DRAFT:11/29/07

# BYLAWS OF Minnesota Special Hockey Association

### MINNESOTA HOCKEY AND USA HOCKEY PREEMINENCE

SECTION 1.1 <u>Affiliate Relationship.</u> At all times when this corporation is an Affiliate Association of Minnesota Hockey Association, Inc. ("Minnesota Hockey") and USA Hockey, Inc. ("USA Hockey"), this corporation shall abide by and act in accord with the Articles of Incorporation, Bylaws, Rules and Regulations, Playing Rules and decisions of the Board of Directors of Minnesota Hockey and USA Hockey, and such documents and decisions shall take precedence over and supersede all similar governing documents and/or decisions of this corporation. Further, this corporation shall assist Minnesota Hockey and USA Hockey in the administration and enforcement of the provisions of the Bylaws, Rules and Regulations, Playing Rules and decisions of the Board of Directors of Minnesota Hockey and USA Hockey, within and upon its members and/or within its jurisdiction and agrees to be guided by the following core values of Minnesota Hockey and USA Hockey:

SPORTSMANSHIP – Foremost of all values is to learn a sense of fair play. Become humble in victory, gracious in defeat. We will foster friendship with teammates and opponents alike.

RESPECT FOR THE INDIVIDUAL - Treat all others as you expect to be treated.

INTEGRITY – We seek to foster honesty and fair play beyond mere strict interpretation of the rules and regulations of the game.

PURSUIT OF EXCELLENCE AT THE INDIVIDUAL, TEAM AND ORGANIZATION LEVELS- Each member of the organization, whether player, volunteer or staff, should seek to perform each aspect of the game to the highest level of his or her ability.

ENJOYMENT - It is important for the hockey experience to be fun, satisfying and rewarding for the participant.

LOYALTY – We aspire to teach loyalty to the ideals and fellow members of the sport of hockey.

TEAMWORK – We value the strength of learning to work together. The use of teamwork is reinforced and rewarded by success in the hockey experience.

This corporation is and shall remain a separate entity with complete authority to conduct its affairs and programs, subject only to the express obligations and restrictions contained in this Bylaw and in its affiliate agreement with Minnesota Hockey. This

corporation shall at all times maintain its tax exempt status under Section 501(c)(3) of the Internal Revenue Code. All teams of this corporation shall register with Minnesota Hockey.

#### **INDEMNIFICATION**

SECTION 2.1 Indemnification of Parent Organization. This corporation shall indemnify and hold harmless, Minnesota Hockey, the Board of Directors of Minnesota Hockey and each member thereof, the Executive Committee of Minnesota Hockey, and each member thereof, councils and committees of Minnesota Hockey and each member thereof, and all other elected, appointed, employed or volunteer representatives of Minnesota Hockey from any and all claims, liability, judgments, costs, attorney's fees, charges and expenses whatsoever, arising from the acts and omissions of this corporation, except to the extent that Minnesota Hockey or its afore described representatives caused such claims, liability, judgment, costs, attorney's fees, charges or expenses by their own intentional neglect or default or that such acts or omissions were the direct result of compliance with the Articles of Incorporation, Bylaws, Rules and Regulations, Playing Rules or decisions of the Board of Directors of Minnesota Hockey. Further, the corporation understands and acknowledges that Minnesota Hockey and its aforedescribed representatives have assumed such assignment, function, office or capacity upon the express understanding, agreement and condition that they be so indemnified and held harmless to the extent described in this provision.

SECTION 2.2 <u>Indemnification of Officers and Directors</u>. This corporation shall indemnify its directors, committee members and officers against such expenses and liabilities, in such manner, under such circumstances, and to such extent, as required or permitted by Minnesota Statutes, Section 317A.521, subd. 2, as amended from time to time, or as required by other provisions of law; provided, however, that this corporation shall not indemnify any person with respect to any claim, issue or matter as to which that person is adjudged to be liable to this corporation.

