



## Auburn Ski Club (ASC)

Box 729, Soda Springs, CA, 95728

[www.asctrainingcenter.org](http://www.asctrainingcenter.org), (530) 426-3313

The ASC is a non-profit organization operating a snow sports facility that offers Alpine, Snowboard, Nordic and Biathlon programs, clinics, competitions, recreational activities and a Nordic Center to the communities across Northern California.

Position: Cross Country and Biathlon head coach  
Employer: Auburn Ski Club Inc.  
Reports to: Nordic Program Director and Executive Director  
Employment: 11 Month, Full-time, Year-Round  
Compensation: Competitive Compensation Package, DOE  
Benefits: Per employee handbook and employment offer

**Function:** Under the direction of the Nordic Program Director (PD) fulfills the role of head coach for XC and Biathlon athletes (collectively Nordic athletes) in line with goals and objectives of the Nordic program the ASC Mission Statement.

### **Responsibilities and Duties:**

Schedule, execute and coach winter on-snow and summer dry-land training sessions for XC and Biathlon teams. Ensure XC and Biathlon athletes function as one cohesive team as much as possible under the direction of the Nordic Program Director.

Responsible for executing curriculum and managing the technical development and skill progression of primarily junior Nordic athletes. Develop and manage individual athletes training plans to meet the goals of each athlete from development to elite levels including Biathlon specific athletes in unison with XC athletes

Responsible for developing and executing Biathlon and range curriculum. Organize, schedule and coach Biathlon specific training sessions on the range. Provide Biathlon range expertise for Biathlon competitions

With direction from the Nordic PD, coach at regional and national competition trips and training camps. Assist with the execution of Nordic competitions at ASC. Take a leadership role in USSS, FWN, USBA and CNISSF.

Work with the Nordic PD to create overall team and ASC wide communications that includes implementing strategies for athletes' recruitment and retention. Effectively manage timely day-to-day communication of training schedules, team activities to athletes and parent to ensure successful participation.

As directed by the Nordic PD, coaching duties extend to mentoring assistant and volunteer coaching staff throughout the Nordic program to ensure continuity in the ASC development progression from entry level, development programs, CNISSF school teams, Alder Creek Middle School Program to elite level.

Manage and maintain Nordic program equipment including Biathlon specific equipment that includes firearm maintenance, ammunition inventory. Ensure all range and firearm policies and procedures and state and local gun laws are strictly adhered to.

Adhere to and ensure ASC policies, procedures, risk management and operational procedures are up to date and followed by all programs and participants.

Create an athletic environment that welcomes and nurtures athletes of all levels and teaches valuable life lessons that include work ethic, discipline, resilience, teamwork, overcoming adversity, goalsetting and leadership.

Additional responsibilities and duties may be assigned from time to time by your supervisor or ASC management. Those tasks include, but not limited to, daily operations, teaching xc lessons and issuing XC rentals, public relations, staffing fundraisers, administration,

recruitment efforts, supporting training center events, winter and summer maintenance, facility improvements, general operations and special projects.

**Qualifications:**

Proven customer service skills working with all ages of athletes and families.

Ability to work in a fast-paced environment as part of a team and be productive when unsupervised.

Proven organizational, communication and writing skills, computer proficiency.

Proven skills and proficiency using hand tools and equipment as may be required.

Ability to work safely in winter weather and all snow surface both on and off skis/snowboard.

Ability to perform tasks that may require lifting up to 50lbs on and off snow.

USSS/USBA certifications required

Successful completion of company and state employment requirements.