

2018 CITATIONS AND AWARDS NOMINATION INFORMATION



**Your opportunity to recognize individuals and
agencies for outstanding service to the Federation.**

Nomination Deadline
Friday, September 7, 2018



SCMAF Awards and Installation Banquet
Friday, November 16, 2018
Rio Hondo Golf Club, Downey, CA

NOMINATION PROCESS FOR SCMAF CITATIONS AND AWARDS

Each year, deserving individuals and organizations are recognized by SCMAF for their outstanding contribution or service to the Federation. It is to these hardworking and dedicated members that SCMAF owes its success. SCMAF members are strongly encouraged to nominate potential recipients of these awards within the framework of the adopted criteria enumerated herein. Please include three (3) pictures in Jpeg format along with a write up not to exceed 100 words.

Nominations are due on, or before, **Friday, September 7, 2018**. E-Mail the nomination form, 100-word write up and pictures to SCMAF at SCMAF@scmaf.org

AWARDS CATEGORIES AND CRITERIA

INNOVATIVE SPORTS ACTIVITY RECOGNITION PROGRAM

To recognize new and/or innovative sports activities conducted by SCMAF Member Agencies. The activity must have been initiated during the past twenty-four (24) months and resulted in increased participation in sports activities.

OUTSTANDING NEW RECREATION FACILITY RECOGNITION PROGRAM

To recognize new or significantly expanded recreation facilities developed by SCMAF Member Agencies. The recreation facility must have opened to the public during the past twelve (12) months, with a construction cost of at least \$500,000. The facility must have expanded programs to the public.

APPRECIATION AWARD

This award is given to any member for outstanding service to the Federation during the past year.

SPECIAL RECOGNITION

This award may be given to recognize an Active Member or organization for outstanding contributions to the Federation over the past year in areas that are not within the criteria outlined in other Federation award categories.

SERVICE AWARD

The Service Award may be given for an exceptional contribution to the Federation by an Active or Associate Member for an effort or activity during the past year, or for outstanding service to the Federation. Criteria for this award:

1. Performed an outstanding job as Chairperson of a Federation Committee
2. Performed an outstanding contribution towards conducting Federation programs or activities over a period of twelve (12) months.

CITATION AWARD

The Citation Award may be given to an Active or Associate Member of the Federation who, throughout their career, have met at least four (4) of the following criteria and have previously received a Federation Service Award or Ed Baldwin "Spirit of SCMAF" Award:

1. Performed an outstanding job as Chairperson of a Federation Committee.
2. Performed an outstanding contribution towards conducting Federation programs or activities over a period of at least three (3) years.
3. Introduced a new idea, activity or concept benefiting the Federation or general sports public.
4. Held an Active or Associate Membership and displayed continued involvement in the Federation for at least five (5) years.
5. Made positive contributions towards multiple SCMAF Committees and/or activities.

MERIT AWARD

The Merit Award may be given to an Active Member of the Federation who meets the following criteria and has previously received a Federation Citation Award.

1. Shown outstanding leadership in the Federation through substantial Committee involvement, Committee Chairperson, Federation Board Member or Officer for at least five (5) years.
2. Accepted responsibilities and performed service over and above the normal in the Federation Programs.
3. Introduced new ideas or practices with successful and effective results within the Federation.
4. Maintained high professional standards.
5. Held an Active Membership and displayed continued involvement in the Federation for at least seven (7) years.

GOLDEN SHIELD AWARD

This award may be given to recognize Active Federation Member Agencies for outstanding contributions to the Federation. Criteria for this award are all of the following:

1. Shown outstanding leadership in the Federation through substantial Committee involvement, Committee Chairperson, Federation Board Member or Officer for the past five (5) years.
2. Accepted responsibilities and performed services over and above the normal on Federation Programs.
3. Has maintained high professional standards.
4. Has an Active Membership and displayed continued involvement in the Federation for at least seven (7) years.
5. Agencies are only eligible to receive this award once every five (5) years. (For example, an Agency receiving the award in 2012 would only be eligible again in 2017.)

HONORARY MEMBERSHIP

A **FORMER** Active or Associate SCMAF Member who has retired or left the profession may be awarded an Honorary Membership, provided they meet all the following criteria:

1. Member must be retired or no longer in the profession.
2. Member must have held an Active or Associate Membership in SCMAF for at least ten (10) years.
3. Member must have shown outstanding leadership in the Federation through substantial Committee involvement, Committee Chairperson, Federation Board Member or Officer.
4. Member is eligible to receive Honorary Membership no sooner than one year following their retirement.

VOLUNTEER MERIT AWARD

This non-competitive recognition program is designed for member agencies to honor individuals or organizations in recognition of their contributions to the community, profession or member agency.

Nominating member agency must provide the following information:

1. Name of nominee – individual or organization.
2. Plaque Fee of \$60. Please make checks payable to SCMAF.
3. Why is this person/organization being recognized? Submit 200 words or less for the award program and 50 words or less for the event presentation script.
4. At least one digital photo for inclusion in the PowerPoint Presentation.

PARKS AND RECREATION/COMMUNITY COMMISSION MERIT AWARD

This non-competitive recognition program is designed for member agencies to honor commissions for their contributions to the community. Nominating member agency must provide the following information:

1. Name of nominee.
2. Plaque Fee of \$60. **Please make checks payable to SCMAF.**
3. Submit 100 words or less citing reason for the nomination.
4. At least one digital photo for inclusion in the PowerPoint Presentation.

**SCMAF CITATIONS AND AWARDS
NOMINATION FORM**



(Only one nomination per form please)

AWARD CATEGORY NOMINATED FOR: (check one please)

<input type="checkbox"/> Appreciation Award	<input type="checkbox"/> Merit Award	<input type="checkbox"/> Golden Shield Award
<input type="checkbox"/> Service Award	<input type="checkbox"/> Special Recognition	<input type="checkbox"/> Innovative Sports Activity
<input type="checkbox"/> Citation Award	<input type="checkbox"/> Honorary Membership	<input type="checkbox"/> Outstanding New Recreation Facility
<input type="checkbox"/> Volunteer Merit Award	<input type="checkbox"/> Commission Merit Award	

NAME OF NOMINEE/ACTIVITY/FACILITY: _____

AGENCY: _____

CONTACT NAME: _____ PHONE: _____

EMAIL: _____

For **AGENCY** awards, please list the names of the Agency Representatives who will be in attendance at the Awards Banquet to accept the award:

<u>Name</u>	<u>Title</u>
_____	_____
_____	_____
_____	_____
_____	_____

****Please include three (3) pictures in Jpeg format along with a write up not to exceed 100 words. ****

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pictures to **SCMAF** at SCMAF@scmaf.org

For additional information, please call the SCMAF Office at (626) 448-0853.