SECTION 2.3 Advances. This corporation shall advance expenses in such manner, under such circumstances, and to such extent, as required or permitted by Minnesota Statutes, Section 317A.521, subd. 3, as amended from time to time; provided, however, that this corporation shall not advance expenses incurred in defense of a claim brought by or in the right of this corporation or expenses incurred in pursuing a claim against this corporation. The provisions of this Section are not intended to limit the ability of a person to receive advances as an insured under an insurance policy maintained by this corporation.

SECTION 2.4 <u>Insurance</u>. This corporation may purchase and maintain insurance on behalf of any person who is or was a director, officer, committee member, or employee against any liability asserted against and incurred by that person in or arising from such capacity, whether or not this corporation would otherwise be required to indemnify the person against the liability.

### **MEMBERSHIP**

- SECTION 3.1 <u>Voting members</u>. This corporation has members with voting rights. Persons who desire to become members of this corporation may become members of this corporation by applying for membership and meeting such criteria as the Board of Directors may establish from time to time. Each family participating in the activities of the corporation shall have the choice whether to accept or decline membership in the corporation. Each family that accepts membership will constitute one member of the corporation.
- SECTION 3.2 <u>Dues</u>. The Board of Directors has the right to determine the dues or other payments to be made by the members of this corporation from time to time. The membership year for the members of this corporation is the same as the fiscal year of this corporation.
- SECTION 3.3 <u>Interest in property</u>. The members of this corporation do not, as such, have any right, title or interest in the real or personal property of this corporation.
- SECTION 3.4 <u>Resignation</u>. Any member may resign his or her membership at any time by giving written notice to the President/Executive Director or the Secretary. Such resignation shall be effective without acceptance on the date of the receipt of such notice unless a later effective date is specified in the notice. Any member who resigns his or her membership shall not be entitled to a refund of any dues or other payments made to this corporation.
- SECTION 3.5 <u>Termination</u>. If the Board of Directors deems it to be in the best interests of the corporation, the Board of Directors may terminate any membership by providing the member with at least fifteen days' written notice of the proposed termination and the reasons for it, and with an opportunity to be heard, orally or in writing, at least five days before the effective date of the proposed termination, by a person authorized to decide whether the termination shall take place.

### MEETINGS OF MEMBERS

SECTION 4.1 <u>Annual meeting</u>. The annual meeting of the members of this corporation for the election of directors, the presentation of reports on the activities and financial condition of this corporation, and the transaction of such other business as may properly come before the meeting, shall be held each year at such time and place within or without the State of Minnesota, as may be designated by the Board of Directors.

SECTION 4.2 Special meetings. Special meetings of the members of this corporation may be called at any time (a) by the Chairperson, (b) by the President/Executive Director, (c) by the Board of Directors, or (d) upon written request of at least fifty members or ten percent of the members of this corporation, whichever is less. Anyone entitled to call a special meeting of the members may make a written request to the Chairperson to call the meeting, and the Secretary shall then give notice of the meeting, setting forth the time, place and purpose thereof, to be held no later than ninety days after receiving the request. If the Secretary fails to give notice of the meeting within thirty days from the date on which the request is received by the Chairperson, the person or persons who requested the meeting may fix the time and place of the meeting and give notice thereof in the manner hereinafter provided. If a special meeting is demanded by the members, the meeting shall be held in the county where the registered office is located. The business transacted at a special meeting must be limited to the purposes stated in the notice of the meeting.

SECTION 4.3 Notice. Written notice of each meeting of the members, stating the time and place thereof, shall be mailed, postage prepaid, or sent via e-mail, not less than fifteen nor more than sixty days before the meeting, excluding the day of the meeting, to each member of this corporation at his or her address according to the latest available records of this corporation. Any member may waive notice of a meeting before, at or after the meeting, orally, in writing, or by attendance. Attendance at a meeting is deemed a waiver unless the member objects at the beginning of the meeting to the transaction of business because the meeting is not lawfully called or convened, or objects before a vote on an item of business because the item may not lawfully be considered at that meeting and the member does not participate in the consideration of the item at that meeting. When any meeting of the members is adjourned to another time and place, notice of the adjourned meeting need not be given other than by announcement at the meeting at which adjournment is taken.

