

CGAA Main Board
Meeting Minutes
Sunday,
September 11, 2022, Start Time: 7:00 PM
Action items are listed in red beneath each division/person

Attendance:

Dan Harrison - President, Main Board
Amanda Albert - Softball
Kim DeVann - Treasurer, Main Board
Tim Kaplan– Baseball
Brian Buffy – Hockey
Rick Schreier – Soccer
Tina Clark – CGAA Bookkeeper
Justin Langbehn - Vice President, Main Board
Lisa Waterman – Gambling manager
Kati Stewart – Lacrosse
Brad Pedersen – Football
Jermaine Kennedy - Basketball
Diane Janski – gambling
Jackie Turvold - Volleyball

Absent:

Michelle Harrison - secretary

Meeting called to order at 7:03

Phil Kuemmel – not available tonight

MSP August Minutes Kaplan/Schreier carries

Justin Langbehn's position is up for reelection. No one else has added his/her name to the ballot.
Justin committed to another two year term.

Dan suggested that Justin is reelected for a two year term. Everyone voted he was reelected unanimously.

Gambling meeting opened at 7:02 Lisa Waterman

September was much better than August and better than last September, which is good news. Expenses also down. Trends continue to grow. Lisa explained how the disbursement was determined. The accrual method was explained. The \$350,000 disbursement leaves a buffer and keeps us safe tax wise, according to the auditor, based on past numbers and figuring in Ubit tax. (Brian Russel of Russel and Associates) \$275,000, is the number, but our numbers have been trending higher, so we are disbursing \$350,000. If we look at next month, we would have shown a loss this month. We keep profit in there because it we pay taxes and expenses. This is the last year to claim a Ubit loss. We have been fiscally conservative, and this follows that logic. We had a discussion pre-motion about the large disbursement. There was one question about if there is a

bylaw that had to be noted, and no there is not. In summary, the end of fiscal year allows us to hit point of loss or profit reduction to reclaim Ubit taxes in the past.

Motion to pay expenses	\$155,000	Waterman/Langbehn	carries
Motion to pay State of MN	\$103,329.00	Waterman/Kaplan	carries
Motion to pay Main Board	\$4,000.00	Waterman/Stewart	carries
Motion to pay Main Board (Disbursement)	\$350,000.00	Waterman/Buffy	carries
Motion to pay Newport	\$879.64	Waterman/Albert	carries
Motion to pay CGAA football	\$356.85	Waterman/Buffy	carries (raffle)

Gambling meeting closed 7:28
(Annual) Main board meeting reopened 7:28

Tina Clark - bookkeeper:

Open items report: 85% in by today, A report that shows funds and allocations has been started. Football has a deposit, but it isn't noted. Brad said it was for the golf tournament. Divisions cannot buy flowers or made donations for a death, due to the IRS. Gift cards need a 1099, please give one, otherwise it will go to the giver. Again, IRS rules. It is a couple of divisions, and Tina talked to them.

\$6,704 This was deposited with the old deposit slips. There were no notes.
If it is yours, please let Tina know. Kim let them know it was theirs.

Tina has been going through old minutes about allocations and spending and what's left and making a spreadsheet. It will also track who pays what. She is currently backtracking. There is a lot of money coming in. Dan suggested bringing the laptop and putting it in as it happens and asked if it can easily be looked at. He also asked Justin and Kim to look at the sheets.

Treasurer's Report: Kim DeVaan

Balance sheet – There is \$2,063,502.38 total cash in the bank. With CDs, \$2,317,303.55.

P & L – main board is unfavorable due to player transfers.

Reminder the P&L is without gambling

Favorable: Volleyball, Lacrosse (right on budget), Baseball, Basketball, Football, Hockey, Softball, overall favorability

Unfavorable: Main Board (player fee), softball (timing of traveling)

MSP: Operating costs not to exceed \$11,000 DeVaan/Kennedy carries

Division Reports:

Baseball: evaluations this week, kinks worked out, teams will be formed, team rosters approved in two weeks, appreciation dinner coming up, saving money for indoor facilities

Volleyball: working on gym space with community ed

Softball: tryouts done, teams are up and running, 3 new board members, big meeting in October

Football: about 400 kids, mixed results so far, things to work on, figuring out shed situation

Lacrosse: board meeting coming up, 4 position open, looking for storage space with the growth

Basketball: working on gym space with community ed, numbers look good, tryouts this month, still looking for treasurer

Hockey: registration closed, HVAC is being put in in new space, drywall is in. Chris is setting up a time for us to walk through, Glacier Park near military/19 where money has been donated for boards, benches, and a scoreboard. Need a tournament director still.

Soccer: fall soccer just started, numbers are through the roof, time for more rec sessions at dome, looking for bigger projects, board is good and looking at expanding with members at large

Justin Langbehn/VP: waiting on Zack Dockter to get back about a meeting for long range planning, Justin and Diane are working on getting get new software, looking at numbers about \$300 more a year. The auditor prefers working with it, carryover numbers are not always matching up. There could be some payroll savings by changing so, it could work itself out. Direct deposit would be free, as are reports. There are also phone calls included for problems, get rid of QuickBooks on our end. There is a point of sale, and other components.

Dan Harrison/President items:

Dan spoke to the fact that if we need an accountant, remember they need to be independent. We need to recognize that we are a large volume organization. The public has the right to know about the money. Dan would like to do a review and self-review of our organization.

Our city is growing by 1,000 houses this year, we need to be keeping tabs on space, numbers, etc.

Diane needs volunteers on October 1st for inventory.

MSP: Motion to close meeting **Langbehn/Pederson** **carries**

Meeting closed 8:47

Next meeting, October 9th