

PAYAL Board Meeting

June 17, 2024

Meeting Called to Order: 7:11pm

Meeting Attendance:

M. Mady	P	J. Ferraro	P	S. Drew	P	M. Harrison	P
J. Stierle	P	E. Jayne	P	J. Graber	P	L. Bocaletti	P
N. Mady	P	J. Jayne	P	A. Clarke	P	J. Sweeney	P

Guests: Heather, Alyssa Neider

Motion to Approve June Meeting Minutes:

- 1st: J. Jayne
- 2nd: J. Stierle

Treasurer's Report:

- Rec season account balance: \$34,453.49
- Competition account balance: \$6,826.68

Bylaws:

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Old Business:

- List for 2024: Please forward any issues or ideas for the 2024 Season to payalpresident@gmail.com
- Mass email sent based on last year's registration information.

New Business:

- Major Events requiring Board Member attendance:
 - Saturday, July 13, 9 am-12 pm In-person Registration/Cheer Sizing Event
 - Wednesday, July 17, 5:30 pm Coaches meeting (organize and distribute drills, etc.)
 - Wednesday, July 17, 6-7:30 pm League-wide practice
 - Thursday, July 18, 6-7:30 pm "Bring a Friend" League-wide practice
 - Friday, July 19, 5:00-6:30 pm Final In-person Registration Event
 - Friday, July 19, 11:59 pm Registration Closes
 - Saturday, July 20, 9am (?) Rostering Event (Board members and Head Coaches with completed Certifications and Clearances invited to attend)
 - Offer head coaches to be able to come to rostersing event to observe only. Only giving this chance if they have all of their clearances and USA certs complete.

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- Monday, July 22, Order Uniforms, (tentative Cheer Coaches Clinic)
- Monday, August 5, August Board Meeting (Mandatory for all coaches)
 - Should we do the meeting at borough hall or over on our own field
 - If we do on the field we do not have to transport all of our coaches bags and binders
 - August 5th @ field at 7:00
- Tuesday, August 6, Practices may begin
- Friday, September 6, Opening Night (No games played)
- Saturday, September 7, Opening Day
- In accordance with Payal By-laws, motion to appoint (Executive Board Approval Required):
 - Heather Henriquez to Safety Coordinator
 - Alyssa Nieder to Assistant Cheer Commissioner
 - Motion to approve by executive board-
 - Approved unanimously (4 yes)
- President/Grounds:
 - Inventory, organize, order field paint and miscellaneous field maintenance items.
 - Work with Borough to have landscaping/maintenance completed around the football field.
 - Work with commissioners to create a suggested practice schedule and map.
 - Create a season schedule once teams are assigned.
 - Work with the vice president to run and plan League-wide practice events.
 - Provide additional support as needed in the completion of any of the listed tasks.
- Vice President:
 - Help the safety coordinator come on board and manage certifications.
 - Help the conduct coordinator in making sure all coaches are completing required certifications and clearances.
 - Work with the president to run and plan League-wide practice events.
 - Provide additional support as needed in the completion of any of the listed tasks.
- Treasurer:
 - Review and approve purchases by equipment, concessions, and fundraising, etc
 - Work with the equipment coordinator to order uniforms.
 - Provide additional support as needed in the completion of any of the listed tasks.
- Secretary:
 - Contact Matamoras Borough about field usage paperwork.
 - Continue to maintain the league calendar and registration system.
 - Organize board member event attendance, creation of events for members to share their ability to attend?(mentioned later)
 - Provide additional support as needed in the completion of any of the listed tasks.
- Conduct:
 - Work with commissioners and vice president to make sure all coaches have appropriate clearances.

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- Work with commissioners to review, update, and share 2023 Coaches Code of Conduct for board approval.
- Review and update (as needed) 2023 Parental Code of Conduct for board approval.
- After board approval, share updated 2024 Codes of Conducts with PR for website.
- Commissioners:
 - Create a master list of all nominated coaches to help track completion of requirements.
 - Share clearance and safety certification lists and links with coaches.
 - Remind coaches they cannot be assigned to teams and head coaches cannot attend the rostering event until they complete clearances and certifications.
 - Ask coaches for preferred practice days and unavailable practice days.
 - Invite head coaches who have completed all clearances and certs to observe the rostering event in accordance with the new Bylaw amendment.
 - Collect and begin to prepare coaching binders for distribution on the August 5th meeting.
 - Share updated 2024 Payal Documents (Rules of Play, etc.) with Mel to update the website
- Safety:
 - Work with the conduct coordinator to acclimate to the new role.
 - Work with the president to login and take over USA Football contact.
 - Work with the cheer commissioner(s) to become contact for USA Cheer.
 - Track USA Football and USA cheer certification compliance
 - Communicate with coaches as needed.
 - Work with equipment coordinator to order required first aid items.
- Equipment:
 - Inventory current amounts of game and practice footballs
 - Inventory current amounts of practice flags and coach bags.
 - Inventory safety items and work with the safety coordinator to order required items.
 - Work with commissioners, president, and treasurer to order required equipment and uniforms.
 - If approved, order white and pink game day flags and blue practice flags as needed. (Links shared)
 - J. Jayne- are they still pop flags
 - M. Mady- yes they are still pop flags just different color
 - We would still stick with blue practice flags and use the white and pink for games
 - Footballs may need to be ordered based on number of registrations, age groups, etc.
 - After the rostering event, work with the treasurer to order uniforms. (include commissioners and secretary as needed)
 - Become one and only contact with uniform suppliers.