SECTION 4.4 <u>Meetings held solely by remote communication</u>. The Board of Directors may adopt a resolution that authorizes conducting a meeting of the members solely by remote communication, if all members are given notice of the meeting pursuant to Section 4.3. The participation of a member by remote communication constitutes presence at the meeting.

SECTION 4.5. <u>Participation by remote communication</u>. A member not physically present in person or by proxy at an annual or special meeting of the members may participate by one or more means of remote communication if the Board of Directors adopts a resolution that authorizes such participation. The participation of a member by remote communication constitutes presence at the meeting.

SECTION 4.6 Procedures for participation by remote communication. In any meeting of the members held solely by means of remote communication as described in Section 4.4, or in which one or more members participates by remote communication as described in Section 4.5, reasonable measures shall be taken (a) to verify that each person deemed present and entitled to vote is a member; (b) to provide each member participating by means of remote communication with a reasonable opportunity to participate in the meeting, including an opportunity to read or hear the proceedings substantially concurrently with those proceedings; (c) if allowed by the procedures governing the meeting, to have the member's remarks heard or read by other participants substantially concurrently with the making of those remarks; and (d) if otherwise entitled, to vote on matters submitted to the members.

SECTION 4.7 <u>Members list for meeting</u>. The Board of Directors shall fix a date not more than sixty days before the date of a meeting of the members as the date for determination of the members entitled to notice of the meeting. If the Board of Directors fails to set such a date, the date shall be the sixtieth day before the date of the meeting. After fixing a record date for a meeting, the Secretary shall prepare a list of the names (in alphabetical order), addresses and number of votes of each member entitled to vote at the meeting. Beginning two business days after notice of the meeting is given, the list shall be available at the principal office of this corporation for inspection and copying on written demand by any member (or the agent or attorney of any member), at the member's expense, for the sole purpose of communication with other members concerning the meeting. The list shall be made available through the date of the meeting and at the meeting.

SECTION 4.8 <u>Voting; quorum</u>. At all meetings of the members, each member is entitled to cast one vote on any question coming before the meeting. Members may not vote by proxy. Cumulative voting is not permitted. The presence of ten percent of the members constitutes a quorum at any meeting thereof. If a quorum has been present at a meeting and members have withdrawn from the meeting so that less than a quorum remains, the members still present may continue to transact business until adjournment. A majority vote of the members present, and entitled to vote at any meeting at which a quorum is present is sufficient to transact any business, unless a greater number of votes is required by law or these Bylaws.

SECTION 4.9 <u>Written action</u>. Any action that may be taken at a meeting of the members may be taken without a meeting by written action signed by all of the members entitled to vote on that action.

SECTION 4.10 <u>Written ballot</u>. An action that may be taken at a regular or special meeting of members may be taken by written ballot without a meeting in accordance with the procedure set forth in Minnesota Statutes, section 317A.447.

## **DIRECTORS**

SECTION 5.1 Number and method of election. The Board of Directors of this corporation shall consist of no fewer than three persons, and, subject to such limitation, the number of members of the Board of Directors may be designated from time to time by the Board of Directors. The initial Board of Directors consists of the persons designated by the incorporator of this corporation who shall serve until the times indicated by the incorporator at the time of their designation. Thereafter, directors of this corporation shall be elected by the voting members at each annual meeting. If at any time the corporation has no members and at least one year has passed since the last annual meeting of the members, then the board of directors may elect directors of this corporation.

SECTION 5.2 Terms. Except as otherwise provided in Section 5.1, each director of this corporation shall be elected to serve for a term of three years. Subject to the provisions of Section 5.3, each director's term of office shall begin at the conclusion of the annual meeting at which the director was elected. Each director's term of office shall continue until the conclusion of the annual meeting in the third year of the director's term, and, unless the Board of Directors has determined that a successor will not be elected, until his or her successor has assumed office; or until the director's prior death, resignation or removal. The members of the Board of Directors shall be divided into three classes as nearly equal in number as possible, so that the terms of office of approximately one-third of the members of the Board of Directors expire each year.

