

# NTCSA Season Reminders

Captains/Co-Captains,

You are responsible to read through the **NTCSA League Rules** located on our website. The info provided below serves as a friendly reminder of some of the most common pre-season/pre-game information to know.

**\*\*\*If your team is caught with an illegal player, your entire team will be suspended from play until a hearing and could potentially be suspended from the league entirely without refunds.\*\*\***

## DIGITAL IDS:

- The SportsEngine Roster will be utilized as the digital ID cards.
- Captains and Co-Captains are given admin rights. They are responsible for gathering and uploading a photo of each player to your SportsEngine roster within the app and/or the website.
- If a photo is not uploaded prior to the game, your player(s) will not be eligible to play.

## JERSEYS:

- Primary jersey colors should always be worn unless there is a color conflict, in which the **home team** must change to their alternate jersey.
- A list of jersey colors for each division will be emailed, if it hasn't already.
  - Please look to see opponents' jersey colors prior to your game so you can plan accordingly.
- Numbers **CANNOT** be duplicated, taped or written on.
- **NO PENNIES ALLOWED**
- **If any of the above is violated/reported, team will receive an automatic forfeit.**


## REF FEES:

- Each team will pay the refs **\$90 each game** (\$180 total) – **CASH ONLY**
  - Center ref = \$40 / Assistant refs (AR) = \$50
  - Please try to break the money down as much as possible.
- If an AR is missing/no show, each team should only pay \$65 total (center = \$40 / Only one AR \$25).
  - **Don't pay for the second AR if missing.**
- Never agree to a dual system (two refs on the field) of officiating. FIFA Laws of the Game do not allow this nor allowed in any state association within the USSF.
  - If there's only 2 refs, there should be a designated center and a designated AR.
- Fees are collected by the captain.
  - 8 games x \$90 = \$720; divide that by the total # of players on your team.

## PLAYER CHECK-IN:

- The SportsEngine Roster in the app will be used for pregame player check-ins.
- Players **MUST** have a photo uploaded to the roster.
  - If a photo is not uploaded, the player is **NOT** eligible to play.
  - Captains/Co-Captains are responsible for uploading their players photos.
- The refs will use the roster to check players in on the physical printed game sheet provided.

## ENTERING IN SCORES:

- Captains are responsible for entering in the final scores within the SportsEngine app.
- **Open the app > Schedules > Game played > Click on the scoreboard icon  > Add the score > Change status from "In Progress" to "Final" > Click the check mark to submit.**

## GAME SHEETS:

- Captains are responsible for adding their players to the game sheets and filling out the required info.
- Player names **MUST** be typed out (NOT be handwritten)
- **ONLY** registered/paid players should be listed.
  - If a non-registered player is listed, your team will be suspended immediately and will face a hearing with the Executive Board.
- A new game sheet must be printed and provided to the ref before each game.

- Top portion and referee evaluations MUST be completed prior to submitting to the league.
  - Be sure all 3 refs print their names, add the correct score and includes the correct code if a yellow/red card(s) is given.
- The completed game sheet will need to be emailed to [gamesheets@ntcsa.org](mailto:gamesheets@ntcsa.org) within 48 hrs.
  - **1 point will be deducted from standings if not uploaded within that time frame.**
- **Refs should never take the game report, even if a card is given. The captain should always get it back after each game.**

#### FORFEITS:

- The Board must be notified via email ([info@ntcsa.org](mailto:info@ntcsa.org)) **at least 72 hrs in advance.**
  - If Board is notified **less than 72 hrs**, the captains will receive an invoice for BOTH ref fees (\$180). Field fees could possibly be included as well.
  - Invoice must be paid before next scheduled game or team will have to forfeit again.
- **1 point will be deducted from forfeiting team standings.**

#### RED CARDS:

- Please be sure to review the Misconduct/Discipline section in the NTCSA rules located on our website.
- Once the ref's misconduct report is received, NTCSA's Vice President (Suzanna Barron) will send an email to the captain with info about the red card, # of game(s) suspended, and amount owed.
  - **All suspensions carry a minimum \$50 fine per games suspended.**
    - Within 3 days of the email, an invoice for the fine will be sent directly to the player via email, which will need to be paid immediately.
- **IMPORTANT:** The captain is required to complete the "Player Sit-Out" portion at the bottom of the game sheet for **each game** the player is suspended.

#### OTHER IMPORTANT INFO:

- Max number per roster is 26 players.
- Slide tackling is NOT ALLOWED.
- **Dogs and alcohol are NOT ALLOWED at any complexes – PLEASE INFORM YOUR PLAYERS**
- Each team must provide 2 flags and a net, if required.
- Scrimmages are not allowed.

#### LEAGUE CONTACTS:

- Field/schedule related questions/issue – **Jeremy Vize** (Field Commissioner: 314-324-0445)
- Game or player related questions/issue – **Tracy King** (League Commissioner: 214-773-8458)
- If either of us cannot be reached, please contact **Paula McFarlin** (President: 214-236-4523)

Have a great season and be sure to remind your players of sportsmanship within our family environment! If you have any questions or concerns, please email: [info@ntcsa.org](mailto:info@ntcsa.org)

Thanks so much!

**The NTCSA Board**

