



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

BAHA BOARD OF DIRECTORS MEETING

sportsmanship * respect for individuals * integrity * pursuit of excellence * enjoyment * loyalty * teamwork

Date of meeting:

Time: 5:30PM

Essentia Health Sports Center

In attendance: Grant VanWyngaeren, Chris Velasco, Justin Jerve, Alicia Prahm, Joe Winegar, Amanda Ciesinski, Scott Bender, Steve Leary, Sam Blum, Andrew Murray

- I. Call to Order – Called to order at 5:38 by Grant
- II. Fundraising Meeting, open to all BAHA members: The above members were present, no additional BAHA members attended.
 - Please note that Fundraising Meeting is open to all members of BAHA who can attend in person, or via Teams. Reach out if a Teams link is desired.
 - Gambling report presented by Alicia. Alicia recommends donation of \$25,000 from gambling funds to BAHA for the purpose of ice time and BAHA employee compensation
 - Scott makes a motion to approve the gambling report, including the proposed expenses and \$25,000 donation. Joe seconds this motion and it passes
- III. Approval of Meeting Agenda – Motion to approve by Justin, 2nd by Amanda. Motion carries.
- IV. Approval of Consent Agenda which includes the attached reports:
Motion to approve made Joe, 2nd by Amanda. Motion carries.
 - a. Concessions report (*nothing to report*)
 - b. Hockey Director's report (*see attached*)
 - i. Player Development Committee and In-House sub-comm.
 - c. Treasurer's/Financial report (*see attached*)
 - d. Recruitment and Retention Committee report (*nothing to report*)
 - e. Alumni Committee report (*nothing to report*)
 - f. SafeSport/Grievance/Discipline Committee (*see attached*)
 - g. Fundraising Committee report (*see attached*)
 - h. Executive Committee report (*nothing to report*)
 - i. Finance Committee report (*see attached*)
 - j. Marketing Committee report (*nothing to report*)
 - k. Events Committee report (*nothing to report*)
 - l. Team Managers Committee report (*see attached*)
 - m. Meeting Minutes (*approved electronically and posted 3/18/26*)
- V. Old Business
 - a. Injured Player Policy – tabled
 - b. HD Minnesota – Swag wagon was at the end of the year banquet and well received.
 - c. Expanded role of Hockey Ops Coordinator - Job Description: A first draft has been created - to include equipment manager, concessions manager, and other roles. Small group will continue working on this and establish proposed compensation.



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- d. Request from Foundation regarding feasibility study: The BAHA BoD has not received updated numbers from the Foundation. Preliminary 2nd quote was discussed but final has not been received.
 - e. Dryland Plan: PDC has provided feedback to the BoD. We will not be using our dryland coach from last year but will be pursuing other options.
 - f. Request for funds from Concessions for double fryer: That is not in the budget for this year so plan to continue with singler fryer for now.
 - g. DIBs for locker room monitors: Amanda will prepare a formal policy for locker room monitors and DIBS hours, tabled to next meeting.
 - h. Identification of those allowed on the ice, helmet stickers: Plan is for coaches to be identified with helmet stickers after they have completed their required training. Only those with the designated helmet sticker are allowed on the ice. This will be implemented in the 26/27 season
 - i. BAHA development coaches: Recommendation from PDC is to keep goalie skills coach and in house positions. Other skills positions could be transitioned to skills clinics offered at the beginning of the season, Christmas break, etc.
- VI. New Business
- a. Treasurer's report: Justin presented our budget to date. Plan for Finance Committee to meet in the upcoming weeks and prepare a final budget for next season.
 - b. Tournaments/Weekend Ice: The Board discussed implications of reduced tournament size, compared to previous years tournament formats. The loss of revenue and additional expense to our association by shifting the ice time from larger tournaments to additional practices on the weekends was discussed. Decision was reached to return tournaments to 8 teams, as in the past.
 - c. Squirt and 10/12U In House leagues: Alicia makes a motion to grant DIBS hours for in house league commissioners (2 of these roles). Scott 2nd the motion. The motion passes.
- VII. Comments and Announcement - none
- VIII. Adjournment – Motion to adjourn made by Justin at 7:53, 2nd by Alicia. Motion carries.

