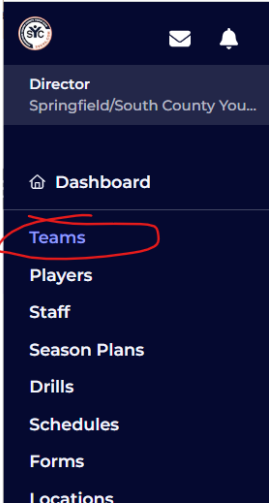
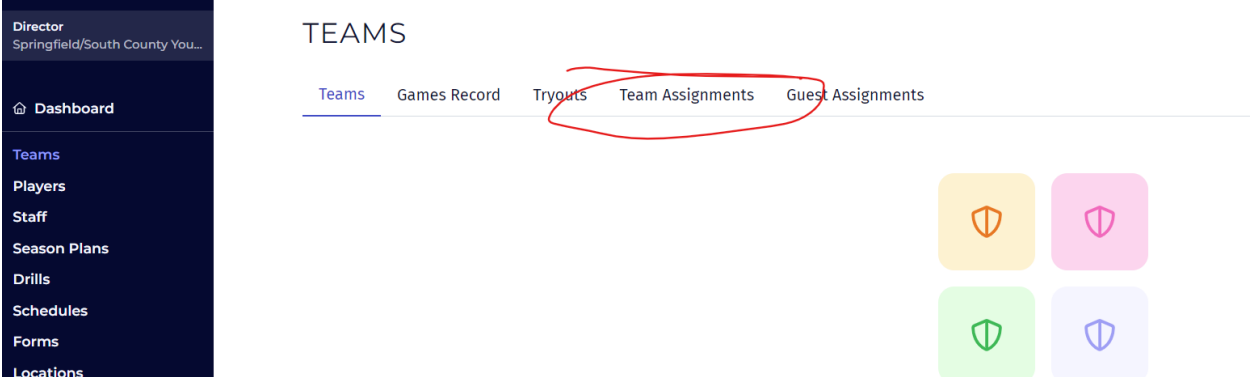


Emailing Player Families

Click Teams:



Click "Team Assignments":



Click "Basketball | Boys"

Teams Games Record Tryouts Team Assignments Guest Assignments

Open Closed

Sport	Assignment	Sign Up Program	League
Soccer	Rec Soccer U16 Girls	Soccer (Recreational) Fall 2024	Soccer (Recreational) Fall 2024
Basketball	Basketball Boys	Basketball Summer 2024	Basketball (Recreational) Summer 2024

The screenshot shows the 'Team Assignments' page. At the top, there are navigation tabs: 'Teams', 'Games Record', 'Tryouts', 'Team Assignments', and 'Guest Assignments'. Below the tabs is a filter section with 'Open' and 'Closed' buttons. A table with four columns is displayed: 'Sport', 'Assignment', 'Sign Up Program', and 'League'. The second row of the table, which corresponds to 'Basketball | Boys', is circled in red.

Emailing Player Families

Click "Players"

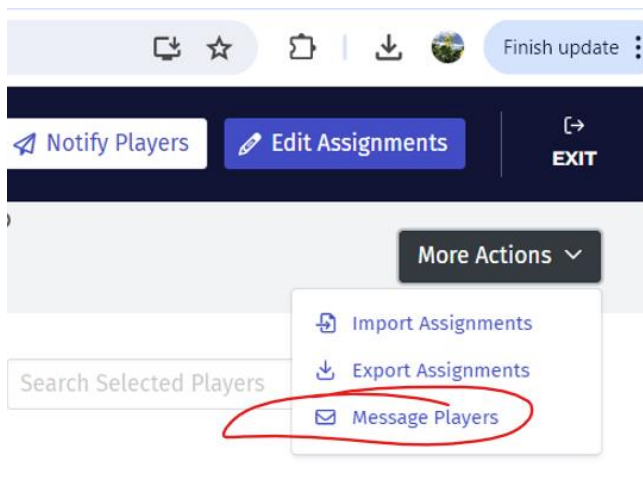


Selected Players

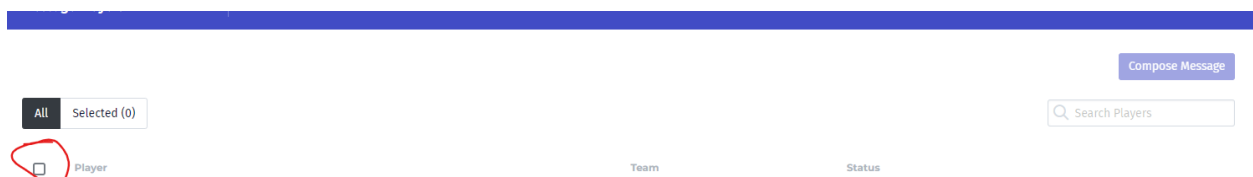
[Icon Legend](#)

<input type="checkbox"/>	Tryout #	Note	Player Name	Age	
<input type="checkbox"/>	# ?			9th Grade	
<input type="checkbox"/>	# ?			11th Grade	

Under "More Actions" on the right, Click "Message Players"

