

Stillwater Area Hockey Association Board Meeting Minutes



Monday, November 22, 2021 @ 6:00pm | Zoom

Board Members: Amy Schiltgen, Doug Schmidt, Dan Pavel, Joe Williams, Jeff Neidt, Tom Garrity, Tim McGlynn, Matt Tuccitto

Committee and Working Group Members: Patrick Budion

Member Audience: N/A

Meeting Called to Order: Meeting was called to order at 6:03pm.

Review and Approve Previous Meeting Minutes: Jeff made a motion to accept the October 2021 minutes from the previous meeting. Dan seconded the motion. The motion to accept the minutes was approved by unanimous vote. Motion is passed.

Proposed Agenda Topics:

1. Gambling Update
 - a. Monthly tax return with the B2 and three LG form
 - b. Expense journal/check register
 - c. Inventory records/invoices
 - d. Copy of ME physical inventory
 - e. Reconciled bank statement
 - f. Fund loss report
 - g. Other correspondence docs, if applicable
 - h. Minimum wage for booth workers
2. Refund Policy
 - a. Kristal Richards is asking SAHA for a full refund less the administrative fee. She registered her son for Squirts, he completed tryouts and was placed on the Squirrt C Red team. Their family determined they were not comfortable with the overall time commitment for hockey.
 - i. Amy made a motion to deny the refund request from Kristal Richards. Matt seconded the motion. The Board voted 7-0 to deny the refund request.
 - b. The Refund Policy itself will be updated to reflect the name change for the girl's levels only (U8 to 8U, U10 to 10U, U12 to 12U, U15 to 15U and U19 to 19U). No additional changes to the policy will be made.

- c. Changes will be made to the SAHA website for the typical time commitment for Squirts/travel teams based on information provided by Jeanette from Edina's website.
- 3. Financial Projections
 - a. General Fund Projection
 - i. If we continue to try to keep fees flat, we will run out of money.
 - ii. Expenses and costs increase every year.
 - 1. Typically ice rates increase 2.5% yearly
 - 2. Tournaments can increase \$100-\$200 yearly
 - iii. Tournaments are registered and paid for up front in May/June, which means we need cash on hand.
 - iv. In 2023-2024, we will need new jerseys & those costs will more than likely increase from when we ordered 2 years ago
- 4. Jr Gold Accounting
 - a. Should we have a separate account for Jr Gold
 - i. If fundraising/donations are made, those funds should stay with the program & not be reimbursed back to parents at the end of the season
 - ii. Doug will work with Wasko & the Jr Gold Managers
- 5. Waiver Policy
 - a. Amy will make verbiage changes to Rows 1 & 4 and we will approve at the December meeting. The updated Waiver Policy will be posted to the SAHA website after it has been approved at the December 2021 Board Meeting.

Board Member Report Outs

- President
 - Following Minnesota Hockey rules regarding COVID. Peter Schuna and Tom Garrity continue to lead SAHA's efforts.
 - Tryout schedule discussions will take place
 - Still in need of a liaison for ice scheduling – MEA, Holiday Breaks
 - Feedback from Managers, Coaches & Members
- Vice President
 - Some COVID cases have been reported. SAHA is following Minnesota Hockey & CDC guidelines.

- Boys Traveling Director
 - Jr Gold Tryouts are in progress. Teams should be formed by tomorrow night.
 - 3 teams: Jr Gold A, B & U16.
 - Coaches will be officially appointed after tomorrow (11/23).
 - Email complaint received of team behavior at a hotel during an out-of-town tournament. Reminder will be sent to all SAHA
- Girls Director
 - Behavior reminders for coaches.
 - Emailing all head coaches on the girls' side regarding behavior and reflections on SAHA when at games, tournaments, etc.`
 - Skate for the Roses tournament is my focus.
 - Adrienne Schmidt is leading the tournament again this year.
 - Looking for more volunteers and want to include as many parents as we can, especially at the 10U level.
 - Zoom call scheduled next week with the 10U parents.
- Mite Initiation Director
 - Mite Tryouts are done, and teams have all been formed.
 - Thanksgiving Classic is this weekend. Tournament is full.
 - Utilizing SportsEngine's tournament system, Tourney Machine.
 - D2 Mite Coach/Manager Meeting is next week.
 - Working with Annie Cashman on goalie equipment.
- Treasurer (as of October 31, 2021)
 - Checking: \$139,700.59
 - Savings: \$670,159.86
 - Girls: \$15,926.49
 - Playmakers: \$42,054.01
 - Overstated; Doug trued up last week so the balance as of 11/22/21 is \$24,598 which will be reflected in next month's financials)
 - Playmakers made \$13,929 on the SAHA Golf Tournament
 - Paid Strauss for the jerseys today
 - Will pay the Rec Center for ice through December

- Audit preparations are underway & will be presented in February
- Director of Off Ice Operations & Community Affairs
 - Following up with Pete Waggoner on Stampede tournament last weekend.
 - Review what services he provided & what was in our contract.
 - Making sure scores are updated throughout tournament weekends
 - Contact the Banner rep to update our banners
 - Success with our St. Mary's Point relationship
 - Amy will register the Squirt C team for their annual outdoor tournament
 - Working with Jeanette to find venue for association team pictures.
 - Potential hours from the Rec Center Dome
 - Used LumberYard during COVID but isn't feasible for entire teams.
 - Will share dates once venue has been confirmed.

Committee Project Reports

Assistant Gambling Manager's Report – Patrick Budion/Aliya Taube

- Patrick Budion gave the October 2021 charitable gambling report.
- We had one of our best months ever with almost \$560K in sales and a Net profit of \$31,390.
- Our lawful donations need to be at 30% at a minimum each year & are currently at 36.42%.
- In the middle of an audit. Patrick is preparing paperwork.
- Paying \$4,100 per month towards the loan to the association, so that number will decrease much quicker as we move through the coming months. At this pace we will have that fully paid off by August of 2022.
- Facing some challenges in November with a remodel starting at NNT Stillwater that has reduced selling dates and the natural downtown slowdown has begun.
- Asking for \$110,595 in Allowable Expenses. This is higher as you can see, we had a better-than-expected October.
 - We paid out a tax amount that was almost \$4,000 over what we have approved previously.
 - That, along with rent have been higher due to this increase into pull tab play which means we burn through more games. As a result, we are buying more games & there's an added increase.
 - What we spend there we should save in our personal expenditures with us having less hours to staff.
 - Staffing has been an issue that Ali Jones and I are addressing.

October 2021 total gross receipts	\$558,866.84
Net profit	\$31,390.71
Checking account balance	\$116,880.36
Savings	\$10,011.37
Net Receipts	\$91,583.42
Total in prizes	\$467,283.42

- Amy made a motion to approve the lawful gambling report for October 2021. Jeff seconded the motion. Motion to approve the October 2021 gambling report was passed by unanimous vote. Motion is passed.
- Amy made a motion to pre-approve the allowable expenses of \$110,595 for December 2021. Joe seconded the motion. The motion to pre-approve the December 2021 allowable expenses was approved by unanimous vote. Motion is passed.

D2 Updates – N/A

Registrar – N/A

Playmakers – N/A

Tournaments – N/A

Fundraising – N/A

Next Meeting: December 27; 6:00pm via Zoom

Adjourn | Meeting adjourned at 7:43pm– Amy made a motion to adjourn the board meeting, Tom seconded the motion. The motion to adjourn was approved by unanimous vote. Motion is passed.