



Notice of Meeting

ANNUAL GENERAL MEETING OF MEMBERS

Sunday, December 14, 2025

**10:00 am - 11:30 am - Annual General Meeting
Meeting Check-in Starts at 9:30 am
Teams**

60 Scarsdale Rd, Unit 111
Toronto, ON M3B 2R7
Phone: 416-426-7316
Fax: 416-426-7109
info@ontariovolleyball.org
www.ontariovolleyball.org



Dear OVA Member:

The purpose of the Annual General Meeting (AGM) of the Ontario Volleyball Association (OVA) is to inform the members and to deal with the usual business of the OVA, such as review of the Annual Report, Committee Reports and the Report of Auditors, along with the Elections.

Included in this package, please find the following information in preparation for Ontario Volleyball's 2025 Annual General Meeting:

1. AGM Agenda
2. Notification of Members
3. New business or question submission, see Appendix B for form
4. Notice of Quorum
5. Approval of Auditor
6. Elections for 3 positions:
 - a. Treasurer
 - b. Director at Large (2 positions)
7. Election Decision

Appendix A – AGM Agenda

Appendix B – New Business Form

Appendix C – Board Member Criteria and Job Descriptions

Note 1 – Agenda

See Appendix A for the Annual General Meeting Agenda.

Note 2 – Notification of Members

As noted in clause 2.1(b) and section 3.8 of the OVA by-laws, the following members belong to the Voting Member class of membership and are entitled to vote at the upcoming Annual General Meeting:

- (b) *Voting Member*, which includes an individual, other than those identified in 2.1(a), who:
- (i) is registered with the Association:
 - (1) as a competitive player;
 - (2) as a parent / guardian of one (1) or more competitive player(s), provided that such competitive player or at least one (1) of such competitive players is, or will be as of December 31st of the Association’s current fiscal year, under eighteen (18) years of age;
 - (3) as a coach;
 - (4) as a referee;
 - (5) as a club leader or such other role for club personnel (as defined by the Association);
 - (6) in another role or roles established by the Board; and

 - (ii) is, or will be as of December 31st of the Association’s current fiscal year, at least eighteen (18) years of age.

Voting at Meetings of Members

3.8 Voting Privileges – All Voting Members are entitled to one (1) vote. Non-voting Members are not entitled to vote.

You must register in advance for this meeting using this link:

<https://events.teams.microsoft.com/event/314b066e-c71e-4fe4-ad96-f2c67a9b5025@1fc353ac-f64a-4dcc-8590-9863c162cd2e>

Register by December 11, 2025, to ensure you are set-up in the OVA’s Simply Voting system, which will provide you access to vote at the AGM. Make sure you register using your email address as in the OVA Membership Registration System (MRS) and provide your child’s name, if voting on behalf of your child.

Note 3 – New Business

See Appendix B for the New Business Form. As per section 56 of the Ontario Not-For-Profit Corporations Act, 2010 (“ONCA”), any Voting Member who wishes to have new business placed on the agenda of a meeting is required to provide written notice to the Association.

- To make a request, please complete and submit the form. New Business agenda requests will be accepted by email. Please forward to jjubicic@ontariovolleyball.org.
- New Business agenda requests must be received at the offices of Ontario Volleyball by email, no later than midnight on Monday December 1, 2025.
- New Business Proposals received by the deadline will, subject to the exceptions outlined in ONCA subsection 56(6), clauses (b)-(f), be circulated ten (10) days prior to the meeting.

Note 4 – Notice of Quorum

As per by-law 3.6, Quorum is achieved when thirty (30) Voting Members are present or deemed by the Act to be present.

Note 5 - Approval of Auditors

The Voting Members of Ontario Volleyball have the right to approve the Association's auditors for the following year. The OVA has decided to put forth the following firm for consideration as the Association's auditors for the Fiscal 2026 year:

MacNeill Edmundson Professional Corporation
82 Wellington Street
London, ON N6P 1C9

This firm completed the Fiscal 2025 audit.

Note 6– Director Elections

See Appendix D for board member criteria and job descriptions. At the 2025 AGM, there are three Director Positions up for election, each for a three-year term:

- a. Treasurer
- b. Director At Large (2 positions)

Please submit applications complying with the requirements found in by-law 4.6 to Nominations Committee via the link by November 24, 2025.

