

# Meeting Minutes

## Pine City Youth Hockey Board Meeting

### March 16, 2020 at 6:30 pm at the Pine City Country Club

**Present:** Marco Schisano, Bob Root, Krissy Valvoda, Jenny Rydberg, Matt Prihoda, Dominic Perreault, Paul Kirby, Deanna Jahnz and Jonah Sauter  
**Also, in attendance:** Angie Westbrook

President Marco called the meeting to order at 6:32 pm.

- 1. Out-going board Agenda:** was reviewed for additions and/or deletions  
A motion made by Jenny to approve the March 16, 2020 agenda; Kirby seconded the motion – All in favor - Motion carried.
- 2. Meeting Minutes:** (Jenny) Reviewed February meeting minutes that were emailed to board prior to the meeting – copies were provided to include motion made via email. Marco made a motion to approve the presented February 2020 meeting minutes, Bob seconded the motion – All in favor - Motion carried.
- 3. Open Forum – N/A**
- 4. Gambling: (Angie)**  
LG1004 February actual expenditures were reviewed. Marco made a motion to approve the February LG1004 of final expenses, Jenny seconded – all in favor - motion Carried.

LG1004 March projected, pre-approved expense report was reviewed. There is an invoice for the Ad of the BINGO at \$35/week for 3 weeks that will be reflected on the next LG report. Marco made a motion to approve the (amended) pre-approved LG1004 for February, Krissy seconded – all in favor - motion Carried.

Other Items on the Gambling report:

- February 29, 2020 Bank reconciliation Report was provided.
- The required financial and inventory paperwork from January 2020 was passed around for approval.
- BINGO: March 14<sup>th</sup> Bingo/meat raffle winter fundraiser event at Ryder's went very well. Deposited/profited \$2297 on bingo, \$500 on meat raffle, and another \$200 on tip board games. A public thank you to Alyssa Robinson, Nicole Klosner and Joe Duclos for volunteering to collect some nice merchandise prize donations, as well as Jacob Sauter for donating a cover-all nice prize from his business, making it so that we did not have to spend money on prizes, besides meat raffle prizes. The weekly Wednesday night cash bingo has also gone very well the past couple of weeks.
- E-TABs/E-BINGO: E tabs/E bingo devices were installed in Ryder's saloon on 2/28 and put into play on 3/1. We won't have a true picture on profits until the month closes out and everything is calculated.
- Cadillac Dinner: The Rush City sports club is having their yearly Cadillac dinner fundraiser this coming April. We've agreed to donate the gross profits earned from any tip board games they facilitate during their event back to them. We've done this the past 7-8 years. The LG1000 form will reflect what ever figure the board decides to donate. Due to the Governor's Shelter at home executive order, this likely is not going to occur.

- Corona-Virus/Statewide Bar & Restaurant shutdown. MN Gambling control emailed everyone this afternoon their mandated protocol for temporarily shutting down gambling at all of our sites during the state shutdown of all restaurants and bars. It's be a busy week, as all money, including start cash, needs to be counted and deposited, games audited as well as all equipment and games left on the sites inventoried within 4 business days. Angie will still plan on scheduling out for meat raffles/bingo in April so that we can be ready to resume our gambling business as soon as our sites re-open.

**5. Treasurer and Billing Manager Report:** (Krissy) The 3/16/20 Treasurer's Report was given and presented by Krissy.

Deposits and withdrawals were reviewed. Beginning balance \$161,496.12, Deposits and withdrawal were shared and ending balance \$155,313.61 (\$171,240.27 with concessions).

Krissy provided a review of past due account.

Bob made a motion to approve the March 16, 2020 treasurers report, Jenny seconded the motion carried.

Discussion on the Gambling Manager's pay. A question was presented what we pay and if we've given any consideration of an increase in pay with the growth in our gambling activity over recent years.

Kirby made a motion to increase the gambling manger's salary to \$500/week effective 4/1/2020, Bob 2<sup>nd</sup> the motion – all in favor – motion passed.

**President Marco closed meeting with old board at 7:19pm (no motion to conclude)**

**Opened meeting with new board at 7:19pm**

**1. Code of Conduct – New board to sign the code of conduct.**

**2. Nomination and Election of Officers -**

- **President:** Jenny made a motion to elect Marco as the President for the 2020-2021 season, Deanna 2<sup>nd</sup> the motion – all in favor – motion passed. Marco accepted.
- **Treasurer:** Deanna made a motion to elect Krissy as the Treasurer for the 2020-2021 season, Bob 2<sup>nd</sup> the motion – all in favor – motion passed. Krissy accepted.
- **Secretary:** Bob made a motion to elect Jenny as the Secretary for the 2020-2021 season, Krissy 2<sup>nd</sup> the motion – all in favor – motion passed. Jenny accepted.
- **Vice President:** President Marco will not be able to attend the D10 meetings will need the VP to attend. Discussion that we could have a rotating schedule of board members to attend the meeting, so that these meetings do not fall on the shoulders of one person. Krissy made a motion to elect Deanna as the Vice President for the 2020-2021 season, Bob 2<sup>nd</sup> the motion – all in favor – motion passed. Deanna accepted.

