



MINUTES

Buffalo Lacrosse Club d/b/a BYLC

Date | time 04/13/2025 7:03pm | *Meeting called to order by* Mark

In Attendance

Mark Lemen, President and interim Scheduler | *Jerrod Krueger, Boys Director* |
Erica Wurm, Secretary | Brian Anderson, Treasurer | Leotta Bemis, Registration Coordinator
Adrianna Strode, Girls Director | XXX, Field and Equipment Coordinator |
Amy Anderson, Fundraising Coordinator | Tiffany Dixon, Marketing | Brittney Myers, Scheduler***
XXX, Volunteer Coordinator | Ted Wurm, Player and Coach Development Coordinator |
April Springer, VP

***denotes joining by phone

Approval of Minutes

The minutes were shared from March and approved (Ted, 1st motion; Tiffany, 2nd motion; none opposed).

President's Report

- Discuss the process of allowing players to play up or down and how that process is situation dependent. Discussed updating the Operating Policy for guidance and breadth of information used to make decision, including age, skill level, numbers at both levels, and team dynamics. Discussed using committee to work on an updated draft policy for vote in August.
- Discuss team sizes, when we make the decision for two teams and if we will/will not install a cut-off or waiting list for registration. Need to clarify process for both boys and girls needs, given team sizes are different. Discussed current operating policy guidelines and that these are outdated and not appropriate. Discussed using committee to work on an updated draft policy for vote in August.

- Discuss the potential for a concession stand at home games. This can create opportunities for dibs and fundraising. Voted to table discussion to future meeting.

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Vice President's Report

N/A

Secretary's Report

- Four coaches who need to update requirements and/or renew membership before the end of the season.
One HC still needs Silver (currently Bronze).
One has renewed background check and sent verification from NCSI, but its not reflecting on the USAL website (I have two emails out to USAL).
- Two players who need to renew USAL membership before the end of May.

Registration Coordinator's Report

- Discussed rescheduling end of Early Bird pricing to 04/28 and closing registration 05/04.
- Currently have around 12 players registered.

Treasurer's Report

- QB Balance: \$72,550.61
- QB P&L
Total Income: \$3,207.82 (plus \$30,500 from CD maturing)
Total Expenses: \$4,863.88 (\$3,725.28 for jerseys)
Net Operating Income: \$-1,146.06
- We do have a bunch of expenditures that haven't hit yet (e.g. 4K in spring fees, 2.6K in tent/flags)

Boys' Director Report

- N/A

Girls' Director Report

- 8U and 10U -> 3 went up to 12U, 1 went down to 8U based on age/size/experience.

Player and Coach Development Coordinator's Report

- Coordinate with HS Boosters for Youth Night –

Scheduler's Report

- Got the okay to move outside at Parkside and Northwinds.
- Grand Rapids schedule is posted on Tourney Machine, but is DRAFT only. Please do not give out to parents yet.
- Picture night -> some teams may not have practice depending on picture time.

Marketing Report

- Have Game Day posts, Board openings post, and Youth night posts scheduled.
- Purchased one 10x15 tent and two 9-foot flags. Should be here by Grand Rapids tournament. In the future, potential to get sponsorship on a second tent.
- Made a QR code for donations during Coborns Hot Dog stand.
- J&J store should open this week – 04/30/2025.

Field and Equipment Report

- Got full clearance on school and city fields.
- Expect drone painting to occur next week, I told him Middle school Stadium is the priority but NWS will likely be in the next week or two as well.
- Painting crease and fan at Parkside? Baseball will be there 05/05-06/05, M/T.

Fundraising Report

- Golf tourney – 09/27 or 10/04/2025.
- Coborns – booked the hot dog stand on 06/14/2025 11am-3pm. This is start of Buffalo Days. Receive 50% of sales from grill, pop, chips, and any donations.
- Discussed option for Chipotle night – 25% of sales if reaching minimum of \$150. Must tell them at checkout that you are supporting BYLC. Ideally would book in July.

Volunteer Report

- 121 DIBS opportunities posted.
- Some levels (8U in particular) have fewer opportunities than others; however, they are able to claim other spots.
- We do not have a 10U Girls team, but we are hosting 10U girls games. I have posted these as DIBS (set up, tear down, endline monitor) but I am not confident they will be filled. The Board will likely have to cover them. Saturday 04/19/2025, set up 8-9am, tear down 11am-12pm.

Committee Reports

- N/A

Old/Pending Business

- Looking into streamlining our "google" and look at Google Workspace. Won't lose email addresses/admin controls it, transfers etc... have 2 back-ups assigned to admin so no-one "takes off with it", easier transfer, all info in one spot that is shared, don't have to always "share" it's just there when put there. -\$936/year for 13 users. Fewer security issues. Wanted to put on the "docket" for 2024-2025 or maybe in this year. pricing. Tiffany is looking in to the non-profit Google Workspace option.

New Business

- Discussed available positions and new member April. April is interested in training in for Boys Director for next season, and it would make the most sense to fulfill VP position (interim) now, to work closely with Jerrod. (Erica, 1st motion; Tiffany, 2nd motion; none opposed).
- Discussed moving April board meeting to 04/13/2025 due to holiday on regularly scheduled Sunday. (Jerrod, 1st motion; Brian, 2nd motion; none opposed).

Announcements

Next Meeting

05/18/2025 | 7pm, OutDo Work

Meeting adjourned at 8:35pm. (Brian, 1st; Amy, 2nd; none opposed).