

## **CHELSEA HOCKEY ASSOCIATION BYLAWS**

### **ARTICLE I - CORPORATE NAME**

- 1.1 The name of the corporation is "Chelsea Hockey Association", hereinafter known as the "CHA" and hereinafter referred to as the "Association".

### **ARTICLE II - PURPOSE AND OBJECTIVES**

- 2.1 The Chelsea Hockey Association is organized for charitable, educational and scientific purposes, including the following:
  - a. To foster, promote and teach amateur hockey in Chelsea and surrounding areas.
  - b. To provide coaching, training and instruction in the sport of hockey for children and youth.
  - c. To provide training, instruction, and support for coaches to enhance the quality of coaching, instruction, and training provided to children and youth.
  - d. To promote physical fitness through participation in hockey.
  - e. To develop and encourage sportsmanship and fun among all participating players and teams.
  - f. To associate and cooperate with other similar organizations to encourage and improve the standard of ice hockey in the State of Michigan.
  - g. To exercise all power and authority granted by law to nonprofit corporations in furtherance of the foregoing purposes.
- 2.2 In no case, shall the purposes or activities of the Association encompass any purposes or activities not permitted to exempt organizations under Section 501(c)(3) of the Internal Revenue Code as amended from time to time.

### **ARTICLE III - ORGANIZATION**

- 3.1 This corporation is organized as a State of Michigan non-profit corporation upon a non-stock membership basis as defined in Section 501 © (3) of the Internal Revenue Code.
- 3.2 Use of Funds. All funds and property of this corporation of whatsoever kind and nature shall be used and distributed exclusively for carrying out the purposes and objectives of the Association as set forth in Article II.
- 3.3 Non-Discrimination. It is the policy of the Association that no person on the basis of race, sex, color, religion, national origin or ancestry, handicap or other inappropriate criteria as prescribed by law shall be discriminated against in participating or receiving any of the benefits of sanctioned activities of the Association. This policy shall include but not be limited to participating players, parents, coaches, volunteers, referees, score keepers and directors.
- 3.4 Dissolution or Termination. In the event of the dissolution or termination of the Association all assets of the Association are to become the property of Chelsea Community Education.
- 3.5 The Association is to be financed under the following general plan: The operation and conduct of the Association shall be financed by regular membership fees and dues, voluntary contributions

and incidental receipts. All membership fees and dues shall be on an individual basis in an amount determined by the CHA Board of Directors.

#### **ARTICLE IV - NAME AND ADDRESS**

- 4.1 The address of the registered office is:  
Arctic Coliseum Ice Arena, 501 Coliseum Drive Chelsea, MI, 48118.
- 4.2 The Mailing Address of the registered office is:  
509 Coliseum Drive, Chelsea, MI, 48118.

#### **ARTICLE V - NAME AND ADDRESS OF THE INCORPORATOR**

- 5.1 The name of the incorporator is: Jeffrey Daniels
- 5.2 The address of the incorporator is: 701 Glazier Chelsea, MI, 48118.

#### **ARTICLE VI - MEMBERSHIP**

- 6.1 **Membership** – The Association is organized on a “Membership” basis. All directors, franchise holders, coaches, assistant coaches, managers, players and their parents or legal guardians shall be members of this Association as long as all membership fees are paid up to date. Funds contributed to the Association as part of a fund raising activity do not entitle the contributor to rights of membership.
- 6.2 **Voting Members** – Each of the members who have reached the legal age of 18 or older of the Association shall be entitled to one vote per household at the time of any membership meeting.
- 6.3 **Annual Meeting** – The Annual Meeting of the membership shall be held at a time and place determined by the Board of Directors.
- 6.4 **Special Meetings** – Special meetings of the membership may be called at any time by a majority of the Executive CHA Board of Directors or by the President or shall be called by the President or Secretary at the written request of not less than six (6) members.
- 6.5 **Place and Time of Meetings** – Any membership meetings may be held at the principal office of the Association or at any such location as may be designated by the President or majority of the Executive Board of Directors following notice within 24 hours of such meeting.
- 6.6 **Notice** – Written notice of the time, place and purpose of membership meetings shall be posted in a prominent place in the arena used by the Association website/calendar at least fifteen (15) days prior to the meeting.
- 6.7 **Quorum** – Ten percent of the voting membership shall constitute a quorum for the transaction of business at any annual meeting.
- 6.8 **Nominations** – Persons nominated for any position either as an Officer or Director of the Association must be present to accept such nomination or have filed a written acceptance of such nomination with the Secretary prior to any vote being held on such nomination. Nominations for Officer or Directors of the Association should occur by June 30th.