SECTION 5.3 Removal; resignation; vacancies. Any director may at any time be removed with or without cause by the Board of Directors. Any director may resign at any time by giving written notice to the Chairperson or the Secretary. The resignation shall be effective without acceptance when the notice is received by the Chairperson or the Secretary, unless a later effective date is specified in the notice. Any vacancy occurring because of the death, resignation or removal of a director may be filled by a person elected by the Board of Directors for the unexpired term of such director. Any vacancy resulting from an increase in the number of members of the Board of Directors may be filled by a person elected by the members for a full term of office unless the Board of Directors designates a shorter term of office.

### MEETINGS OF THE BOARD OF DIRECTORS

SECTION 6.1 <u>Annual meeting</u>. The annual meeting of the Board of Directors for the purpose of electing officers and transacting such other business as may

properly come before the meeting shall be held at the time and place, within or without the State of Minnesota, designated from time to time by the Board of Directors.

SECTION 6.2 Other meetings. Other meetings of the Board of Directors may be held at such time and place as are announced at a previous meeting of the Board of Directors. Meetings of the Board of Directors may also be called at any time (a) by the Chairperson, (b) by the Board of Directors, or (c) upon the request of three or more members of the Board of Directors. Anyone entitled to call a meeting of the Board of Directors may make a written request to the Secretary to call the meeting, and the Secretary shall give notice of the meeting, setting forth the time and place thereof, to be held between two and thirty days after receiving the request. If the Secretary fails to give notice of the meeting within seven days from the day on which the request was made, the person or persons who requested the meeting may fix the time and place of the meeting and give notice in the manner hereinafter provided.

SECTION 6.3 Notice of meetings. Notice of each meeting of the Board of Directors for which notice is required, and of each annual meeting, stating the time and place thereof, shall be given to all directors by electronic communication or in person at least two days before the meeting, or shall be mailed to each director at least five days before the meeting. A director may be given notice by electronic communication only if the director has previously consented to receive notice in that form of electronic communication. All notices not given in person shall be sent to the director at his or her postal or electronic address according to the latest available records of this corporation. Any director may waive notice of a meeting before, at or after the meeting, orally, in writing, by electronic communication, or by attendance. Attendance at a meeting is deemed a waiver unless the director objects at the beginning of the meeting to the transaction of business because the meeting is not lawfully called or convened and the director does not participate in the meeting. Notice and agenda of the annual meeting shall be given to all members of this corporation no less than fifteen days in advance of the meeting, which meeting shall be open to all members.

SECTION 6.4 Quorum and voting. The presence of a majority of the members of the Board of Directors constitutes a quorum at any meeting thereof, but the directors present at any meeting, although less than a quorum, may adjourn the meeting from time to time. If a quorum is present when a duly called meeting is convened, the directors present may continue to transact business until adjournment, even though the withdrawal of one or more directors leaves less than the number otherwise required for a quorum. At all meetings of the Board of Directors, each director is entitled to cast one vote on any question coming before the meeting. A majority vote of the directors present at any meeting, if there be a quorum, is sufficient to transact any business, unless a greater number of votes is required by law or these Bylaws. A director may not appoint a proxy for himself or herself or vote by proxy at a meeting of the Board of Directors. For purposes of determining whether a director has met his or her fiduciary duties as a director, but for no other purpose, a director who is present at a meeting of the Board of Directors when an action is approved by

the Board of Directors is presumed to have assented to the action unless the director votes against the action or is prohibited from voting on the action.

SECTION 6.5 <u>Action without a meeting</u>. Any action that could be taken at a meeting of the Board of Directors may be taken by written action signed by all of the directors. Any such action may also be taken by written action signed by fewer than all of the directors in accordance with the provisions of the Articles of Incorporation.

