

South Lyon Panthers -January 2019 - Regular Meeting Minutes

January 7, 2019 – 7:00pm Pinz Bowling Center

- I. Roll Call- meeting called to order at 7:00pm, all present except Heather.
- II. Approval of amended December Meeting Minutes with the following changes, motion by Mike and 2nd by Evelyn. Motion passed unanimously
 - a. Motion to assign new Board Members; Chris Campo, Alison Fayz and Byron Myer as signers on the Huntington Bank Account.
 - b. Motion to accept the resignation of President, Jason LaPerna effective Jan 1st.
- III. Approval of Agenda - as written Mike motioned, Alison 2nd. Motion passed unanimously
- IV. Call to the Public- none
- V. Financial Report –
 - a. Year End Profit and Loss statement is available on the website.
 - b. Our tax exempt status was approved through Riddell. We will be receiving a refund from them.
 - c. Chris would like the Panthers to increase the dollar amount per person that we put into our money market (saving account). We are currently putting \$25 per person into saving for future field needs.
 - d. Chris would like to work on tracking payments better through the website for outside events like football camps and additional pictures (8th grade moms).
 - e. Chris mentioned that families have reached out about purchasing prepaid gate cards for family members. We will review this and look into how the high school has their system setup. We may consider doing a punch card for all home games.
- VI. Old Business
 - a. Certify Election - Motion to certify the Election of 2019-2020 Board of Directors by Evelyn and 2nd by Mike. Motion passed unanimously.
 - i. Concessions Manager – Gary Gochenour
 - ii. Cheer Vice President – Alison Fayz
 - iii. Events Manager - Jaime Limotte
 - iv. Football Commissioner – Jim Hamilton
 - v. Football Equipment - Mike Welton
 - vi. Secretary – Heather Fox
- VII. New Business
 - a. Volunteer Coordinator Appointment: Motion by Julia and 2nd by Evelyn to appoint Jen Adam as the Volunteer Coordinator. Motion passed unanimously. Jen will fulfill Evelyn Lawrence’s term ending on December 31, 2019.
 - b. 2019 Budget Workshop: The Board of Directors will meet on Monday, January 28 at 6:30pm at Aubree’s to review the 2018 budget and plan the 2019 budget.
 - c. Registration Timing: We will open our registration the week of February 11. We are tentatively planning for the walk-in registration to be the week of April 15. We will be holding the walk-in registration at South Lyon High School again this year. Byron will

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reach out to the school to secure two dates (Mon., Tues., or Wed.).

- d. Head Coach Applications: We will begin excepting applications and interviewing coaches in February. Then we will be voting on coaches at the March meeting.
- e. Auxiliary Board Members:
 - i. Football Color Commissioners; Blue, Gold, Black and Silver
 - ii. Volunteer Game Day Coordinators
 - iii. Concessions Game Day Coordinators

We need to begin filling these positions. There are new procedures in place with USA Football. We will have to do background checks on all Board Members, Coaches, Unit Directors and Auxiliary Board Members that work directly with football operations. Everyone will also have to complete the mandatory video training.

- f. Committee Setup
 - i. PantherFest: Jaime and Gary will be on the committee for this year's Pantherfest. We are tentatively looking at holding the Pantherfest on Friday, August 30.
 - ii. Golf Outing: Jaime, Evelyn and Alison will be on the committee for this year's event. We are tentatively looking at going back to Tanglewood Golf Course again this year. We will look at the 2nd or 3rd Sunday in September to hold the event.
 - iii. Bylaws and Safety: Mike and Carlo will on this committee. They will be presenting some information to the Board in March.
 - iv. Volunteer Procedures: Jen and Evelyn will be on this committee. We would like to look at the overall volunteer procedures. We need to revamp our system and make some changes.
 - v. Advertising: Heather will be handling advertising this year. She will be contacting sponsors and handling the paperwork, banners, etc.
 - vi. Yearbook: Jaime will be handling the yearbook.

VIII. Manager Reports

- a. Football: The Lakes Area Hawks withdrew from the LCAJFL. Then the league voted to remove Novi from the league as well. The league will be creating new bylaws and rules that outline how teams can petition to join the LCAJFL. The 2019 LCAJFL Board of Directors is as follows:
 - i. President: Jason LaPerna
 - ii. Vice President: Dean Loebig
 - iii. Secretary: Byron Myer
 - iv. Treasurer: Gwenn Hollister
- b. Cheer: Nothing
- c. Concessions: Nothing
- d. Equipment: Football – the website is getting updated through SportsEngine and there will be new Administrative interface. We need to review the email notifications on the website. Now that we have new Board Members we want to make sure that they have access to the website and are receiving their email notifications.

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Cheer – they are still missing 6 uniforms. They will be reaching out to those families in an effort to retrieve these items.

- e. Events: We discussed that our 3-year contract with Ideal Photos has expired. We will start reviewing our needs and addressing them with Ideal Photos and other photography groups that want to submit a proposal to the Board or Directors.
 - f. Volunteer: Evelyn and Byron will be meeting with Jen Adam to help her transition into this new role and under her responsibilities.
- IX. Upcoming Calendar – February: Budget and Coach applications
- X. Motion to adjourn the meeting at 8:04pm by Mike, 2nd by Jim. Motion passed unanimously.