

Meeting Minutes

Pine City Youth Hockey Board Meeting

July 22, 2020 at 6:30 pm at the Pine City Country Club

Board Members Present: Marco Schisano, Krissy Valvoda, Jonah Sauter, Jenny Rydberg, Paul Kirby and Deanna Jahnz

Also, in attendance: Mike Piha, Cami Babolik, Kelly Gribauval and Michelle Linnell

Absent: Bob Root, Dominic Perreault and Matt Prihoda

President Marco called the meeting to order at 6:35pm.

- 1. Agenda:** was reviewed for additions and/or deletions
A motion made by Jenny to approve the July 22, 2020 agenda; Deanna seconded the motion – All in favor - Motion carried.
- 2. Meeting Minutes:** Reviewed June meeting minutes that were emailed to board prior to the meeting. Deanna made a motion to approve the June meeting minutes, Kirby seconded the motion – all in favor – motion carried.
- 3. Open Forum – None**
- 4. Gambling: (Angie absent but reported by Marco)**
LG1004 June actual expenditures were reviewed. Deanna made a motion to approve the June LG1004 of final expenses, Jenny seconded – all in favor - motion carried.

LG1004 July projected, pre-approved expense report was reviewed. Marco made a motion to approve the pre-approved LG1004 for July, Krissy seconded – all in favor - motion carried.

Brief overview of other items on the gambling report (see report for further details):

- June 30, 2020 Bank reconciliation Report was provided.
 - The required financial and inventory paperwork from May 2020 was passed around for approval.
 - Raffle Calendar – raffle calendars are printed and ready for pick up.
 - Meat Raffles – busy month for pull tabs, meat raffles have been slow, likely due to giving away gift cards for prizes and not real packages of meat due to limited suppliers Braham meats willing to cut meat for packages for Ryder's meat raffles, but not for our other sites. Dan Behrendt at Bruce's food in Wyoming may be able to cut and deliver meat for Rush City VFW each week.
- 5. Treasurer and Billing Manager Report: (Krissy)**
The 7/22/20 Treasurer's Report was presented by Krissy.
Deposits and withdrawals were reviewed. Beginning balance \$164,718.81, Deposits and withdrawal were shared and ending balance \$178,719.15 (with concessions - \$194,960.26). Jenny made a motion to approve the 7/22/20 Treasurer's report, Deanna 2nd – all in favor – motion carried.

Krissy provided a recap of outstanding ice fees (estimated \$6900), collections totaling \$6900. Krissy received check from City of Pine City for rink maintenance. Have not received funds for the anonymous donation – donor is waiting for PCYH to get 501c3 status. Krissy is working on registration but wants to hold off until donation for registration costs final and received but we'll want to put the message out to the association regarding reduced costs this hockey season.

Payment to Hilltop Rec. Area Improvement project will be made this month.

6. **Pine City Civic Center (Danielle)** – Mike Piha and Cami Babolik in attendance. Mike and Cami met reported that he met with High School regarding scheduling and their request is for High School slots be either one morning practice and one afternoon or one afternoon and one late evening. The next meeting to discuss schedule is August 6th. During the July 12th Civic Center board meeting the board voted and approved to donate \$20,000 to the Hilltop Rec. Area Improvement project. They also voted and approved to donate the Olympia Zamboni to PCYH for \$1. The Rock Creek Lions donated the Pine City Civic Center (PCCC) \$2,000 and the PC Civic Center is donating those funds to the Hilltop Rec. Area Improvement project. The Civic Center has an insurance claim from hail damage from the July 2019 storm. It will be a long process to get the damage repairs. They need a Structural Engineer to inspect and they are looking to add on Insulation with UV protection outside of what the claim will cover. Estimated complete time is summer of 2021.

COVID – It was suggested that the PCCC submits their plan to the PC Public Health for review. PCYH and the High School both needs propose individual plans to the Civic Center.

PCCC has been adamant about supporting PCYH's practice times should not start past 6pm.

7. **High School Program** – Bill and Grant absent – Kirby reported on behalf of girls that there has been good attendance at the Summer Training Program (STP) practices by boys and girls. The past few weeks the incoming 7th grade girls were invited to skate at STP practices. The girls team gained two past players but lost one Mora senior. Have been doing a Hardest worker award during practice. Most of the girl's gear is in, just waiting on jerseys and gloves.
8. **Registrar – Kelly Gribauval:** USA Hockey contact, Debbie has retired, USA Hockey will not be replacing her position, therefore, it will be difficult to correct errors with USA Hockey registrations. We need to stress the importance of completing USA Hockey registration exactly as participants names are listed on their Birth Certificates. Coaching requirements extended through July 31st but safesport, background check need to be completed before. If requesting a COVID waiver for coaching level – payment is needed.
9. **Ice Scheduler – Michelle Linnell** – nothing to report
10. **Jonah Sauter – Mite Coordinator, Summer Training, Outdoor Rinks, Learn to Skate** – There were good numbers at the summer skating in Isanti.