- 6.9 **Expulsion** – Active members may be expelled, after due notice and an opportunity for a hearing, for conduct detrimental to the Association, by the vote of two thirds of the Board of Directors. Recommendations regarding action may be made by an appointed committee and presented to the Board of Directors for vote. The Secretary should provide at least ten days' notice to the person to be expelled and to the members of the Board prior to the regular or special meeting at which the matter is to be resolved. The person shall be offered an opportunity to be heard at that meeting and to testify on his or her behalf, prior to any final disposition by the Board.

## **ARTICLE VII - EXECUTIVE BOARD**

- 7.1 **President** – The President shall be the Principal Executive Officer of the Association and shall, in general, supervise and control all the business and affairs of the Association. Except for the first President of the Association, it is recommended that for any person nominated to serve as President of the Association, that such person serve as a Director for at least one year.
- a. The President shall have the power to call special meetings of the Membership and the CHA Board of Directors and shall preside over all meetings of the CHA Board of Directors and the membership.
  - b. The President shall have the responsibility for all league operations, subject to the approval of the CHA Board of Directors.
  - c. The President shall serve as an ex officio member of all committees.
  - d. The President shall designate the Chairperson on all committees for which such provision has not been provided.
  - e. The President shall direct and supervise the Association's affairs and the administration thereof by the other Directors of the Association.
  - f. The President shall be allowed his/her out of pocket expenses for all Association business. These expenses shall include: mileage, meals, lodging and commercial transportation when necessary.
  - g. The President or his/her designate shall work with the District MAHA representative.
  - h. The President or his/her designate shall work with the representative from USA Hockey.
  - i. The President or his/her designate shall work with the representative from Little Caesars Hockey League, and/or other Leagues, or Associations.
  - j. Coordinate all ice schedules for both the House, Girls, and Travel teams as well as any playoffs and tournaments.
  - k. In addition, the President is granted Executive privilege and authority to act in emergency matters of either a policy or financial nature including the right to sign and endorse checks, drafts or other evidences or indebtedness on behalf of the Association. Such actions must be presented to the CHA Board of Directors at or before the next regularly scheduled meeting, who shall have the authority to affirm, modify or repeal said acts.
- 7.2 **Vice President** – The Vice President shall perform all duties and exercise all powers of and be subject to all the restrictions as the President when the President is absent or otherwise unable to act. The Vice President shall also have such powers and shall perform such duties as may be assigned by the CHA Board of Directors or the President. The Vice President shall be allowed the same reimbursable expenses as the President (7.1, F).
- 7.3 **Director of Coaches** – Duties are as follows:

- a. Oversee the recruitment, selection, training & evaluation of all coaches.
- b. Organize and develop periodic workshops for all coaches and instructors.
- c. Plan, develop and organize skating clinics, goaltending clinics, checking clinics which will meet the needs of all players, including selection of instructors.
- d. Assist coaches to develop a teaching and practice curriculum.
- e. Evaluate and supervise practice sessions offering constructive criticism to improve the Travel, House, Girls, and Learn to Play programs.
- f. Establish and maintain an association resource center for coaches, instructors, parents, players and officers.
- g. Serve as the Association Coaching and Education Coordinator (ACE Coordinator).
- h. The Director of Coaches shall be allowed the same reimbursable expenses as the President (7.1 F).
- i. It shall be a prerequisite to anyone holding the Director of Coaches position that such person has reached at least the Advanced level of the USA Hockey Coaching Education Program. Such person shall also have effective communication skills and a strong commitment to skill development of youth players. Such person shall also have a minimum of five (5) years coaching experience.

