors, more meetings are necessary to conduct the business of the SABS, provided that the meetings of the SABS do not conflict with, in regards to time and location, any meeting, annual, special, or otherwise, held by the SASB.

Quorum: At all meetings of the SABS Board of Directors, a majority of Directors will constitute a quorum. If a quorum is not present, the presiding officer may adjourn the meeting to a day and time fixed by the presiding officer, providing the meeting does not conflict in regards to time and location with any meeting, annual, special, or otherwise, held by the SASB.

Order of Business: Robert's Rule of Order shall govern the order of business conducted by the SABS President of the Board of Directors or other presiding office.

Voting: Directors and eligible members, as defined in Article III, Section C, are entitled to one vote, non-cumulative, per issue presented to the SABS Board of Directors. Board Directors shall abstain from voting (and discussion) when there is a conflict, or even a perceived conflict of interest

Notice: Each Director will be notified, by any means appropriate, of the time and place for each meeting of the Board of Directors at least seven (7) days prior to such meetings. In addition, notice of Board of Directors meetings will be posted on the Boosters soccer website at least seven (7) days prior to such meetings.



Open Meetings: Attendance at all meetings of the SABS Board of Directors will be open to all SABS members and the general public.

J. Decisions Made in Lieu of Board Meetings: If an issue requires resolution before the Board is able to hold a meeting, a Board member may send an email requesting to take a course of action. This email must be sent to all Directors on the Board. A Director must signify approval of the course of action by sending an email. Provided a quorum is met, if the majority of the Directors approves the suggested course of action, then the course of action can be taken.

K. Appointment of Committees: The SABS Board of Directors will appoint members to any standing or other committee.

Article V. Committees

A. Types: The SABS Board of Directors may appoint any standing committees and such other committees it deems necessary.

B. Members: The appointment of members to standing or other committees will not be limited to the SABS Board of Directors, but at least one Director will chair each committee.

C. Number: The minimum number to serve on a committee is two (2) and no more than nine (9).

D. Term: Each member of a committee shall continue as such until the next annual meeting of the members and until his or her successor is appointed, unless the committee or such member ceases to qualify as a member, or until the purpose of the committee is accomplished.

E. Resignation: Any committee member may resign by filing a written notice with the Secretary of the SABS.

F. Vacancy: If a vacancy occurs among the committees, the vacancy may be filled by a SABS President, until such time the vacancy is filled by a permanent member of the board or other approved member.



Article VI. Officers

A. Election: The SABS Board of Directors will elect the following officers: a President, a Vice President/Risk Manager, Treasurer, Secretary, Fields Director, Referee Director/Assignor, Player/Coach Director. Officers will be elected at the Meeting of the SABS Board of Directors that is held immediately following the annual meeting of the membership.

B. Term: Officers elected will hold offices for one (1) year or until new officers are elected.

C. Vacancies: If a vacancy occurs among the officers, the vacancy will be filled by an affirmative vote of a majority of the SABS Board of Directors for the unexpired term.

D. Duties: The duties of the officers are as follows:

President: The President will preside at all meetings of the membership and the SABS Board of Directors, and be responsible for the general management of the soccer program.

Vice President/Risk Manager: In the absence of the President, the Vice President will perform the President's duties. The Risk Manager will ensure all risk management duties are completed each season.

Treasurer: The Treasurer will adhere to the SABS Financial Policy and work closely with the SASB Treasurer, and will have charge of preparing a budget for approval to the SASB Board of Directors for all monies and receipts to run the SASB Soccer Program.

Secretary: The Secretary will keep the minutes of all meetings of the membership and of the SABS Board of Directors, and will present such minutes at the next meeting for approval. The Secretary will deliver notices for meetings of the membership and the SABS Board of Directors in accordance with these by-laws.

Fields Director: The Fields Director will ensure that all soccer fields are prepared and are ready for practices and games and register the fields with the MYSA as necessary.

Referee Director/Assignor: The Referee Director/Assignor will ensure that all referees are certified and will be responsible for assigning referees to all games.

Player/Coach Director: The Player/Coach Director will conduct background checks on all coaches and will facilitate any player/coach training and coaches meetings. He/she will administer, compile and review the results at the end of season.

E. Resignation: Any officer may resign by filing a written notice with the Secretary of the SABS Board of Directors, one month prior to the last day of service as a board member.



Article VII. In-House Soccer Program

A. Purpose: The purpose of the In-House Soccer Program is to provide an opportunity for youth to play the game of soccer with emphasis on sportsmanship, fundamentals and teamwork.

B. Teams: The In-House Soccer Program may provide for teams according to school grades Pre K through grade 4 while the Fall Season will be ages 5 as of September 1st of the current year through grade 6. The SABS Board of Directors will annually determine the number of teams to sponsor based on the following:

1. The number of registrants.
2. The availability of facilities and funds to operate such facilities.
3. Availability of acceptable coaches in accordance with the SABS Coach Selection Process.
4. The ability to partner with another soccer association or organization
5. One friend to friend request: Requests from players mutually requesting each other will be considered but not guaranteed.