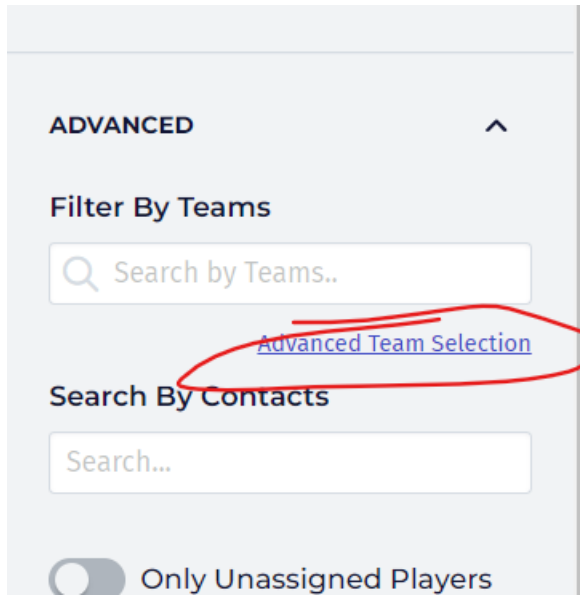


If you want to message all players in this team assignment, click the checkbox in the title line as circled below.



Emailing Player Families

Otherwise, you can filter further with filters on the right-hand side of window. For example, on the right, under “Filter Players”, go to the “Advanced” option at the bottom and click “Advanced Team Selection”.



Filter on the right, “Basketball”, “Recreational”, “Males” and select the 4 boys high school teams on the left:

Emailing Player Families

Filter Teams
4 Teams

All Teams Selected (4)

<input type="checkbox"/>	Team
<input checked="" type="checkbox"/>	HS Boys 1 (Current)
<input checked="" type="checkbox"/>	HS Boys 2 (Current)
<input checked="" type="checkbox"/>	HS Boys 3 (Current)
<input checked="" type="checkbox"/>	HS Boys 4 (Current)
<input type="checkbox"/>	MS Boys 1 (Current)
<input type="checkbox"/>	MS Boys 2 (Current)
<input type="checkbox"/>	MS Boys 3 (Current)
<input type="checkbox"/>	MS Boys 4 (Current)
<input type="checkbox"/>	MS Boys 5 (Current)
<input type="checkbox"/>	MS Boys 6 (Current)

Click "Save Selection" on the top right:

Cancel Save Selection

ch Teams... Filter Teams
Clear Filters

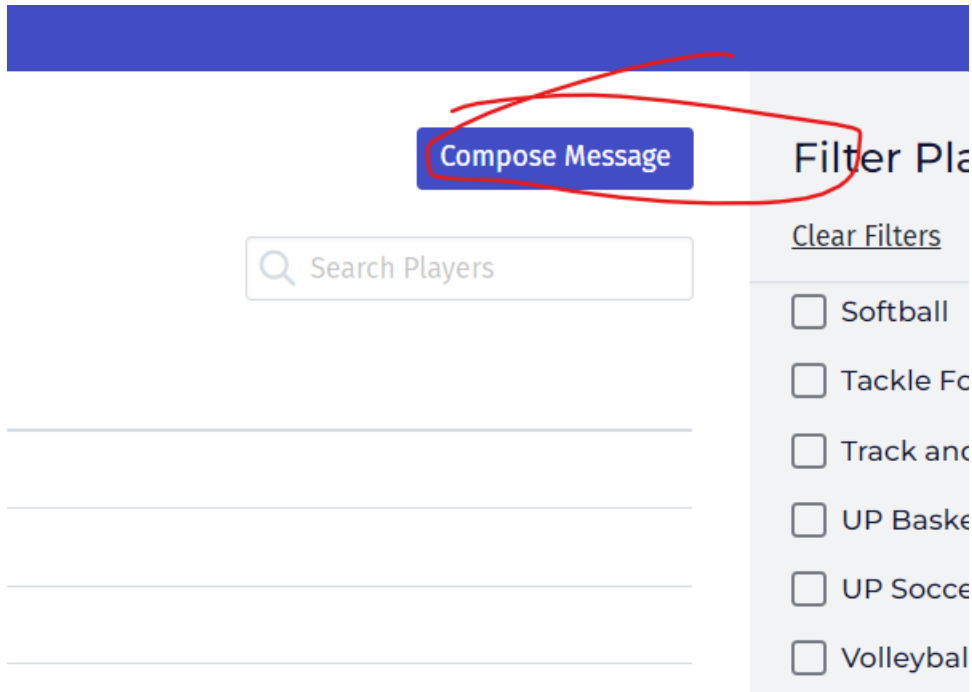
Select the top checkbox to select all the players:

All Selected (42)

<input checked="" type="checkbox"/>	Player	Team ↑	Status
<input type="checkbox"/>	Fish Antonek	HS Boys 1	Optimized

Emailing Player Families

Click “Compose Message” on top right:



The screenshot shows a user interface for emailing player families. At the top, there is a blue header bar. Below it, on the right side, is a blue button labeled "Compose Message", which is circled in red. To the left of this button is a search bar with a magnifying glass icon and the text "Search Players". Below the search bar are four horizontal lines for entering the subject and body of the message. On the right side, there is a "Filter Players" section with a "Clear Filters" link and a list of sports with checkboxes: Softball, Tackle Football, Track and Field, UP Basketball, UP Soccer, and Volleyball.

Add subject and body of your message and click “Send”.