7.4 **Treasurer** – Duties are as follows:

- a. The Treasurer shall have charge and custody of all funds of the Association and shall deposit such funds as required by the CHA Board of Directors.
- b. Keep and maintain adequate and correct accounts for the Association's properties and business transactions.
- c. Render reports and accounting to the Directors and to the members as required by the CHA Board of Directors or member.
- d. Prepare financial statements and all tax returns and other financial reporting as required by law, these By Laws or as determined by the CHA Board of Directors.
- e. Explore options and present ideas to the Board to optimize asset/interest income.
- f. All non-budgeted expenses greater than \$100.00 or budgeted expenses that exceed approved amount require Board approval by 2/3 vote.
- g. Develop House and Travel team budgets and track performance through the season.
- a. Develop the Association's budget.
- b. The Director of Financial Operations shall be allowed the same reimbursable expenses as the President (7.1 F).

7.5 **Immediate Past President** – The Immediate Past President of the Association shall have such duties as may be designated by the Board of Directors and/or President of the Association.

## **ARTICLE VIII – BOARD OF DIRECTORS**

- 8.1 **General Powers** – The affairs of the Association shall be managed by its Board of Directors. The Board of Directors shall consist of Executive Directors and Directors. The Directors may determine policies for membership, including classes and categories of membership and the fees therefore.
- 8.2 **Executive Directors** – The Executive Directors shall consist of the following officers - President, Vice President, Director of Coaches, Treasurer and Immediate Past President. All the Executive Directors shall hereinafter be referred to as the "Executive Board". Executive Directors hold

overriding authority for all operational and business decisions affecting the Association and shall work collaboratively with Directors to carry out the Association's mission. Executive Directors terms shall be 2 years.

8.3 **Directors** – The following officers shall each serve a term of two (2) years, or until their position is filled, on the Board of Directors:

- a. Secretary
- b. House Director
- c. Travel Director
- d. District 6 Representative
- e. Learn to Play Director
- f. Apparel Coordinator
- g. Director of Community Relations
- h. Registrar
- i. ADM Coordinator
- j. Safesport Representative

Should a Director position not be elected to a separate individual, an Executive Director may fill this position until such time as the position is elected by another individual.

8.4 **Vacancies** – Any vacancy occurring on the Board of Directors and any directorship to be filled by reason of an increase in the number of Directors, shall be filled by the Board of Directors at a regular or special meeting by majority vote. A vacancy of Vice President may be left unfilled if agreed upon by a majority vote of the Board.

8.5 **Absences** – Any Director who accumulates three (3) consecutive, unexcused absences may be requested to resign or be removed from office by two thirds vote of the Board of Directors. The suspended Director shall have the right to be heard and appeal his or her suspension at the next regularly scheduled Board of Directors meeting.

8.6 **New Board of Directors** – Commencing with the first regular meeting of the Board of Directors for the fiscal year, those Directors whose terms have not expired and the newly elected Directors assume responsibility for the management and operations of the Association. Outgoing members of the Board of Directors shall be encouraged to attend this meeting to ensure a smooth transition and make recommendations.

8.7 **Quorum** – Attendance by at least four (4) Directors shall constitute a quorum for the transaction of business at any meeting of the Board of Directors, but if less than the quorum of Directors are present at said meeting, a majority of Directors present may adjourn the meeting from time to time without further notice.

8.8 **Additional Duties** – The following duties will be assigned to the individual Directors for supervision: Equipment, Rink Liaison, Coaches' Program, Newsletter, Rules and Discipline.

8.9 **Compensation** – No salary or other compensation shall be paid to Executive Directors or Directors for services rendered to the Association in the course of holding office. The Board of Directors may authorize reasonable compensation for services of value performed by a Director independent of his or her office. The Board of Directors can also authorize reimbursement of reasonable expenses incurred in the performance as a Director.

8.10 **Tie** - In the event of a tie, the President is entitled to an additional vote to break the tie.

8.11 **Meetings** - The Board of Directors will meet at least monthly.

