

# Central High School Athletic Booster Club

## BOARD NOMINATION FORM

Please take a moment to look over the positions listed below. If you feel that you or someone you know could enrich our athletic booster club and Central by serving on the CHS ABC Executive and Board of Directors, please fill out and return this form to [kellercentralABC@gmail.com](mailto:kellercentralABC@gmail.com) or simply call 817-929-8979 for more information on these roles. Someone from our current Board of Directors will contact you to discuss it, so you can make the determination to join us for the upcoming 2024-25 athletic year.

Elections are May 13th and we need your help to make an impact on our athletes experience here at CHS.

Name \_\_\_\_\_ Phone # \_\_\_\_\_ Email: \_\_\_\_\_

Athlete's Name: \_\_\_\_\_ Grade \_\_\_\_\_ Sport(s) \_\_\_\_\_

Please check the position(s) you are being nominated for:

### Executive Board

- President**- Responsible for the overall operation and management of the Booster Club, presides over all Board meetings and fills in for the Board as needed.
- Vice-President**- Supports the President's role as needed and aides the Board and the Booster Club in the absence of the President.
- Secretary**- Maintains the Booster Club records and keeps the minutes for all Board and Booster Club meetings.
- Treasurer**- Maintains and manages Booster Club funds, also responsible for Booster Club financial reporting.



### Board of Directors

- Communications Director**- Maintain Booster Club social media sites and Booster Club website. Provide notices of Booster Club events and announcements via social media and Booster Club website.
- Fundraising Director**- Responsible for managing fundraising events for the Booster Club and creating strategic ways to raise funds.
- Membership Director**- Responsible for recruiting and maintain member records. Plans and coordinates membership drive activities.
- Merchandise/Spirit Wear Director**- Responsible for maintaining spirit wear, merchandise inventory, and approved spirit events. Coordinates and organizes sales of spirit wear throughout the year.
- Team Liaison Director**- Responsible for recruiting and managing concession/event volunteers (adult and students). Work with athletic coaches to coordinate team liaison responsibilities.
- Concessions Director** – Oversee functioning of all concession stands utilized by CHS Athletics.
- Special Projects Director** – Creating and overseeing any CHSABC fundraising and special event opportunities.
- Parliamentarian** – Ensure the Robert's Rules of Order/Parliamentary Procedures are followed during all meeting and serve as timekeeper at meeting. Oversee Executive and BOD elections.

\*\*All Executive Board and Board of Directors positions require an approved KISD background check and may be needed to help with concessions on campus. \*\*