SECTION 6.6 <u>Meetings held using remote communication</u>. A director may participate in a meeting of the Board of Directors by means of conference telephone or, if authorized by the Board of Directors, by such other means of remote communication, in each case through which that director, other directors so participating, and all directors physically present at the meeting may communicate with each other on a substantially simultaneous basis. Participation in a meeting by remote communication constitutes presence at the meeting.

### **OFFICERS**

SECTION 7.1 <u>Designation and term.</u> The officers of this corporation include a Chairperson, President/Executive Director, a Secretary, and a Treasurer. Officers are elected to one-year terms by the corporation's Board of Directors at the corporation's annual meeting. Any officer may resign at any time by giving written notice to the Chairperson, President/Executive Director or the Secretary. The resignation shall be effective without acceptance when the notice is received by the Chairperson, President/Executive Director or the Secretary, unless a later effective date is specified in the notice. In the event of a resignation of an Officer, the Board of Directors may elect a replacement Officer at its next meeting to serve until the corporation's annual meeting. The same person may hold more than one office at the same time, except the offices of Chairperson and President/Executive Director. The officers need not be directors of this corporation.

SECTION 7.2 <u>Chairperson</u>. The Chairperson shall: (a) when present, preside at meetings of the Board of Directors; (b) see that orders and resolutions of the Board of Directors are carried into effect; (c) have the authority to sign and deliver in the name of this corporation deeds, mortgages, bonds, contracts, or other instruments pertaining to the business of this corporation, except in cases in which the authority to sign and deliver is required by law to be exercised by another person or is expressly delegated by the Articles of Incorporation, the Bylaws or the Board of Directors exclusively to one or more other persons; and (d) perform such other duties as are prescribed by the Board of Directors.

SECTION 7.3 <u>President/Executive Director</u>. The President/Executive Director shall be elected by the Board of Directors and shall serve as the chief executive

officer of this corporation. During the absence or disability of the Chairperson, it shall be the duty of the President/Executive Director to perform the duties of the Chairperson. In addition, he or she shall have general active management of the business of this corporation.

SECTION 7.4 <u>Secretary</u>. The Secretary shall perform or properly delegate and oversee the performance of the following duties: (a) provide for the keeping of accurate minutes of all meetings of the Board of Directors; (b) be responsible for the custody of the records, documents and papers of this corporation; and (c) provide for the keeping of proper records of all transactions of this corporation. The Secretary shall have and may exercise any and all other powers and duties pertaining by law, regulation or practice to the office of Secretary, or imposed by these Bylaws. The Secretary shall perform such other duties as may be assigned to him or her from time to time by the Chairperson, the President/Executive Director or the Board of Directors.

SECTION 7.5 <u>Treasurer</u>. The Treasurer shall perform or properly delegate and oversee the performance of the following duties: (a) keep accurate financial records of this corporation; (b) deposit money, drafts, and checks in the name of and to the credit of this corporation in the banks and depositories designated by the Board of Directors; (c) endorse for deposit notes, checks, and drafts received by this corporation as ordered by the Board of Directors, making proper vouchers for the deposit; (d) disburse corporate funds and issue checks and drafts in the name of the corporation, as ordered by the Board of Directors; and (e) upon request, provide the Chairperson, the President/Executive Director and the Board of Directors an account of transactions of this corporation and of the financial condition of this corporation.

SECTION 7.6 <u>Additional powers</u>. Any officer of this corporation, in addition to the powers conferred upon him or her by these Bylaws, shall have such powers and perform such additional duties as may be prescribed from time to time by the Board of Directors.

