



CHELSEA HOCKEY ASSOCIATION - BOARD OF DIRECTORS MEETING

Meeting Minutes

December 16, 2019

Opening

The regular meeting of the CHA – Board of Directors was called to order at 7:01 pm on 12/16/19 in Arctic Coliseum by Kitt Woodrel.

Members

Present

Andy Webster, President

John Vlnka, VP and House Director

Kitt Woodrel, Director of Finance

Lonnie Scott, MAHA D6 Representative

John Ward, SafeSport Representative and S.T.A.R. Representative

Absent

Don Wright, Director of Coaches

Constance Eder, Registrar

Heather Scott, Secretary and Website Coordinator

Stephanie Wray, Apparel Coordinator

Dan Wray, Travel Director

Colby Parks, LTP Coordinator

Open Positions

- **Treasurer**
- **ADM Coordinator**
- **Fundraising Coordinator**

Welcome Guests

Approval of Minutes

The minutes of the previous meeting held on 11/18/19 were unanimously approved as distributed.

Andy motion to approve, John second.

Open Issues

Summarize the discussion for each existing issue, state the outcome, and assign any action item.

Executive Reports

- **President**
 - Submitted One Goal Grant Status report 12/13/19
 - Need a by-laws revision - Spring
- **Vice President**
 - No report
- **Director of Finance**
 - 16 participants in 6U
 - 35 participants in 8U
 - 15 participants @10U, one player still owes \$1222.00 plus a balance from last year. Need a written commitment with plan. Kitt will send formal letter asking for plan and required payment.
 - Contacted twice via e-mail requesting response. No response received as of today
 - Next step Andy to call Melisa King
 - If no plan of action is received player will be removed from the program
 - 10 participants @ 12U
 - Rink paid thru December
 - Refs paid
 - Travel teams are current
 - 1 registrations still outstanding – Kitt will e-mail again
- **Director of Coaches**
 - Mite Jamboree, We can sell t-shirts next year if we want to or do any fundraising
 - Coaching credentials check. All rostered coaches have signed up for clinics and completed
 - Former 2007 parent has reached out to discuss potential to restart a team in Chelsea

Reports

- **Registrar**
 - No Report
 - House:
 - a few missing birth certificates and still need staff info.

- **Secretary**
 - No Report
- **Treasurer**
 - Open position, no report
- **House Director**
 - Learn to play kids moving to house
 - 8U group will participate in MIS 4v4. Looking at forming 3 teams, \$400/team.
 - Kitt motioned for CHA to pay \$200 of registration, Heather second, board approves.
 - John has 3 sponsors for \$200 each for this even
 - Squad locker to order apparel added to website house
- **Travel Director**
 - Absent
- **ADM Coordinator**
 - Open position, no report
- **Apparel Coordinator**
 - Jet's Sponsored Practice Jerseys:
 - Jet's is still interested in sponsoring practice jerseys. I have received the artwork but have not been able to send the artwork to Perfect Edge in a format in which they can open it.
 - Warm-Up / Spirit Wear:
 - Not organizing a spirit wear sale other than the online store Ink Frenzy created for both the Chiefs and Bulldogs.
 - Phasing out the CCM warm-ups and will only be offering the Bauer warm-ups for all House and travel teams going forward. The Bauer sizing kit is still in the CHA office but it has xxs and xs youth sizes for now. I will work on getting those sizes from Perfect Edge. Coordinating smaller sizes. Individuals will need to coordinate with Perfect Edge directly.
- **Fundraising Coordinator**
 - Open position
 - Ham Sale complete. Arrive at rink 12/17/19
- **LTP Coordinator**
 - Not present, no report
 - Try Hockey Free coming up in early January
- **Website Coordinator**
 - Inquiring about Club Excellence
 - Approved minutes to be posted
- **D6 Representative**
 - December Meeting notes:
Minutes from November approved.
Financial: \$42,588.16 in Checking \$5,736.57 in Savings.
Registrar Report: Remember the December 23rd deadline for adding players or coaches to a roster.
Referee in chief: Last chance last weekend in Lansing 17 new refs.
Match Penalties: 1 youth and 1 adult pending

SafeSport and STAR: 1 STAR report.

Coaching: Clinics wrapping up. Last chance in Big Rapids. Coach director position applications due by Jan 25.

Match penalty. Must notify MAHA president within 24 hours. If not, coach will be suspended.

President's Report:

72 Business hours to release a player. If player is paid in full and is not released Kevin will release kid. Director nominations, terms are up at the end of the Summer meeting. Send nominations to Brian. Voting will be online. Ballots will be sent to all registered USA Hockey players, including adult league players.

Exec Board and State playoffs: Rules can be brought between now and Winter meeting.

Foreign Exchange students and Billeted players, tier 2 and tier 3 need to have safesport etc. for anyone over 18 living in household.

T-Shirts for 8U Jamboree. Order form is out. Must be placed by Thursday at noon.

DISTRICTS:

TRAVEL Play-in games, BRING CHECKS OR YOU CANNOT PLAY. HOUSE is all played for play-ins.

Seedings as of 12/9 to determine, any appeals to Tim.

Seeded by a points possible pct.

Rule says up to 8 teams, so teams were able to register late even if it created a play-in game. This was explained incorrectly at previous meeting.

Old Business:

District Jan 31- Feb 2.

Credential check booklet now on website.

Jan 21 at Patterson and Jan 23 at Lansing – all teams going to districts must attend.

If you have a mistake, go back fix it and contact your director.

Book checks for non-district teams- must be checked and send three things to Kevin by Jan 25. Team credential sheet, credential verification sheet, copy of roster. If not sent in, you can be brought in and association put on probation. House and Travel teams.

Tournament rules on website by start of next week.

Player exceptions: Rockford, 4 games, player had hamstring injury. Don't know if needed. Passed in case needed.

Meijer 18U Tier 1. Injured in game, returned and then reinjured. 6 game exceptions. Passed just in case.

State tournament play-in games- Squirt A, AA/ Midget A if you finish second in districts will go to play in game for states.

Play-In Game Crystal Fieldhouse in Burton, Feb 21-23

Next Meeting: Jan 14 in Walker at 6:45PM.

- **SafeSport Representative**
 - No report
- **S.T.A.R. Representative**
 - No report

New Business

Summarize the discussion for new issues, state the next steps, and assign any action item.

Items for Next Meeting

List the items to be discussed at the next meeting.

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Announcements

- ☐ Upcoming events:
 - ☐ 1/13 Next Board Meeting
 - ☐ 2/5 Try Hockey For Free

Adjournment

Meeting was adjourned at 8:13pm by Kitt Woodrel. The next general meeting will be at 7pm on January 13th, in the Arctic Breakaway.

Minutes submitted by: Kitt Woodrel, 16December2019