## ARTICLE IX - DIRECTORS

- 9.1 **Registrar** – Duties are as follows:
- Be the official Association Registrar.
  - Oversee and approve the submission of all rosters and other registration material with USA Hockey and MAHA.
- 9.2 **Secretary** – Duties are as follows:
- Keep and distribute minutes of all meetings to the members and the CHA Board of Directors.
  - Be the custodian of the Corporate records.
  - Give all notices required by law or by these By Laws
  - Perform all duties incident to the office of Secretary and such other duties as may be required by law or by these By Laws or which may be assigned to him/her from time to time by the President or by the CHA Board of Directors.
  - Maintain a roster of all Board members.
  - The Secretary shall also oversee the website, newsletter and other correspondence of the association.
  - Manage all aspects of the Association's web site.
- 9.3 **House Director** – Duties are as follows:
- Oversee and direct the operations of the House Division, including the activities of all House players, coaches, managers and assistant coaches
  - Coordinate, plan and oversee the House Player Draft.
  - Post any playing rules and procedures associated with the House program.
  - Receive and investigate any complaints concerning coaches, players and others associated with the House program.
  - Recruit coaches, receive applications from persons desiring to become players and coaches in the House program and assist the Board of Directors in evaluating and selecting the players and coaches.
- 9.4 **Travel Director** – Duties are as follows:
- Oversee and direct the operations of the Travel Division, including the activities of all Travel players, coaches, managers, and assistant coaches.
  - Coordinate, plan and oversee the Travel Tryouts.
  - Post any playing rules and procedures associated with the Travel program.
  - Receive and investigate any complaints concerning coaches, players and others associated with the Travel program; and
  - Recruit coaches, receive applications from persons desiring to become players and coaches in the Travel program and assist the Board of Directors in evaluating and selecting the players and coaches.
- 9.5 **Director of Community Relations** – Duties are as follows:
- Provide guidance and execution of fundraising initiatives for the institution in concert with the strategic initiatives of the Chelsea Hockey Association.
  - Develop strategies for successful planning and implementation of comprehensive fund development initiatives.
  - Maintain all financial reports of any fundraising activities of the Association.

- d. Oversee and present all fundraising activities of the Travel and House teams to the Board for approval.
- e. Cultivate and managing positive relationships with local residents, communities and businesses surrounding the company or organization. This would include organizing local events, attending community meetings, and creating programs for community outreach.

9.6 **Apparel Coordinator** – Duties are as follows:

- a. Obtain bids and process orders for Travel and house jerseys and socks.
- b. Obtain bids and coordinate Board approval process for all apparel sold as part of individual team or association uniforms and/or fund raising activities.
- c. Track expense and revenue for all transactions involving apparel.

## **ARTICLE X - COMMITTEES**

- 10.1 Appointment of Committees. The Board of Directors may designate one or more hockey committees that will consist of at least one (1) committee chairperson and one (1) or more interested individuals. The resolution designating the committees shall provide for the appointment of its members and Chairperson, state its purpose and provide for its termination. The Board of Directors may also designate additional standing committees. The studies, findings and recommendations of all committees will be reported to the Directors for consideration and action, except as otherwise ordered by the Board of Directors. Committees may adopt such rules for the conduct of business which are appropriate and which are not inconsistent with these By Laws, the Articles of Incorporation, or the Michigan Non-Profit Corporation Act.

## **ARTICLE XI - INDEMNIFICATION OF DIRECTORS, OFFICERS AND EMPLOYEES**

- 11.1 **Actions in the best interest of the Association** - The Association shall have the power to indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative (other than an action by or in the right of the Association) by reason of the fact that he or she is or was a Director, Officer, Employee or Agent of the Association against expenses (including attorney's fees) judgments, fines and amounts paid in settlement actually and reasonably incurred by him or her in connection with such action, suit or proceeding if he or she acted in good faith and in a manner he or she reasonably believe to be in or not opposed to the best interests of the Association and, with respect to any criminal action or proceeding, and no reasonable cause to believe his or her conduct was unlawful. The termination of any action, suit or proceeding by judgment, order, settlement, conviction or upon a plea of nolo contendere or its equivalent, shall not of itself create a presumption that the person did not act in good faith and in a manner which he or she reasonably believed to be in or not opposed to the best interest of the Association and, with respect to any criminal action or proceeding, had a reasonable cause to believe that the conduct was unlawful.
- 11.2 **Actions by or in Right of Association** – The Association shall have power to indemnify any person who was or is a party or threatened to be made a party to any threatened, pending or completed action or suit by or in the right of the Association to procure a judgment in its favor by reason of the fact that he or she is or was a Director, Officer, Employee or Agent of the Association against