Next Board meeting April 29, 2026 at 5:30

PDC and Co-op Updates 3-25

-Projected Teams for 26-27 season

- 15U-18 skaters, 1 goalie (Numbers will change w/ HS move ups) 1 team-B level
- Bantams- 38 Skaters and 4 goalies- 3 teams AA, B1 and B2 levels
- 12U-12 skaters and 1 goalie- 1 team- Level TBD but likely B
- Peewee-44 skaters and 5 goalies- 4 teams- AA, B1 and 2 B2
- 10U-28 skaters and 1 goalie- Checking to see the possibility to move up enough 8U's to make 3 teams
- Squirts- 47 skaters, 5 goalies- 4 teams- A, B1, B2 and C

-Dryland discussion

- PDC recommends moving on from Hallie. PDC would like to see someone in that role that would also work in the shooting area on shooting and stickhandling on top of dryland. Brian Haugstad expressed interest in the role and was asked to put a proposal together for the PDC to review along with the BOD.

-Players missing for Districts, Regions or State



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- the PDC would like to see BAHA to remind our members that the hockey season starts tryout weekend and carries on until the state tournament for vacation planning purposes.
- Discussed and will look into "blackout" dates around the holidays for potential vacations and time off.

-One of the bigger complaints I received this year from coaches was absences from Practices. BAHA currently has a practice to play policy that the PDC will be talking to our coaches about implementing for the upcoming season along with working with the coaches to enforce the policy. Practice needs to be the priority amongst our players and games need to be considered the reward for time spent in practice. We discussed having a PDC member at every parent meeting to go over the policy. Other associations we did reach out to also have practice to play policies and they are enforced.

-Playing time discussion

-#1 complaint we received this year was the topic of PT.

- the PDC will be putting together a policy for BOD approval in the coming months. This policy would cover all levels. The PDC would like the policy reviewed at all parent meetings and have a link to the policy for future review should any parents need to reference anything.
- I did reach out to other associations on how they handle PT, many have policies in place that members have access to
- We did discuss looking at making smaller teams at levels that we are able to, to try and ease that problem moving forward. Our # of teams for the upcoming season would reflect that thought. This will require better attendance than what we had this past season.

-New PDC members

- Will discuss once committee applications are out. We do have 1 we would like to bring in but will wait until those need approval

-In house league coordinator

- Would like BAHA to look into bringing on an in-house league coordinator that would handle our squirt and 10U leagues. This role would ultimately be used Sept-November.
- Duties would include making teams, scheduling ice, making schedules, getting officials, keeping standings, point person for questions, organize end of season tournament, work with parents on clock and gamesheets operation, make box worker schedule, distribute and collect jerseys and anything else pertaining to the league.

Skills coaches

- Overall, year one had its hits and misses. We will be looking into what we feel is needed and feasible as we move into next season. The initial thought is we would like to continue to use these coaches next season but it may be in a little different capacity than this past season. We will have more on this in the months to come.

Finance Report – 3.25.26

Prepared by Justin Jerve, Treasurer

Attached are the February and February YTD financials. Also included is our Actuals to Budget report YTD as of 3/25/26 with most revenue and expenses for our fiscal year included. We will go through these reports and my notes on YTD performance vs budget and last year during the Board Meeting on 3/25/26.

