

Meeting Minutes

Zimmerman Youth Basketball Meeting Minutes		
9.15.2019	Meeting opened at 6:00pm and adjourned at 7:34pm	Livonia Township City Hall
Meeting called by	Chris Cox Zimmerman Youth Basketball Board Vice-President	
Type of meeting	Monthly Board Meeting September 2019	
Secretary	Kristi Johnson	
Attendees	Chris Cox, Cory Whiting, Kristi Johnson, Jamie Erdman, Keith Rasmussen, Siri Rustad, Kim Spence, Kim Williams, Jill Reinking, Nichole Gow, Lori Giffen, Nate Christensen	
President		
	JR Wilson	
Discussion	<p>Motion to approve the August 2019 meeting minutes by Cory Whiting, seconded by Kim Spence, approved.</p> <ul style="list-style-type: none">Moved the Insurance Policy from Chubb to Travelers and renewed it for another year for \$2,649.53.	
Vice President		
	Chris Cox	
Discussion	<ul style="list-style-type: none">Six Scholarship Applications have been received.	

Meeting Minutes

Boys Travel Director

JR Wilson

Discussion

Pre-Tryout Coach Letter:

- A letter went out to Coaches on September 7th with coaching requirements, tryout schedule, guidelines and procedures, Coaches meeting information, tentative tournament schedule, information on practices, tryout attendance, tryout team posting, assistant coaches and Trusted Coaches.

Boot Camp:

- Boot Camp took place on September 4th and 5th
- Nate Christensen facilitated both the boys and girls camps.
- It was well attended and went well.

Pre-Tryout Parent Letter:

- A letter went out to all parents of registered boys on September 5th with tryout times, payment, uniform and volunteer check information.
- A parents meeting was conducted at the start of each tryout session.

Tryouts:

- 65 boys registered this year (70 last year)
 - 4th Grade - 8 (including one 3rd Grader)
 - 5th Grade - 16
 - 6th Grade - 13
 - 7th Grade - 8
 - 8th Grade - 20
- 7 teams will be formed (6 last year)
 - 3 cuts were made at the 6th Grade level.
- Coaches have been selected:
 - 4th Grade - Tom Kish
 - 5th Grade Navy - Paul Larson
 - 5th Grade Columbia - TBD
 - 6th Grade - Casey McEachern and Lori Giffen
 - 7th Grade - Kurt Diekman
 - 8th Grade Navy - Sheldon Pool
 - 8th Grade Columbia - TBD
- \$2,000 will be paid to Kurt Diekman. He is a highly qualified coach with over 14 years of coaching experience.
- Tryout results were posted on September 10th.

Next Steps:

- Register for Tournaments.
- Schedule practices.
- Obtain and update Trusted Coaches Memberships.
- Conduct Coaches Meeting on October 20th.
- Distribute equipment to Coaches.
- Ensure payments have been received from all players.
- Set up Volunteer system through DIBS.

Meeting Minutes

Treasurer	
	Cory Whiting
Discussion	<p>Motion to approve the August 2019 Treasurer's Report by Jamie Erdman, seconded by Kim Williams, approved.</p> <p>Per Player Fee Breakdown:</p> <ul style="list-style-type: none">• Cory will continue to input numbers into her chart in order to come back in the Spring with accurate numbers. <p>Budget:</p> <ul style="list-style-type: none">• The budget breakdown was discussed.• A few adjustments will need to be made in order to reflect approved expenses as well as amounts already paid out.
Girls Travel Director	
	Jamie Erdman
Discussion	<p>Tryouts:</p> <ul style="list-style-type: none">• Two 5th Grade Teams• One 6th Grade Team• One 7th Grade Team• Would like to split the 5th Grade teams evenly.
Girls House Director	
	OPEN
Discussion	<ul style="list-style-type: none">• Two 1st/2nd Grade Teams• Numbers look like there will be two 3rd Grade Teams and one 4th Grade Team.
Boys House Director	
	Chris Cox
Discussion	
Equipment Director	
	Keith Rasmussen
Discussion	<ul style="list-style-type: none">• The House bags are ready to go.• The Travel bags will be finished up on Friday.• Keith will bring the Travel bags to the Coaches meeting on October 20th.• Will need to order some additional balls from MYAS.

Meeting Minutes

Uniform/Apparel Coordinator	
	Kim Spence
Discussion	<ul style="list-style-type: none">• September 25th is the Uniform Ordering deadline.• Waiting on a couple numbers from Girls Travel. Once received, jerseys will be ordered.• There were no questions regarding the jersey fees at Tryouts.• Charcoal Board Member shirts will be ordered.
Sponsorship/Fundraising Coordinator	
	Kim Williams
Discussion	
Volunteer/Concessions Coordinator	
	Siri Rustad
Discussion	<ul style="list-style-type: none">• We need to obtain a license from the Minnesota Department of Health for the concessions stand.• The license will cost \$95 per event.• The concessions guidelines from Community Ed are different than the guidelines given by the Minnesota Department of Health.• Siri will meet with Lori to discuss specifics in order to get the Department of Health application completed.• Siri has started reaching out to businesses for donations.
Tournament Director	
	Jill Zeleznikar-Reinking
Discussion	<ul style="list-style-type: none">• There are no High School games at ZMHS this year.• Saturday and Sunday are going to be mixed boys and girls depending on what works best.• Will utilize ZMHS and Princeton Middle School.• The High School Booster Clubs are requesting information on how many hours they need to indicate their athletes are needed to work.• Website is updated.
Communications Director	
	Cory Whiting
Discussion	

Meeting Minutes

Open Agenda/ Secretary	
	Kristi Johnson
Discussion	<p>Homecoming Parade:</p> <ul style="list-style-type: none">• Banner is ordered.• Volunteer email will go out.• Nichole and Chris will be there to walk.• Will ask volunteers to bring a bag of candy to toss or a basketball to dribble down the route.• Will toss some leftover t-shirts. <p>October Development Clinic:</p> <ul style="list-style-type: none">• Camp has been set up for October 13-16th.• Currently 23 kids registered.• A note will be added to the House registration receipt to register for the Clinic.
Conclusion	Next Meeting: October 20, 2019 6:00 pm
Notes:	<ul style="list-style-type: none">• Coaches Development Coordinator Position Sub Committee Update• Boys Travel and Boys House 2018-2019 Reviews• Budget• Policies and Procedures