expenses (including attorney's fees) actually and reasonably incurred by him or her in connection with the defense or settlement of such action or suit if he or she acted in good faith and in a manner he or she reasonably believed to be in or not opposed to the best interest of the Association, except that no indemnification shall be made in respect of any claim, issue or matter as to which such person shall have been adjudged to be liable to negligence or misconduct in the performance of a duty to the Association unless and only to the extent that the Court in which such action or suit was brought shall determine upon application that, despite the adjudication of liability but in view of all the circumstances of the case, he or she is fairly and reasonably entitled to indemnification for such expenses which the Court shall deem proper.

- 11.3 **Expenses** – To the extent that a Director, Officer, Employee or Agent of the Association has been successful on the merits or otherwise in defense of any action, suit or proceeding referred to in Sections 9.1 or 9.2 or in defense of any claim, issue or matter therein, he or she shall be indemnified against expenses (including attorney's fees) actually and reasonably incurred by him or her in connection therewith.
- 11.4 **Determination of Indemnification** – Any indemnification under Sections 9.1 and 9.2 (unless ordered by a Court) shall be made by the Association only as authorized in the specific case upon a determination that indemnification of the Director, Officer, Employee or Agent is proper in the circumstances because he or she has met the applicable standard of conduct set forth in Section 9.1 or 9.2. Such determination shall be made (1) by the Board of Directors by a majority vote of a quorum (as defined in Section 4.8 of these By Laws) consisting of Directors who were not parties to such action, suit or proceeding, or (2) if such quorum is not obtainable, a quorum of disinterested Directors so directs, by independent legal counsel in a written opinion. Notwithstanding the failure or refusal of the Directors or counsel to make provision therefore, such indemnification shall be made if a Court of competent jurisdiction made a determination that the Director, Officer, Employee or Agent has a right to indemnification here under in any specific case upon the application of such Director, Officer, Employee or Agent.
- 11.5 **Repayment of Expenses** – Expenses incurred in defending a civil or criminal action, suit or proceeding described in Sections 9.1 or 9.2 may be paid by the Association in advance of the final disposition of such action, suit or proceeding as authorized by the Board of Directors in the specific case upon receipt of an undertaking by or on behalf of the Director, Officer, Employee or Agent to repay such amount unless it shall ultimately be determined that he or she is entitled to be indemnified by the Association.
- 11.6 **Insurance** – The Association shall have power to purchase and maintain insurance on behalf of any person who is or was a Director, Officer, Employee or Agent of the Association or is or was serving at the request of the Association as a Director, Officer, Employee or Agent of another foundation, corporation, partnership, joint venture, trust or other enterprise, against any liability asserted against him or her of the Association in any such capacity, or arising out of his or her status as such, whether or not the Association would have the power to implement the provisions of this article.

## ARTICLE XII - CONFLICT OF INTEREST

- 12.1 **Statement of Policy** – It is the policy of the Association that any Officers, Directors, Committee Members and Employees of the Association shall avoid any conflict between their own respective



individual interests and the interests of the Association, in any and all actions taken by them on behalf of the Association in their respective capacities.

