

Connecticut Babe Ruth Leagues

Travel Expense

Travel Expenses will be reimbursable for District Commissioners, State Commissioners and the CT State Executive Board using the guidelines below. This does not include spouses, significant others, or other family members.

Tournaments

District Tournaments – no reimbursement.

State Tournaments

Tournament Director

- Mileage over 25 miles from home to the Tournament site for one round trip each day will be reimbursed at the current IRS rate which can be found by a search on the web.
- Meals will not be reimbursed
- Lodging will not be reimbursed

Executive Board or Commissioners attending Tournament (Pool Double Elimination)

- Mileage over 25 miles from home to the Tournament site and return will be reimbursed at 1/3 of the current IRS rate which can be found by a search on the web.
- Meals will not be reimbursed
- Lodging will not be reimbursed

Regional Tournaments

Tournament Director

- If assigned as a Tournament Director, expenses will be reimbursed by the Regional Commissioner
- Executive Board or Commissioners attending Tournament (Pool Double Elimination)
- Mileage for one round trip from home to the tournament will be reimbursed at 1/3 of the current IRS rate which can be found by a search on the web.
- Meals for up to the same number of hotel nights will be reimbursed to up to \$40 per day.
- Lodging for up to two nights at the official tournament hotel or another hotel with a rate equal to or lower will be reimbursed.

World Series

Tournament Director

- If assigned as a Tournament Director, expenses will be reimbursed by Babe Ruth HQ
- Executive Board or Commissioners attending Tournament (Pool Double Elimination)
- Airfare will not be reimbursed
- Mileage for one round trip from home to the tournament will be reimbursed at 1/3 of the current IRS rate which can be found by a search on the web.
- Meals for up to the same number of hotel nights will be reimbursed to up to \$40 per day.
- Lodging for up to three nights at the official tournament hotel or another hotel with a rate equal to or lower will be reimbursed.

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Meetings

District Meetings – no reimbursement

State Meetings – no reimbursement

Regional Meetings

- Mileage and tolls will be reimbursed at the current IRS rate which can be found by a search on the web.
- Meals during travel to and from the meeting will be reimbursed
- Lodging at the hotel hosting the regional meeting will be reimbursed.

National Meetings – reimbursement to be determined prior to the meeting by the CT Babe Ruth Executive Board.

Reimbursement must be requested using the CT Babe Ruth Travel Expense Report Form which can be found on the CT Babe Ruth Website. The Report must be approved by at least two members of the Executive Board. Once approved the form must be submitted to the State Treasurer.