

January 9, 2024 Meeting Minutes – Virtual



Attendees:

Jodie Clark, Jon Ebel, Elene Fornella, Ryan Fornella, Jody Lazzini, Joe Milharcic, Carrie Opaska, Joe Petruska, Megan Petruska

AGENDA

1. CALL TO ORDER

- Meeting called to order at 6:34pm.

2. APPROVAL OF MINUTES – December 12, 2023

- *Joe Petruska motioned to approve the meeting minutes from the December 12, 2023 meeting. Jody Lazzini seconded the motion. All were in favor.*
- Jodie Clark will send a pdf version to Jon to post to the website.

3. FINANCIAL STANDING REVIEW

- Current Financial Standing Review
 - Joe Petruska shared the current bank balance and outstanding checks that haven't cleared.
 - Joe asked for approval for January payments that are due.
 - *Jody Lazzini motioned to approve these payments. Carrie Opaska seconded the motion. All were in favor.*
- PNC Signatories Update
 - Andy has been removed from the PNC Bank account and Joe Petruska has been added.
- PNC Online Banking Update
 - Andy transitioned online banking to Joe Petruska.
- QuickBooks Online
 - Joe Petruska is still deciding if we will utilize this resource.
- Parking Lot
 - Venmo alternative
 - Joe is researching all options.
 - 501c3 Application
 - We do not currently have enough finances to get it up and running for this season.
 - Referee Payment Processes and Controls
 - Gold League had a meeting on Sunday night and they want to know how we will pay.
 - Joe would like to pay through Arbiter.
 - Arbiter has a large subscription fee. Girls have an account, but boys do not.
 - There is also a position connected to Arbiter called "The Assigner." The cost last year was about \$1000.
- Jodie Clark reminded Joe to add coach clearance expenses to the budget.

4. BOARD OPERATING CALENDAR REVIEW

- Last month/Current Month/Next month major activities review
 - Quickly Reviewed calendar. We are current.

5. REGISTRATION UPDATES

- Elene shared how many players are registered and how much we received in registration fees. As of today, we have 121 players. Current registration is down from last year by about 23 players. Last year, 37 players signed up after 1/1. Last year we had a total of 176 players
- We need a cut off date so that we can get rosters created.
- Will need to publish evaluation date for boys. We will not need to split the teams with the numbers we currently have.
- Can we go into classrooms at the schools to promote lacrosse to increase our registrations?
- Try-it Session will be January 22nd.
 - We need the waiver for try-it day. Elene/Jody will email Andy.
 - Jody and Ryan reached out to coaches to see who can attend.
 - Bring uniforms and equipment to showcase.
 - Bring all extra equipment – sticks, goggles, etc. for registrants to use.
 - Elene will send out communication with registration link.

6. VP OF GIRLS UPDATES

- Dick's order & coupon
 - Jody Lazzini ordered balls from Dick's with the gift card.
 - Coupon shopping days is 1/27 and 1/28 at Robinson & Cranberry
- Donation letter needs feedback and finalized
 - Please review and get any comments back to Jody.
- Insurance update for bonding
 - Soccer uses Erie Insurance. It cost a couple hundred dollars a year to just cover the Treasurer.
 - DNO coverage through USA Lacrosse. Joe asked for quote.
- Vernon Neal
 - They reached out and need to bump us our last weekend that we originally had reserved. We will cancel March 9th & 10th.
 - Jody will reach out to Harry to let him we understand.

7. VP OF BOYS UPDATES

- Ryan stated that there will be less games if our numbers stay the same.
- Joe Petruska suggested play days for 8U instead of games.
- Boys schedule for Vernon Neal - Schedule to include publishing evaluation dates
 - 8U & 10U will attend Vernon Neal every other week. This will allow 12U and 14U to have extra time.
 - Will determine evaluation dates and will communicate them to the parents.
 - 10U should also have evaluations.
 - Boys need to classify Gold-Silver-Bronze-Premier and bracket
 - WPIAL classifies
- Breakdown of schedule
 - Elene to add Vernon Neal dates/times to Sports Engine app.