<https://www.ontariovolleyball.org/nominations>

The submission is to include, as per by-law 4.6:

- (a) The written, signed consent of the nominee
- (b) A completed Board of Directors Application
- (c) A cover letter identifying the specific position with respect to which the nomination relates
- (d) A resume
- (e) Three (3) references

If you have any questions, email the Nominations Committee nominations@ontariovolleyball.org

Note 7 – Election Decision

4.8 Elections – Elections will be decided by the Voting Members in accordance with the following:

- (a) One (1) Valid Nomination for a Specific Position – Winner declared by acclamation.
- (b) Two (2) or More Valid Nominations for a Specific Position – Winner is the nominee receiving the greatest number of votes. In the case of a tie, the nominee receiving the fewest votes will be deleted from the list of nominees and a second vote will be conducted. If there continues to be a tie and more than two (2) nominees, the nominee receiving the fewest votes will be deleted from the list of nominees until there remains only two (2) nominees or a winner is declared. If



only two (2) nominees remain, and there continues to be a tie, neither will be elected to office and a vacancy will be declared.

APPENDIX A

Annual General Meeting Agenda

Meeting check-in starts at 9:30 am

Sunday December 14, 2025 – 10:00 - 11:30 am

Teams

AGM Agenda

1. Call to order
2. Establishment of Quorum
3. Introduction of Scrutineers
4. Approval of the Agenda
5. Declaration of any Conflicts of Interest
6. Adoption of Minutes of the previous Annual Meeting
7. Board and Committee Chair Reports
 - a. Board of Directors – Howie Grossinger
 - b. Governance Committee – Paul Bonfigli
 - c. Regional Council – Sylvie Laperriere
 - d. Athletes' Council – Victoria Altomare
 - e. Referee Committee – Martin Kerstens
8. Presentation of the Annual Report
9. Presentation of Audited Financial Statements
10. Appointment of Auditor
11. New Business/Questions (if any submitted)
12. Election of new Directors
 - a. Treasurer
 - b. Director at Large (2 positions)
13. Adjournment



APPENDIX B

NEW BUSINESS SUBMISSION

New Business requests/questions must be received in writing to the Ontario Volleyball Office no later than midnight on Monday, December 1, 2025.

- Should a voting member wish to make a request or submit a question, please complete this form and email it to jjjubicic@ontariovolleyball.org.

New Business/Question Request Form

DATE: _____

New Business Request: (PLEASE PRINT)

RATIONALE: (PLEASE PRINT)

Member Signature

Member Name (please print)

Date

APPENDIX C

Board member criteria

[...] Potential Directors should have one or more of the following skills:

- Accounting designation (CA, CMA, CGA)
- Legal designation (LL.B.)
- Professional qualifications (MD, PhD, MBA, Sport Science)
- Personnel Management (Human Resource Professional designation)
- Media/Marketing/Public Relations contacts/experience
- Fundraising experience and/or funding source contacts
- Grant writing, proposal writing experience
- Administration/Management experience
- Communications experience
- Government relations (municipal, provincial and national) experience
- Organizational development/Strategic planning experience
- Project management experience
- Knowledge of volleyball programs from ‘playground to podium’ in Ontario and Canada
- Sport organization experience at multiple levels (local, provincial, national and international)

These criteria are a guide to allow the Nominations Committee to consider diverse skills and experiences that will add value to the Board of Directors and the Association as a whole when appointing Directors.

The Nominations Committee especially interested in candidates who bring skills in:

- **Finance and Audit / CPA designation** (required for the Treasurer role)
- **Legal / Governance**
- **Information Technology, Digital Transformation, and/or AI Strategy**

The **Treasurer** will assist with the strategic leadership of the Association and will provide leadership in the financial direction of the Association through the formulation and oversight of proper accounting processes and procedures.

This position requires the following:

- A thorough knowledge and understanding of financial reports,
- Ability to communicate financial information and concepts
- Provide the board with an account of financial transactions and financial position of the Association at each meeting of the board
- Ability to articulate the board’s financial questions to the staff
- Ability to explore financial options and decisions for long term goals.
- A professional accounting/financial designation is an asset.



Directors-at-Large will assist with the strategic leadership of the Association. They will be engaged by the Executive Committee or other members of the Board to assist with strategic initiatives, and may be tasked with some of the following responsibilities:

- Representing and promoting the OVA at events
- Engaging with provincial, municipal or district levels of government
- Serve on committees of the Board
- Collaborate and communicate with other Directors

For more information on how to apply, please see

<https://www.ontariovolleyball.org/nominations>