

"How to Guides" for Membership Registration System (MRS)

1. Creating a New Club

"How To" Steps	Screenshots
<p>Go to https://mrs.volleyball.ca</p>	
<p>Login to your account for the club contact profile</p>	

Click on 'New Club Application' located under the 'Quick Links' section

Quick Links

- Home
- Regions
- Leagues
- Clubs
- **New Club Application**
- Returning Club Form
- Events
- Upgrade Membership



Fill out the New Club Application

NEW CLUB APPLICATION FORM

General:

1. Provide a brief overview of your volleyball experience
What got you into volleyball? (i.e. Playing, Coaching or Officiating)

2. Have you been a member of any other OVA club in the past five years?
 Yes No

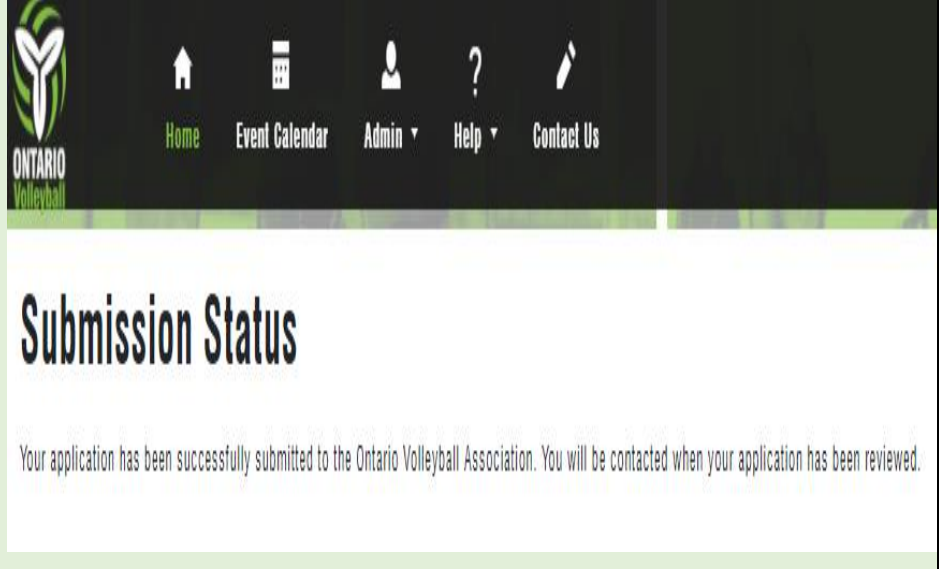
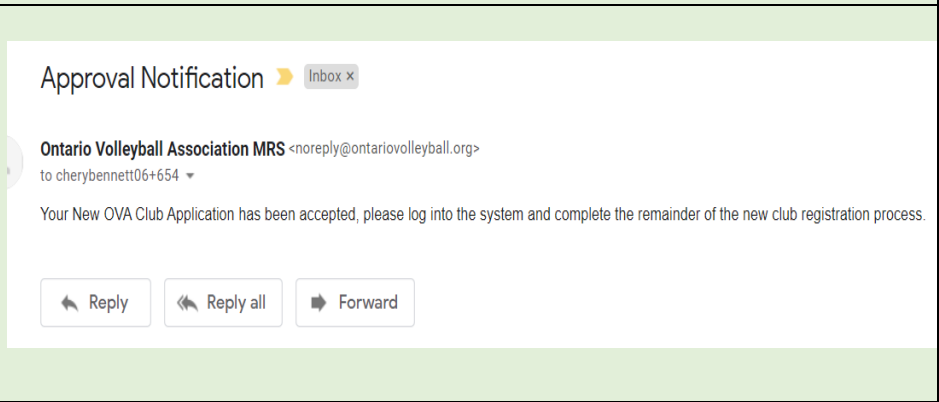
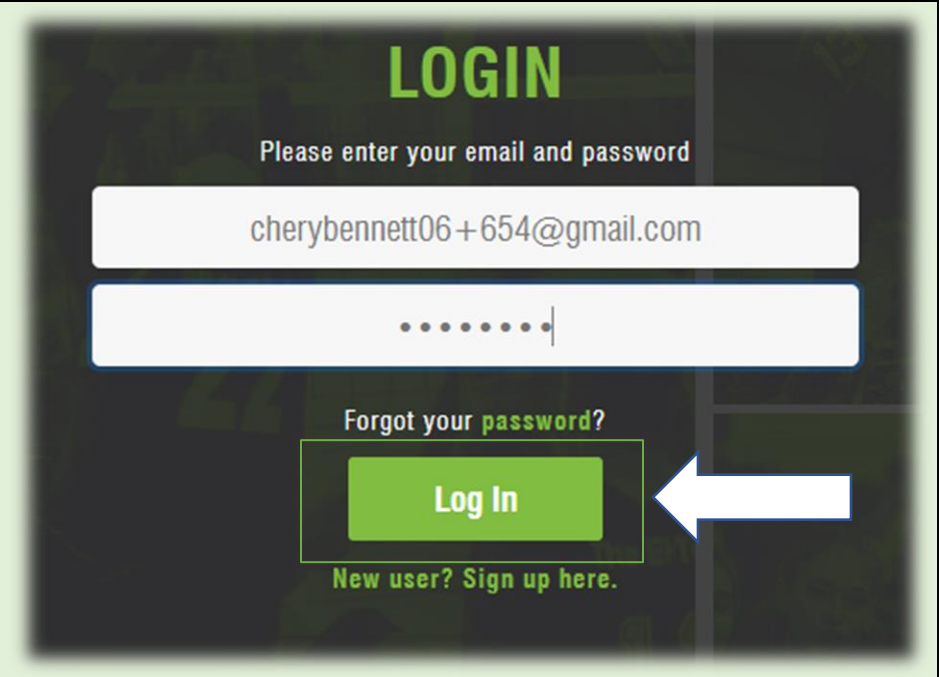
3. If no, why do you want to be a member?

3. Have you contacted any other local member club to see if they would be interested in working with you to provide programs?
 Yes No

4. If a club exists in your community, how will you manage recruiting of players or coaches between clubs?

5. What percentage of your first-year membership will be existing OVA members vs. new members?

	<p>Constitution, Policies and Practices:</p> <p>1. Club mission statement <i>i.e., a statement reflecting your club's overall program mission</i></p> <p>_____</p> <p>2. Club's first-year goals? <i>What does your club wish to accomplish in its first year?</i></p> <p>_____</p> <p>3. Clubs five-years goals? <i>What does your club wish to accomplish in its first five years?</i></p> <p>_____</p> <p>4. Name your year one executive members and their positionsa <i>Name a minimum of three specific people</i></p> <p>_____</p> <p>Volleyball Programming:</p> <p>9. Does your club have coach and parent Canadian Sport for Life (CS4L) or long-term athlete development (LTAD) training?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>10. Which age categories will you target in year one</p> <p>_____</p> <p>11. Will your club offer a house league during your first year? Will you be offering any additional program outside Youth Indoor Competitions? <i>(i.e., adult leagues, sitting volleyball, beach volleyball etc.)</i></p> <p>_____</p> <p>12. Will you have access to a Level 3 Coach as a technical director for your club?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>13. Please provide an outline of your coach development plan</p> <p>_____</p> <p><input type="submit" value="submit"/></p>
<p>Once the New Club Application is completed, click 'submit'</p>	<p>13. Please provide an outline of your coach development plan</p> <p>_____</p> <p><input type="submit" value="submit"/> ←</p>

<p>Once the form has been submitted, the club contact must wait for OVA to accept or decline the new club application form.</p> <p>The club contact will receive an email when OVA has approved or declined the club application form.</p>	
<p>Upon approval of the new club application form, the club contact will receive an email of the acceptance.</p>	
<p>Please login to your club contact profile on MRS and click 'Log In'</p>	

The 'New Pending Club' will now appear under 'My Organizations' on the home page.

Please click on the '[New Pending Club]' section to set up the Club's Profile

My Organizations

Organization	Role(s)
Volleyball Canada	Leader - Competitive Club/Team Personnel
Ontario Volleyball Association	Club Contact
[New Pending Club]	Club Contact

Fill out the required fields in the Club Profile and click 'register club'.

FIELDS MARKED WITH * ARE REQUIRED.

Primary Club Contact

First Name *

Last Name *

Club Name *

PTA

Ontario Volleyball Association

Region *

Region 1: Central West Ontario

Club Type *

Indoor

Outdoor

Sidling

Address 1 *

Address 2

City

Website URL

Postal: 11A (www.11a.com)

DKB Club Form

I agree

By clicking here you understand that you are responsible for ensuring that all Club members sign waivers, and for keeping signed waivers on file.

[Register Club](#)

View the order details for the club registration fees and click 'Check out' to process payment.

Order Details



Item Description	Regular	Quantity	Discount	Total
New Club Application (For Spikes - Id 0)	\$500.00	1	\$0.00	\$500.00
Sub Total				\$500.00
Tax				\$65.00
Grand Total				\$565.00

[Checkout](#) [Back](#)

Enter Credit Card details and click Validate Card

Payment

Pay with card

Card Number

**** * * * *

Expiration Date (MM/YY)

MM/YY

CVV (3 digits)


Postal Code

[Validate Card](#)


When Credit card is accepted as valid click Place Order

Payment

Paying with Card

 Ending in 1111
Visa
✓

Choose another way to pay


Place Order
Cancel

Review completed order and click 'Continue'. Club contact will also receive an emailed receipt of the payment.

Order Details:

Processing Date: 24/09/2020 11:10
 Payment Type: Credit Card

Ontario Volleyball Association
 60 Scarsdale Rd Unit 111
 Toronto, Ontario M3B 2R7

Customer Name: Testy Testers(OVA0000145)
 Order Number: OVA-58
 GST #: 122995491
 HST#: 122995491

Item Description	Regular	Quantity	Discount	Total
New Club Application (For Spikes - Id 54)	\$500.00	1	\$0.00	\$500.00
			Sub Total	\$500.00
			Tax	\$65.00
			Grand Total	\$565.00
			Amount Paid	\$565.00

A copy of this receipt has been emailed to charybennett06+987@gmail.com for your records.

Print
Continue

Message will display that you have successfully registered your club

Congratulations! You are now registered as a new club with the Ontario Volleyball Association.

The Club will appear on the home page under 'My Organizations'

You have successfully registered your club

WELCOME TO THE OVA MEMBERSHIP AND EVENT REGISTRATION SYSTEM

My Organizations

Organization	Role(s)
Volleyball Canada	Leader - Competitive Club/Team Personnel
Ontario Volleyball Association	Club Contact
CB	Club Contact