



Ingraham High School Athletic Booster Club

1819 N 135th St., Seattle, WA 98133 • 206-252-3880

Request for Disbursal of IABC General Funds

Date of request:	Requested by:
Email:	Phone:
Line Item:	
What was purchased?	
Are items for resale? Yes No	
Invoice or Original Receipts: Original(s) Attached Original(s) Scanned & Emailed <i>Note that money cannot be disbursed without proper documentation and that original documentation or additional paperwork may be required. (Treasurer will contact you in those cases.)</i>	
Signature/Board Approval (Typed if submitting by email):	

Instructions for check or payment (please check one):

Payment Amount:	
Make Check Payable to:	
Mail check to: Pay invoice with IABC Credit Card at the following website:	Mailing Address or Website URL

Additional comments, instructions, etc. (attach additional pages if necessary)

Please return completed form to:

Treasurer, Ingraham High School Athletic Booster Club
iabctreasurer@gmail.com or deliver/mail it to the IABC mailbox in the Main Office at IHS

For IABC Use Only:

Date Request Received: _____

Date Notification Sent and Check Issued/Payment Made: _____

IHS ABC Signature: _____ Date: _____