



Mission: The “Upper Valley Hockey Association” mission is to introduce the youth of our area to and promote the game of hockey, so that every child in the program can enjoy a positive experience through encouragement, skill development and character building while creating a passion for the game

**UVHA MEETING - Minutes
May 18th, 2022 – 8:00 PM
via Zoom**

Attendance: Brock Barton, Josh Obar, Will Meyer, Margot Holmes, Jen Callahan, Kylie Young, Trevyr Young.

1. **Meeting called to order:** 8:11pm
2. **Approval of Annual Meeting Minutes-** Motion to approve minutes from Brock Barton. Seconded by Will Meyer. Annual meeting minutes approved.
3. **Monthly Reports**
 - a. **Coaching Coordinator** (Will Meyer)- No Update
 - b. **Safesport Coordinator** (Vacant)- No Update
 - c. **NH State Representative** (Vacant)- No Update
 - d. **Girls Development** (Vacant) - No Update
 - e. **Fundraising** (Jen Callahan)- Creation of thank you notes to large business donors were discussed. Brock agreed to use some of the photos he and Stacy have to make a photo card. Urgency of completing this was noted with the goal to finish and send by the end of May. Jen will send Brock a number of how many cards we need to have made. Jen still needs to send out the donation receipt email to several companies. Brock will send Jen the template used in the past.
 - f. **Registrar** (Kylie Young)- No Update
 - g. **Scheduler** (Josh Obar)- No Update
 - h. **Equipment Manager** (Vacant)- No Update
 - i. **Treasurer** (Brock Barton/Will Meyer)
 - i. Tax return was filed on time.
 - j. **Marketing/Social Media Manager** (Tom Daniels)- No Update from Tom. No post was done about registration being open.
4. **New Business**
 - a. Replace vacant Member-at-Large position
 - i. Nomination of John Morelock as a member at large by Brock Barton. Seconded by Josh Obar.
 - ii. Nomination approved.
 - b. Appointment/recruitment of board appointed positions
Most of the board appointed positions are available for the 2022-2023 season. The board discussed each role, who has filled that role in the past, what responsibilities each role carries, and in some cases, who could fill that role this

year. Brock was charged with drafting up role descriptions to send out to the organization.

- i. Coaching Coordinator- Board discussed having Will be coaching coordinator again for the upcoming season. Will would be willing to fill this role again but was also interested in moving to another role along with his new Board role of treasurer.
- ii. Safesport Coordinator- Terence O'Neil has been nominated to fill this role for the upcoming season. The board discussed having a UVHA email account for him to monitor and to coordinate SafeSport representatives for each team.
- iii. Referee-in-Chief- Dick Bressett is the current referee in chief. Will will reach out to Dick to see if he is interested in continuing in the role for the upcoming season. The board felt Carter Auch did really well this year and loved how he delivered the schedules. If Dick wants to move on from his role or wants to share the role, the board felt Carter would be a great choice.
- iv. Goalie Coordinator- Josh Obar is happy to continue doing it if we can't find someone else to take over. Josh will reach out to Dartmouth to see if they have any leads for someone to help coach the goalkeepers.
- v. NHAA State Representative- Brock stated that it would be ideal for this role to be someone who is not a coach. Several names were thrown out from the 8U age group: Gaudy, Nick Hall, Pierce Mayhew. Meetings are usually held on Tuesdays or Thursdays during the season. Brock will work on a description for this one.
- vi. Girls Development- This year was a down year for girls development. With the Saturday morning timing and the aging of the core group, very few girls attended girls skate. Josh felt it would be ideal for the person leading this to be a 2011 girls cohort family. This role would work to coordinate some girls games with the VT rep. The board wondered how they have gotten competition in the past and said we needed to talk to Tom and how to engage the 2011 group more.
- vii. Fundraising- Brock will work on a description for this one. The Fundraising chair will work closely with the Secretary and Skate-a-thon committee.
- viii. Registrar- The board discussed beginning to transition this role to a new parent and away from someone with a coaching role to ease the workload on the person who is registrar. Kylie felt this year would be a good time to do that and was willing to train Margot on how to use the system and to share the role for the upcoming season.
- ix. Scheduler- Josh would like to find someone to train in this role as well. It would ideally be an 8U coach. Will is happy to be a back-up. Brock will work on a description for this one.
- x. Equipment Manager- Several board members were interested in this role. The board agreed this would also be another role that could be "co-chaired". Next year, we are going to continue to use the jersey's that we have. Brock will work on a description for this one.
- xi. Marketing/Social Media Manager- Tom Daniels has filled this role in the past. The goal for the 2022-2023 season will be for this person to coordinate weekly with the team parents from each team to get an update out to the organization. Brock threw out the idea of a weekly newsletter which could be done in conjunction with the secretary for announcements. Brock will write a blurb with the goal being to get someone to help within the association that has marketing and social media experience.
- xii. Safety/Concussion- Heather Obar is willing to fill this role again.

5. Review of Policies and Procedures:

[https://cdn1.sportngin.com/attachments/document/0144/2944/UVHA Policies and Procedures_9_28_20 .pdf# ga=2.215447571.509238803.1652910890-1709784767.1652910889](https://cdn1.sportngin.com/attachments/document/0144/2944/UVHA_Policies_and_Procedures_9_28_20.pdf#ga=2.215447571.509238803.1652910890-1709784767.1652910889)

- i. playing up policy
- ii. refund policy

6. Official Fee Proposal

Dick Bressett

Game fees per official per game

2022 -2023 season

I have held the same game fees for approximately 5-6 seasons

Consider the following

Bantam \$72.00

Peewee \$66.00

Squirt \$58.00

Mite \$35.00 HALF ICE

These fees crossover to the same levels / at the same rates for all girls games

Will will talk with Dick about what Hanover and Woodstock are doing so that we are comparable.

7. Before wrapping up, the board quickly covered a few other future "to-do's". Ideas to accelerate registration were discussed. Everyone felt a push from Brock via email out to the association to register ASAP was a good move. Brock will remind people that the rate changes after June 15th. Will asked if we are having a midget team? This again reinforced why we need to encourage people to register early and continue to talk with neighboring associations.

8. Meeting adjourned- 9:20pm.