#### **COMMITTEES**

SECTION 8.1 <u>Committees with Authority</u>. The Board of Directors may, in resolutions adopted by a majority of the members of the Board of Directors, establish committees having the authority of the Board of Directors to the extent provided in such resolutions. The members of each such committee shall be appointed by the Board of Directors or, if expressly authorized by the Board of Directors, by the Chairperson or the President/Executive Director. Each such committee is at all times subject to the control and direction of the Board of Directors. Committee members, other than members of the Executive Committee, need not be directors. Notwithstanding any provision of these Bylaws apparently to the contrary, no committee shall have the authority to take any of the following actions:

(a) Amend or repeal the Articles of Incorporation or Bylaws of this corporation;

- (b) Elect, appoint, or remove any member of the Board of Directors or the Executive Committee, or any officer of this corporation;
- (c) Adopt or approve a plan of merger or consolidation with another corporation;
- (d) Authorize the sale, lease, exchange, mortgage or other disposition of all or substantially all of the assets of this corporation;
- (e) Authorize the voluntary dissolution of the corporation or revoke proceedings therefor; or
- (f) Amend or repeal any resolution of the Board of Directors that by its terms provides that it shall not be amended, altered or repealed by any committee of this corporation.
- SECTION 8.2 <u>Advisory Committees</u>. The Board of Directors, the Chairperson may establish advisory committees that have no authority to act on behalf of the corporation. Members of such committees shall be appointed in the manner specified by the Board of Directors or the Chairperson, whichever established the advisory committee.
- SECTION 8.3 <u>Executive Committee</u>. The Board of Directors may designate an Executive Committee composed of at least three directors designated by the Board of Directors. The Executive Committee has the authority of the Board of Directors in the management of the business of this corporation in the interval between meetings of the Board of Directors.
- SECTION 8.4 <u>Meetings and voting</u>. Meetings of each committee shall be called and held in accordance with the provisions of Sections 4.2 to 4.6 of these Bylaws as they apply to meetings of the Board of Directors.

### **MISCELLANEOUS**

SECTION 9.1 <u>Fiscal year</u>. Unless otherwise fixed by the Board of Directors, the fiscal year of this corporation begins on July 1st and ends on the succeeding June 30th.

SECTION 9.2 Corporate seal. This corporation has no seal.

SECTION 9.3 <u>Amendments</u>. The Board of Directors may propose an amendment to the Bylaws by adopting a resolution setting forth the proposed amendment and directing that it be submitted for adoption at a meeting of the members. An amendment to the Bylaws may also be proposed by written petition signed by at least fifty members or ten percent of the members, whichever is less, and delivered to the Secretary. Each proposed

amendment shall be considered at a meeting of the members, and an amendment shall be adopted upon the affirmative vote of a majority of the members present and entitled to vote at the meeting. Notice of the meeting shall include a copy or summary of each proposed amendment. The members have no power to amend the Bylaws except as described in this section.

SECTION 9.4 <u>Authority to borrow, encumber assets.</u> No director, officer, agent or employee of this corporation has any power or authority to borrow money on its behalf, to pledge its credit or to mortgage or pledge its real or personal property except within the scope and to the extent of the authority delegated by resolutions adopted from time to time by the Board of Directors. The Board of Directors may give authority for any of the above purposes, and this authority may be general or limited to specific instances.

SECTION 9.5 <u>Execution of instruments</u>. Deeds, mortgages, bonds, checks, contracts and other instruments pertaining to the business and affairs of this corporation may be signed on behalf of this corporation by any two of the following: (a) the Chairperson, (b) the President/Executive Director, or (c) another such other person as may be designated from time to time by the Board of Directors.

SECTION 9.6 <u>Deposit of funds</u>. All funds of this corporation shall be deposited from time to time to the credit of this corporation in such banks, trust companies or other depositories as the Board of Directors may approve or designate, and all such funds shall be withdrawn only in the manner or manners authorized by the Board of Directors from time to time.

SECTION 9.7 <u>Financial reports</u>. This corporation shall provide an annual financial report of operations to all members.

SECTION 9.8 Equal opportunity. The corporation will provide an equal competitive opportunity, taking into account ability, physical size and other athletic criteria, to amateur athletes coaches, trainers, managers, administrators and officials to participate, consistent with the requirements of the Amateur Sports Act of 1978, as amended, in amateur athletic competition without discrimination on the basis of race, color, religion, age, sex, or national origin.

Date Adopted:	
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