8. PRESIDENT RESPONSIBILITIES TRANSITION UPDATE

- Are all responsibilities tasked out to start season?
- Is google group updated with new and old members removed?
 - Google group has been added with new members and old members have been removed.

9. FUNDRAISING UPDATE

- Keystone fundraiser is still live.
- Golf Fundraiser is doing well and we are getting closer to our goal.
 - Send out thank you cards to all who donated. Thank you notes to come from kids.
- Fundraiser raffle (cleats/pads)
 - Set this up like an auction
- Rock Nite
 - Table for next meeting
- Concession Stand
 - Table for next meeting
- Superbowl Pool
 - Everyone agrees that we should do this again. Elene will set it up.
- New idea – March Madness @McClelland's
- Spirit wear
 - Megan likes who she is currently working with but is having some issues.
 - Megan will ask about lawn chairs for sale.

10. SOCIAL MEDIA UPDATE

- Jon needs full access to IG.
 - Elene will send the password to Jon
- Jon will set up posts & fliers over the next couple of weeks for all social media outlets.
- Jon needs a tutorial for the website.
 - Elene and Jon will set up time offline to cover this.
- How do we get pictures?
 - Parents send them to board members.

11. EQUIPMENT/FIELDS UPDATE

- Has anyone contacted Keener for stadium dates?
 - Joe Petruska talked to Mr. Keener and he said that Sundays should be free. Elene said we should need it until 2pm.
- Are we scheduling any boys and girls' games at the stadium?
 - Stadium costs is \$65/hour plus security.
 - There is also a charge to use the IS field.
- Any confirmation from Paula on Fairview fields? Do we have final word on both fields D&E are good to use this spring? Field C availability?
 - Joe M and Carrie will collaborate on getting a schedule of practice times to Paula.
 - Joe P will loop in Joe and Carrie in an email to Paula.
- Are lights at Fairview up and running for later game time practices/games?
 - Will ask Paula about the lights.
- Less is more in the shed
- Equipment – Table for next meeting.
 - Nets in storage 8x nets +
 - Inventory of key equipment
 - Equipment Sets per Coach
 - Balls/ball bucket
 - Coach equipment bags
 - Set of Goalie Equipment

- Practice Cones
- Game Cones
- Scoreboard/tripod
- Field paint preferences
 - Table for next meeting

12. NEW BUSINESS

- Picture Day
 - Jon will handle.
- EMT – Howard Halle – Table for next meeting
 - Has anyone been in touch with Howard to let him know we are using his services this season? How long is our current contract for?
 - 8U Play Days
 - Discussed under VP of boys update
 - Game Budgeting (count) – Table for next meeting

13. OLD BUSINESS

- Scheduling
 - Can Elene create and add indoor practices? Are dates/times finalized? Draft schedule?
 - Discussed under VP of Boys updates
 - Need home field dates to start scheduling/practices for all teams.
 - Can get his completed once we get field availability from Paula.
- Coach Clearances
 - Has communication been sent to coaches for clearances?
 - Jodie Clark work offline with Ryan and Jody

14. OPEN DISCUSSION

- Next meeting is scheduled for Tuesday, February 13, 2024 at 6:30pm

15. ADJOURNMENT

- Meeting adjourned at 9:00pm

ACTION ITEMS

Jodie Clark:

- Will work with Jody and Ryan to collect coach clearances

Jon Ebel:

- Will set up posts and fliers for all social media outlets
- Will work with Elene to learn the website
- Jon will begin to look into photographers for picture day

Elene Fornella:

- Will look for waiver for Try-it Day
- Will add Vernon Neal dates to Sports Engine App
- Will set up Superbowl Pool
- Will send Jon IG password
- Will work with Jon to teach him the website

Ryan Fornella:

- Will work on evaluation dates and will communicate information to parents

Jody Lazzini:

- Will look for waiver for Try-it Day
- Jodye will reach out to Harry to let him know that we approve ending our indoor seasons a week early.

Carrie Opaska:

- Will collaborate with Joe M. to work with Paula on practice schedule

Joe Petruska:

- Loop Joe M. & Carrie in on email to Paula

Megan Petruska:

- Will inquire with vendor about lawn chairs

Joe Milharcic:

- Will collaborate with Carrie to work with Paula on practice schedule