C. Player Limitation: Youth not meeting the eligibility requirements as defined in Article II, Section B, may participate in the In-House Soccer Program only if their participation does not prevent participation of a player who does qualify to participate under the SASB By-Laws. This will be waived after the registration deadline passes.

1. No player may be on the roster of two (2) or more SABS Soccer teams concurrently, regardless of residency, enrollment, or location.
2. No player may play above his or her grade level, unless deemed necessary by the SABS Board to complete a roster for a team one grade level higher for the playing season. An evaluation will be conducted for the open position(s) according to the SABS Evaluation Process Policy to all players eligible. The player becomes a permanent member(s) of the team for the season.
3. SABS reserves the right to verify eligibility in regards to age, school district enrollment and residency.

D. Coaches: The SABS will provide at least one coach per team as per the SABS Coach Selection Process. The coach(es) must be approved by the SABS and abide by the policies and procedures of the SABS.

1. In the event a coach is coaching more than one team the practices may not be concurrent.

E. Limit on Soccer Season: The period in which a team may participate as a member of the SASB Soccer program in practice and league games will be limited to the first day of team practices and the end of the season games.



Article VIII. Traveling Soccer Program

A. Purpose: The purpose of the Traveling Soccer Program is to provide an opportunity for youth to play the game of soccer with emphasis on sportsmanship, fundamentals and teamwork.

B. Teams: The Traveling Soccer Program may provide for teams according to birthdates as of July 31st of the current year for youth ages 11-19. The SABS Board of Directors will annually determine the number of teams to sponsor based on the following:

1. The number of registrants.
2. The availability of facilities and funds to operate such facilities.
3. Availability of acceptable coaches in accordance with the SABS Coach Selection Process.

C. Players: Youth meeting the eligibility requirements as defined in Article II, Section B, may participate in the Traveling Soccer Program only if their participation does not prevent participation of a player who does qualify to participate under the SASB By-Laws. Late registrants will be considered on a case by case basis by the SABS Traveling Coordinator and one SASB Board Director.

D. Team Selection: Traveling teams will be formed according to the age level first then by grade level.

1. No player may play above his/her age level unless necessary to complete a roster for a team one age level higher. If there are still open positions an evaluation will be conducted for the open position(s) according to the SABS Evaluation Process Policy to all players eligible. The player(s) become a permanent member(s) of the team for the season.

2. No player may play below his/her age level per MYSA.

3. No player may be on the roster of two (2) or more SABS Soccer teams concurrently, regardless of residency, enrollment, or location.

4. Players may play up as a sub it does not conflict with the player's rostered team's schedule.

- a. Requests for Guest Players will be opened up to one age level below.

- b. If the roster is not filled from one age level below then guest players may come from two age levels below.

D. Coaches: The SABS will provide at least one coach per team as per the SABS Coach Selection Process. The coach(es) must be approved by the SABS and abide by the policies and procedures of the SABS.

1. In the event a coach is coaching more than one team the practices may not be concurrent.



E. Limit on Soccer Season: The period in which a team may participate as a member of the SASB Soccer program in practice and league games will be limited to the first day of team practices and the end of the season tournament games.

Article IX. Equipment

A. Team Equipment: Each team will be issued SASB Equipment at the beginning of season. It must all be returned at the end of each season.

B. Equipment Purchase: Each SABS Board Member will have the authorization to purchase equipment deemed necessary for the Soccer program to function under the following conditions:

1. Equipment Purchase up to \$500: Each SABS Board Member/Coordinator will have the authorization to purchase equipment deemed necessary for the soccer program. Request for reimbursement for such purchases must be emailed to the SABS President and SABS Treasurer within 30 days of date of invoice.
2. Equipment Purchase over \$500 needs SABS Board Approval.

Article X. Compensation of Members, Directors, Officers, Coaches, and Players.

Neither the Members, Directors, Officers, Coaches, nor Players, will receive any salary or compensation for services rendered to the SABS as a member, director, officer, coach, or player unless SABS Board approved. However, nothing in the foregoing will limit a member, director, officer, coach, or player from serving in a position for which the SABS would normally provide compensation (i.e. referees).

Article XI. Other Rules

Any portion of this document which violates any provisions of the laws of the State of Minnesota, or of the United States, or any rules, regulations, or by-laws of the Minnesota State High School League or SASB, either now or hereafter will be null and void without force or effect.



If any provision of this document or the application of any such provision under any circumstances is held invalid, it will not affect any other provisions of this document or the application of such provision under other circumstances. The SABS reserves the right to amend any provision of these By-Laws as necessary to comply with State or Federal laws, or the rules and regulations of the Minnesota State High School League or the SASB.

Article XII. Amendments

These By-Laws may be amended only by a two-thirds majority vote of the SABS Board of Directors.