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- N. Mady- CC me on emails with him to keep a record
- Concessions:
 - Communicate with Shawn Bolles about concessions access and needs.
 - Work with the treasurer to stock up for the season.
 - Possibly provide drinks and small snacks available for purchase during league-wide practices?
 - J. Graber- that's fine. I'll need coolers
 - Create initial 2024 menu for August meeting approval (adjust throughout the season as needed)
- Public relations:
 - Continue to push registration (Boost posts, local groups, etc.)
 - Communication to registered individuals via email in addition to FB updates.
 - M. Harrison- "Okay, Yeah"
 - Address FB and email questions.
 - Work with commissioners, conduct coordinator, and president to update the document section on the website
 - Rules of Play Section to be updated
 - Coaching Documents under Payal Documents moved to Coach Info or Coach Info removed and coaches directed to Payal Documents.
 - M. Harrison- "Oh Okay, so delete Coach's Corner"
 - Bylaws Section to be updated
 - 2022 Registration Document section to be removed
 - Code of Conduct Section to be added and to include approved 2024 Codes
- Fundraising:
 - Design, order, and schedule fence signage install (available board members to help)
 - Work with Matamoras Fire Department to remove and install new signage on scoreboard/scoreboard maintenance (one weekend raising event in exchange?)
 - Continue to find and sign sponsors.
 - Create a current sponsor master list to share with PR.
 - Begin to plan Spiritwear options, supplier, and order/delivery dates.
 - Begin to plan Seasonal Fundraiser (Krispy Kreme, etc) options, supplier and order/delivery dates
- USA Cheer- M. Mady will look into connecting USA cheer to our organization to keep track of certs
- E. Jayne will be in on helping with First Aid Kit supplies
 - N. Mady- we have a big black back of new supplies in the shed
 - E. Jayne will look into getting one through her work
- Commitment- M. Mady checking on attendance and commitment- if you are in today I am going to ask for the good of the group that if you're in you will be in for the season

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- N. Mady & J. Jayne- we understand work comes first- we ask that you are here as long as you can on game days. Please stay as long as you can. Before you leave please help with something that helps the rest of the group get out of here sooner
- M. Mady or J. Ferraro setting up a poll to say if you are coming to board events such as meetings on groups me

Vice President:

- I will reach out to DVYSL president for the sponsorship
 - If we give them a banner will they give us a team again

Treasurer:

- Current Football registrants breakdown
 - 5yr: 10
 - 6yr: 7
 - 7yr:6
 - 8yr: 4
 - 9yr:14
 - 10yr:17
 - 11yr:6
 - 12yr:9
 - 13yr:3
- League wide practices- in person registration- E. Jayne: What if we just have lpads set up and people have to create accounts and sign up online. M. Harrison will change verbiage to that people can register online and pay in person if needed
- High school cheerleader had come to me about sponsoring her. We sponsored her last year to cover their nationals trip. She is a volunteer with our league as a junior coach.
 - If we sponsor her I was thinking \$200
- Also have a middle school student who is the only girl on my squad that cannot afford to go to camp (I believe the whole cost is \$380).
 - A. Neider- my business will sponsor her
- Will the sponsorship we gave get us on the highschool football program
- Last year the first home varsity game our PAYAL players got in free
 - J. Jayne- I will reach out and find out if they will be doing this again

Secretary:

- Current registration numbers 141
 - Cheer: 61
 - Football: 80
- Checking birth certs are being uploaded
 - N.Mady- Check that the birthdates match on birth certificate and what parents input match

Conduct Coordinator:

- One of our coaches- we have had him redo clearances every year for the last three years. Do we have him redo clearances every year?
 - We will accept previous years clearances

Cheer Commissioner:

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- I need one more assistant coach and we will have enough coaches for 7 teams. We do not have enough girls currently for seven squads so I am not worried about it.
- I will email A. Clarke this week about jackets. Hopefully we have them by league wide. If not it shouldn't be a big deal because we don't need the jackets until the first game
- N. Mady- How many uniforms did we not get from last season- 16.
 - Anyone who did not turn in a uniform last season will not be getting a new uniform or step foot on the field if they do not hand in last seasons uniform
- Have uniforms been washed yet
 - A. Clarke- I will be going to westfall laundromat tomorrow to talk to them

Football Commissioner:

- I did update the football coach requirements
- Elementary Night- Week 3
- Warrior Fest- vs. Scranton Prep on September 14th (week after opening night)
 - We could have a game that friday night 9/13
- New Coaches
 - Billy Scheuer
 - Joe Spinetta
 - Eddie Theodore
 - John Giovanni
 - John Zahlmann

Concession Stand Coordinator:

- Can you make sure i have change if we are doing snacks and whatnot for league wide practice
 - Are we doing water and gatorade
 - M. Mady- yeah let's do both
 - sell/ get one with purchase of ___ for gatorade squeeze bottles that are in the shed

Equipment Coordinator:

- Going to laundromat tomorrow
- N. Mady- regarding uniforms- we have left over uniforms. We will just keep them. Order all new uniforms for players

Fundraising/Spiritwear Coordinator:

- Somebody sponsored scoreboards- the signs are here
- Now that we pushed opening day we can push the deadline for banners to the middle of august
 - M. Mady- do we have a roundabout number for sponsors
 - L. Bocaletti- No
 - J. Sweeney- we have about 50 spots. I have no doubt we will sell them out

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Public Relations:

- Nothing

Safety Coordinator: N/A

Public:

- nothing

Motion to Adjourn:

Meeting Adjourn @ 8:28pm

1st: J. Jayne

2nd: N. Mady

Next meeting: Monday, August 5th at Airport Park Field at 7:00pm with the borough hall as a backup due to weather