

SRVHA Coaching Requirements Checklist

MUST DO'S PRIOR TO GETTING ON ICE

MUST DO'S PRIOR TO 12/31/2021

Done	Description	Done	Description
	Attend mandatory coaches meeting held at Riverside Terrace on <u>9/1/2021 @ 7:00 PM</u>		Read and sign coaching ethics form from District 5/MN Hockey and provide copy to ACE Coordinator.
	Complete online registration with USA hockey (print receipt)		Register for USA Hockey Certification course (i.e. level 1, 2, or 3) or complete online renewal of level 3. If up-to-date with courses, complete concussion training.
	Complete SRVHA online registration		Date of course registered for ___/___/___
	Complete online screening/background check with Minnesota Hockey (due every two-years)		Attend USA Hockey Certification course – if needed. (new this year, these will be virtual courses)
	Provide a copy of completed screening/backgroundcheck with a print out or email confirmation of completion via email to ACE coordinator		
	Complete level modules within the required time frame		Name:
	Complete the USA Hockey Safe Sport Training (required every year)		Phone #:
			Email:
	Upon completion of all the above, submit checklist and receipts for reimbursement. Place in ACE coordinator mailbox at arena, <u>located in concession stand</u> . <i>Note</i> : Paid non-parent coaches do not get reimbursement for modules, registration, hotels, mileage, etc. due to IRS ruling. The pay they will receive has been adjusted accordingly.		Address: