



How to enter game stats using Live Scoring. (Google Chrome or Firefox work best)

- 1) Go to the DIVISION you want to score
- 2) Make sure you are in "Edit Mode" (flip the switch in the upper right of screen)
- 3) Go to Game Schedule tab
- 4) Find the specific game you want to score
- 5) Click on the time of the game under STATUS
- 6) Click on black "Score Live" bar in center just above team logos
- 7) On Game Details Tab: a. Select "No" for This Game Being Scored Live if you are scoring after the game. Click yes if you are scoring during the game.
b. Check to be sure it is the correct date and time
c. Check to be sure the period times are correct
- 8) Click on Save Game Details
- 9) Click on Teams/Rosters
- 10) Click on the box next to each player who played/is playing in the game, or select all (top of list in blue). DO NOT SELECT YOUR COACHES.
- 11) If you need to add a player you can do so by clicking on add player on the top of the page.
- 12) If you need to edit a player you can do so by clicking on the edit box just to the right of each player.
- 13) Choose your starting goalie from the drop down box on the top.
- 14) Once all players/goalies are selected, click on the gray box at the top that says "Score Game"
- 15) *Note You must select a starting goalie for both teams. It does not matter for the opposing team what goalie you choose unless you know who started/played.
- 16) You are now in Live Scoring Mode.
- 17) You will see your play action options on the right hand side of your screen.
- 18) To enter Goals/Assists: a. Click on the box that says "Goal"
b. Click on the team who scored
c. Once you select your team a drop down menu appears with the full roster of players. Select the player who scored the goal and select the player who had the Assist 1 and Assist 2 if any.
d. You can mark goal location (if desired on the rink location map)
e. Select play action (even strength, power play, short handed, major power play, penalty shot)
f. Select Next Play
- 19) Follow the same procedure for step 18 for each Goal/Assists
- 20) Same procedure applies for penalties.
- 21) Make sure the shots on goal match what the real game scoresheet indicates.
- 22) Once all items have been input and you have checked your score is correct then you can mark your game final by clicking on "Finalize Game in the upper left-hand corner of the page. Once you click on this a pop up box asks you if you are sure if you want to finalize, select yes finalize.
- 23) Enter your initials or your name for referee sign off and click on Finalize Game.
- 24) Your score will not show up until you exit out of Edit Mode.
- 25) Your game is now scored, and your player stats are now entered.