**3. Handbook and Bylaws – no updates at this time.**

**4. Open Forum – N/A**

**5. Pine City Civic Center – Danielle Hegge – N/A absent**

**6. High School Program – Brett Westbrook - Goalie coach – PCYH and High School should do what we can to retain Brandon Dornfeld – he has great credentials. HS Coaching Staff – no one has**

resigned, despite rumors. Brett proposed a schedule to the athletic director what a schedule could look like with HS Boys, HS Girls and PCYH.

7. **Registrar – Kelly Gribauval** – N/A absent
8. **Ice Scheduler – Michelle Linnell** – N/A absent
9. **Association Goalie Manager – Ann Boldt** – N/A absent
10. **Jonah Sauter - Mite Coordinator, Summer Training, Outdoor Rinks, Learn to Skate** – Discussion on summer dryland program but waiting on scheduling at this time.
11. **Paul Kirby - Coaches, Goalie Coaches, Step-ups** –  
Discussion on goalie coach reimbursement. Last year we paid a total of \$1125 for Tyler and Premier. The goalie clinic was held 10x.  
Kirby made a motion to pay Tyler Mans - \$500 and Brandon Dornfeld - \$500 for reimbursement of goalie coach for the 2019-2020 season, Deanna 2<sup>nd</sup> – all in favor – motion passed.
12. **Krissy Valvoda – Managers, Tournaments** –  
Overall positive feedback on PCYH schedule tournaments early in season, PCYH will continue with this practice in the 2020-2021 season.
13. **Matt – Calendars, Concessions, Fair** – Discussion on what to do with the extra food. No coke agreement has been signed at this time.
14. **Jenny Rydberg – Secretary, Communications, Equipment, Events/DIBS** – At this time, the plan is to continue with the gear return – outside with minimal contact. Message will be sent. (Note: on March 17 – a message was sent out that the gear return is being postponed and once we have a new date, that information will be emailed out.)
15. **Dominic Perreault – Girls, Parades, Summer Training** – Dominic will sign up for parades this summer. Dominic continues to be in discussion with Mora on a co-op agreement at the 12U level for the 2020-2021 season.
16. **Deanna Jahnz – Events/DIBS, School Liaison** – Deanna reported there were 13 families that did not fulfill their volunteer requirements. We will wait until April to cash their checks and will send out an email notice 1 week prior to cashing their checks.  
Food donations from the Coaches vs. Hunger game:  
Donated to PC and Rush and will be donating items to Hinckley.  
Total cash donation - \$80 (equally divide funds between the three schools)
17. **Bob Root – Vice President, Registration, Tryout, Calendars, Tournaments** – Bob will be in contact with Mike in Forest Lake to schedule tryout ice.  
Discussion on tryouts and if the plan is to continue to have tryouts in PC. Feedback from skaters/on-ice coaches that last year was poor ice conditions.  
Discussion on tryout drills and practices.  
3 – Sundays at 1.5 hours each session (3 separate blocks)
18. **President’s Report: (Marco)**
  - a. **District 10**
    - i. No March meeting

**b. Civic Center**

- i. 3/8 Meeting recap
- ii. Next Meeting Sunday, April 12 at 8pm in the ALC

**c. Hilltop Recreation Area Improvement Project**

- i. Hilltop Recreation Area Improvement Committee
  - 1. Continuing to meet weekly
- ii. Priorities
  - 1. Multi-use building, west side of property prepped for soccer and skating rink
  - 2. Ice Hockey Rinks – one with concrete pad, both with dasher boards, lighting
  - 3. Canopy over main ice rink
- iii. Fundraising
  - 1. Changing PCYH from a 501c4 to a 501C3
  - 2. Information/marketing campaign almost ready
  - 3. Dominic is the Fundraising Coordinator

Next meeting to be tentatively held at Pine City Country Club at 6:30 on 4/20/20 – however, unlikely due to shelter in place order.

Jonah made a motion to adjourn the meeting 8:33pm, Deanna 2<sup>nd</sup> the motion – all in favor – motion carried.