- 12.2 **Dealing with the Association** – A contract or other transaction between the Association and one or more of its Directors or Officers, or between the Association and a domestic or foreign Association, firm or association of any type of kind in which one or more of the Association's Directors or Officers are Directors or Officers, or are otherwise interested, is not void or voidable solely because such common directorship, officership or interest, or solely because such Directors are present at the meeting of the Board of Directors or committee thereof at which such contract or transaction is acted upon, or solely because their votes are counted for such purpose, if any of the following conditions is satisfied:
- a. The contract or other transaction is fair and reasonable to the Association when it is authorized, approved or ratified; or
  - b. The material facts as to such Director's relationship or interest and as to the contract or transaction are disclosed or known to the Board of Directors or committee thereof and the Board of Directors or committee thereof authorizes, approves or ratifies the contract or transaction by a vote sufficient for the purpose without counting the vote of any common or interested Director; or
  - c. The material fact as to such Director's relationship or interest and as to the contract or transaction are disclosed or known to the membership and the membership authorizes, approves or ratifies the contract or transaction.
- 12.3 **Procedure in Event of Potential Conflict of Interest** – In the event that any Officer, Director, Committee Member or Employee of the Association shall have any direct or indirect interest in, or relationship with, any individual or organization which proposes to enter into any transaction with the Association, including but not limited to transactions involving: 1) the sale, purchase, lease or rental of any property or other asset; 2) employment, or rendition of services, personal or otherwise; 3) the award of any grant, contract or subcontract; or 4) the investment of deposit of any funds of the Association; such Officer, Director, Committee Member or Employee shall give the Board of Directors notice of such interest of relationship and shall thereafter refrain from voting or otherwise attempting to exert any influence on the Association, its Board of Directors, or its committees to affect its decision to participate or not to participate in such transaction.
- 12.4 **Special Voting Rules** – Any member of the Board of Directors who has a conflict of interest on any matter involving the Association shall not be counted in determining the quorum for the meeting at which the matter is to be acted upon, even when permitted by Law. The minutes of the meeting shall reflect that a disclosure was made, the abstention from voting and the quorum situation.
- 12.5 **Notice of Policy** – Every Officer, Director, Committee Member or Employee shall be advised of this policy by the President immediately upon election or appointment. Each Officer, Director, Committee Member or Employee may be asked to submit a letter outlining any possible area of conflict of interest at the first meeting of the Board of Directors following his or her election or appointment, and the letter shall become part of the permanent records of the Association.

## **ARTICLE XIII - FINANCIAL REPORTS AND FISCAL YEAR**

- 13.1 **Financial Reports** – The Treasurer shall prepare an annual financial statement and such other financial reports of the Association as may be required by the Board of Directors.
- 13.2 **Fiscal Year** – The fiscal year of the Association shall be July 1 – June 30.
- 13.3 **Banking** – The Association shall maintain such bank accounts and checks upon such accounts shall be signed by Officers of the Association, as may be designated by the Board of Directors. Notes or other evidence of indebtedness issued in the name of the Association shall be signed by Officers of the Association in such manner as shall from time to time be determined by resolution of the Board of Directors.

#### **ARTICLE XIV - MISCELLANEOUS PROVISIONS**

- 14.1 **Method of Giving Notices** – Any notice required by statute or by these By Laws to be given to the Members, Directors or to any Officers of the Association, unless otherwise provided herein or in any statute, shall be given by mailing to such Member, Director or Officer at such Member's, Director's or Officer's last address as it appears on the records of the Association and such notice shall be deemed to have been given at the time of such mailing.
- 14.2 **Robert's Rules of Order** – To the extent not inconsistent with the Association's Articles of Incorporation or these By Laws, the proceedings of the Board of Directors and committee meetings shall be governed by Robert's Rules of Orders.
- 14.3 **Additional Rules** – The Board of Directors may adopt additional rules and procedures for the conduct of their meetings and additional rules and regulations for the conduct of the affairs of the Association, provided that no such additional rule shall be inconsistent with the Articles of Incorporation or these By Laws.
- 14.4 **Electronic Voting** – The Board may conduct electronic votes via email about an issue that was previously discussed at a prior meeting. Those votes must be recorded as a part of the next regularly scheduled meeting's minutes.
- 14.5 **Proxy Voting** – All voting must be done by the director or executive director themselves, at no time will proxy votes be accepted.

#### **ARTICLE XV - POLICIES**

- 15.1 **Team names** – Teams shall be known as "Chelsea Bulldogs" for House program teams, "Chelsea Chiefs" for Travel program teams and "Chelsea Lightning" for Girls program teams. This shall be for all association teams regardless of the number of teams at any given level. Should there be more than one team at any given level of participation the teams shall be annotated as Gold, Blue, and White, in order of establishment and shall be required to wear standard CHA appropriate apparel as ordered through the CHA.
- 15.2 **On-ice, Off-ice and Power Skating** – The CHA is focused on player development thus all teams in the Association shall support and maintain their team program in accordance with the American Development Model.
- 15.3 **Rules and Regulations** – All Association participants shall abide by the current MAHA, USA Hockey and CHA Rules and Regulations. Should there be a discrepancy in any of the Rules and Regulations the more stringent shall apply. Any violation of these rules may result in punishments, including but not necessarily limited to, removal from the CHA, MAHA and/or USA Hockey.