- 11. Paul Kirby – Coaches, Goalie Coaches, Step-ups** – Discussion on the recruitment of student refs. Suggestion to lower costs and class requirements to recruit and retain student refs. Deanna mentioned there was lots of discussion at the President’s meeting. Discussion to start the recruitment of a Bantam coach. Start pulling word out to parent and/or non-parents.
- 12. Krissy Valvoda – Managers, Tournaments** – Girls tournaments are booked. PW – there are not a lot of AA tournaments available. AA tournaments are higher priced, so cannot book two tournaments within PCYH’s tournament cap. Instructed Krissy to book one tournament and communicate to parents if they want to book a second tournament, then additional cost will be passed along to families. Suggested to book lower PW and Squirt team tournaments later in the season, to give them time to develop.
- 13. Matt – Calendars, Concessions, Fair** – Absent but discussion regarding changes to concessions due to COVID. Krissy mentioned that Loren Skluzacek asking if PCYH would be interested in doing a pancake breakfast fundraiser during the Yellow Ribbon fundraiser. The fundraiser was discussed but decided that PCYH would pass.
- 14. Jenny Rydberg – Secretary, Communications, Equipment, Events/DIBS** – Sent message to association if there are mites in need of gear exchange that Kris was at warming house. Kris was taking inventory of jerseys. Jenny will ask Kris to evaluate if there is gear that needs to be purchased.
- 15. Dominic Perreault – Girls, Parades, Summer Training** – Dominic was absent but sent a message that he will attend the D10 girls meeting in Rogers. He has been in contact with Coach Bill and Kirby and they have been discussing numbers and seeing how that affects the 12U team. He has also been in contact with Ben from MAYRA about a possible co-op again this season. He has the MPC 12U trophy’s from last season at Lee’s Pro shop for engraving and the total came to \$24 – so wondering if PCYH would like to split with MAYRA.
- 16. Deanna Jahnz – Events/DIBS, School Liaison** – Working on registration flyer to go out during school open house. If there is no open house, Deanna will work on another way to get the material out to school districts. Also, if school does not open up, Deanna will be in contact with school for our in-person registration nights.
- 17. Bob Root – Vice President, Registration, Tryout, Calendars, Tournaments** – Absent but reported he is looking for evaluators for tryouts. Jonah will send a follow-up text to Jake Parenteau. Ed has been contacted and Ed said if Jake does not want to evaluate, Ed can help us get two more evaluators.
- 18. President’s Report: (Marco)**
- a. **District 10:**
 - i. Deanna provided a meeting recap of the last D10 President meeting held on Monday, June 23rd.
 - ii. Presidents meeting – no movement

b. Civic Center:

- i. 7/12 Meeting re-cap
 1. Approved \$20,000 donation to Hilltop Rec Improvement Project
 2. Building their plan for COVID19, I committed our association to help
 3. Mike P., Cami B., Kevin A. and Marco met with the High School on scheduling (follow-up meeting scheduled for August 6 – Marco cannot attend but informed Engelstad)
- ii. Next meeting Sunday, August 9 at 8pm at ALC

** 1995 Olympia Zamboni to PCYH for \$1. Includes 10-11 blades. Kip R. has been maintaining – the Zamboni will work good as long as someone continues to take care of it and maintain. Jonah made a motion that PCYH will purchase the Olympia Zamboni from the Pine City Civic Center in the amount of \$1, Krissy seconded – all in favor – motion passed.

A. Hilltop Recreation Area Improvement Project

- i. Hilltop Recreation Area Improvement Committee
 1. Continuing to meet weekly on Sunday nights
- ii. Priorities
 1. Multi-use building, west side of property prepped for soccer and skating rink
 2. Ice Hockey Rinks – one with concrete pad, both dasher boards, lighting
 3. Canopy over main ice rink
- iii. Fundraising
 1. Changing PCYH from a 501C4 to a 501C3
 - A. Application narrative – provided
 2. Information/marketing campaign complete – Stacey O'Rourke (new City Parks and Rec Director)
 3. Treasurers Report (added Civic Center, Walmart and Rock Creek Lions)

Also reviewed the Association Guidelines for Managing Confirmed COVID-19 cases. Jenny will send out a message that we seeking an individual to hold the COVID-19 volunteer position which will fulfill their family DIBS for the season. Interested applicants should email Deanna.

Can recycling – PCYH has can recycling at Bob's Standard but the bins over overfilling. Jenny mentioned that Chad agreed to keeping the bins on the property and a few years ago agreed to empty. Deanna will talk to Chad to empty.

*On July 24th Deanna sent a text reporting that her and three others emptied the bins. It took 3 hours and totaled \$200.

Rink Rat – Marco has an idea to start an outdoor rink rat program to encourage kids to play outdoor hockey and generate more outdoor skating. Marco has discussed with Lara and she agreed that the City employees working the warming house would help. Will discuss later this Fall and would like to have a Rink Rat Coordinator.

Deanna made a motion to adjourn the meeting at 8:55pm, Jenny 2nd the motion – all in favor – motion carried.

The next meeting is scheduled for August 17 at 6:30pm at the PC country club.