



## GUEST COACH PROTOCOL

As a private facility, the Ice Den and its Skating Department reserves the right to approve or deny any guest coach who seeks the opportunity to coach/instruct at the Ice Den Scottsdale or Ice Den Chandler. Allowances for guest coaches applies primarily to local competition weeks and/or test schedules. However, some exceptions\* and special circumstances may be granted by the Sr. Director of Skating & Programming.

Any coach not affiliated with the Ice Den Skating Department, seeking the opportunity to guest coach/instruct within the Ice Den, must contact the Ice Den Sr. Director of Skating & Programming via email at: [tpatterson@coyotesice.com](mailto:tpatterson@coyotesice.com) a minimum of seven (7) days in advance.

Upon approval, a guest coach must submit the following to [tpatterson@coyotesice.com](mailto:tpatterson@coyotesice.com) prior to the first ice session:

- 1) US Figure Skating compliance card
- 2) Proof of Insurance naming Ice Den as additional insured
- 3) \$35 per day coaching fee

Upon completion of the registration process, the guest coach will receive a “guest coach” sticker that is to be visible on the exterior of on-ice jacket as proof that they are compliant with all guest coach policies and approved. Once in the Ice Den, the guest coach agrees to follow the Ice Den freestyle rules and regulations posted on the Ice Den website at [www.icedenscottsdale.com](http://www.icedenscottsdale.com) or [www.icedenchandler.com](http://www.icedenchandler.com). Failure to comply will result in the loss of the guest coach privileges.

*\*The Guest Coach Protocol does not apply to coaches who are invited by the Ice Den Sr. Director of Skating & Programming to work special skating camps, academies, and related special appearances.*

**Thank You in Advance for Your Cooperation**