- 15.4 **Registration** – The CHA shall publish Registration Information Sheets and Player Registration forms on a seasonal basis. All participants must review and acknowledge, by their signature, their review and acceptance of said information.
- 15.5 **House Move-up** - The CHA strongly encourages all players to seek competition at their age appropriate levels.
- a. Parents who consider their child to possess superior skills and who are seeking higher competition and developments should try out for a Travel team.
  - b. Should a travel team not be available or a parent/player want to “move-up: (i.e.: mite house to squirt house, squirt house to peewee house etc.) a written request must be submitted to the CHA Board.
  - c. The written request must be received prior to the start of the season that the parent/player is requesting the move-up for.
  - d. All written requests will be reviewed and voted on at the next scheduled Board meeting.
- 15.6 **Try outs and Evaluations** – Tryouts for all CHA Travel teams shall be scheduled for completion prior to the date of that seasons CHA House evaluation skate. Any change to this schedule, for any reason, must be submitted in writing to the CHA Board and approved by a majority vote.
- 15.7 **Roster Size** – CHA House teams at the 10U level and up, shall consist of a maximum of fifteen (15) skaters and two (2) goalies. Any change to this maximum must be presented to the CHA Board for review and approval. CHA Travel teams shall consist of a player count as determined by the teams Head Coach and shall adhere to MAHA and USA Hockey rules and regulations.
- 15.8 **Protective gear** – Protective gear must be worn by all CHA participants as per USA Hockey and MAHA rules and guidelines. Mouth guards and neck guards are mandated by the CHA.

## ARTICLE XVI – COSTS AND FEES

- 16.1 **Registration Fee** – Player registration Fee shall be determined and set by the CHA Board prior to the start of each season.
- 16.2 **Player Fees** – Player fees are due and payable as per the CHA Player Registrations Form, Registration Information Sheets and Automatic Payment Authorization Form for the season registering for. These fees and information may change, as determined necessary by the CHA Board, from season to season.
- 16.3 **House Program Fees** – The CHA Board shall establish House program fees for each season. Fees shall be based on fifteen (15) players per team and set to cover costs including, but not limited to: ice costs, jersey(s), socks, referees, off-ice training, power skating, clinics, league fees, teams fees, USA Hockey and MAHA fees.
- 16.4 **Travel Program Fees** – Travel team fees shall be determined on a per team per season basis.
- 16.5 **Refunds/Pro-rated fees** – Registration fees shall be non-refundable except for those players not placed on a CHA team due to lack of space or cancellation of a program by the CHA. Player fees are due and payable as per CHA registration information. Any request for refund, due to a player leaving a program early, or a pro-rated fee, due to a player signing up late in a program, must be submitted in writing to the CHA Board. The Board shall review all written requests for refund or pro-rated fee and notify the participant of its decision on an individual basis.

**ARTICLE XVII - AMENDMENTS.**

- 17.1 The Board of Directors may amend these By Laws by presenting the amendment at a regular or special meeting and voting on the amendment at a subsequent regular or special meeting. The approval of two-thirds of the membership of the Board is required to pass the amendment.
- 17.2 These By Laws may be amended at an Annual Meeting by including the amendment in the notice of the Annual Meeting and having members vote on the amendment by secret ballot at the Annual Meeting. The approval of two-thirds of the votes cast is required to pass the amendment.

**APPROVAL OF BYLAWS**

We, as members of the 2022-2023 Executive Directors of the Chelsea Hockey Association, and upon Board approval by vote acknowledge review and approval of the articles outlined in this document by signing our names.

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John Vlnka, President

Date

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Donald Wright, Director of Coaches

Date

CHA Bylaws Created 8/00 Revised 4/02; 4/03; 11/04; 8/05; 9/05; 8/06; 2/08, 9/21, 07/22