Fundraising Report 3.24.26

Submitted by Alicia Prahm

- Deposits for the month of February '26 were \$51,849.19; Allowable Expenses \$16,470.18. Net profit before taxes \$35,379 and **after taxes \$18,081**
- Fiscal year started April '25: **after tax net April – Feb '26 = \$123,878** (11 months general gambling) + \$48,793 (raffle) = \$172,671
- Donations of \$149,000 fiscal year to date (\$70k in Oct, \$20k in Nov '25, \$9k in Jan '26, \$50k in Mar '26)
- **For budgeting purposes:** Assuming approval of the \$25k donation, then this fiscal year starting 4/1/25, we donated \$125,000 (general gambling) and \$49,000 (yearly raffle proceeds). It's less than the \$140k that we budgeted for.
- Poncho and Lefty's plans the first pig racing evening to be 3/30/2026. It will be held along with the meat raffle on Monday evenings.
- Slice on Oak permit application has been approved by City of Brainerd, completed and sent to MN Gambling Control Board



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Feb '26	Rent to Sites	\$15,000	\$5,854.82
	Payroll & employee taxes	\$5,000	\$3,385.34
	Service & Supplies	\$3,000	\$501.69
	Inventory (gambling product)	\$8,000	\$2,606.10
	Accounting/legal	\$3,000	\$0.00
	Equipment	\$4,000	\$0.00
	E tabs, Ebinger, and Revenue sharing	\$15,000	\$7,560.10
Mar '26	Rent to Sites	\$15,000	
	Payroll & employee taxes	\$5,000	
	Service & Supplies	\$3,000	
	Inventory (gambling product)	\$8,000	
	Accounting/legal	\$3,000	
	Equipment	\$4,000	
	E tabs, Ebinger, and Revenue sharing	\$15,000	
April '26	Rent to Sites	\$15,000	
	Payroll & employee taxes	\$5,000	
	Service & Supplies	\$3,000	
	Inventory (gambling product)	\$8,000	
	Accounting/legal	\$3,000	
	Equipment	\$4,000	
	E tabs, Ebinger, and Revenue sharing	\$15,000	

Team Managers Report 3.23.26

Submitted by Steve Leary

More feedback from team managers—one shared that while communication from key staff was strong and appreciated, there were some issues, especially around home tournaments. These included problems with hotel blocks, delays in dibs opening, late communication on responsibilities, and missing items like trophies and volunteer check-in sheets. They also felt the expectations on team managers during tournaments are too much and suggested spreading those duties out more through the dibs system and adding clearer volunteer roles. Other ideas included having an on-site tournament coordinator, doing a better job planning hotel blocks earlier (with cost and things like hospitality rooms in mind), fixing ongoing tech issues, and possibly recognizing team managers similar to how coaches are recognized.

Another team manager felt the season was a success overall, with good player growth and a coaching staff that really cared about the kids. That said, there were a few areas that could be better. Dryland was limited, and the shooting area being locked made it harder for players who wanted extra reps. Suggested having a key the manager or coach could check out and supervise the shooting area. They also mentioned that skills coaches weren't around much and that more individual feedback would go a long way. From a development standpoint, they'd like to see more mixing between team levels in practices to push players and help them improve. It was also noted that a little more guidance for managers, especially around early morning practices and team logistics, would be helpful. On the positive side, the team did a great job staying connected with activities and events, but looking back, being a bit more intentional with team-building during tougher moments could have helped even more.



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Another team manager wished they were given more instructions regarding GameSheets and wished there was a manager meeting at the beginning of the season. They also suggested offering incentives to parents to be locker room monitors.

SafeSport/Grievance/Discipline Committee Report

Submitted by Amanda Ciesinski

Last meeting: 2/5/2026

Next meeting: TBD

1. BAHA's BoD received a concern regarding an on-ice interaction on 02/23/2026. The incident has been reported to USA Hockey and the US Center for SafeSport. The case is currently under review by the US Center for SafeSport, which has not yet made a determination.

Finance Committee – Investment Account

Submitted by Sam Blum

Components of Change

	MTD	QTD	YTD	1 YR
Beginning Value				\$126,762.29
Net Contributions				\$0.00
Investment Gain				\$337.60
Income				\$8.30
Capital Appreciation				\$329.30
Expenses				\$0.00
Change in Accrued Income				\$0.00
Ending Value				\$127,099.89