

# CHIPPEWA YOUTH HOCKEY ASSOCIATION



## BOARD MEETING MINUTES

Wednesday, December 20, 2023

LOCATION: CYHA Board Room at 7 pm

**President:** 2026 Trevor Bohland  
**Vice President:** 2025 Steve Gibbs  
**Treasurer:** 2026 Dom Ryder  
**Secretary:** 2025 Jennifer Lindstrom  
**Directors:** 2024 Nick Hart, Derek Darrow, Eric Mueller, Abby Reilly  
2025 Doug Custer, Erik Lemay  
2026 Jason Darley, Mike Patten  
**Rink Manager:** Bob Normand

**Attendance:** All Board members attended except Trevor Bohland, Nick Hart, and Jason Darley. Others in attendance included Brad Martin and Amy Bauman, FSC representative.

1. **General Meeting:** Amy Bauman reported that the recent figure skating and high school competitions went well. The synchronized skating teams also competed in MN and did well. The Board thanked the FSC for painting the board room.
2. **Secretary's Report:** Sent out and approved via email.
3. **Treasurer's Report:** Sent out via email. **Motion to approve by Erik LeMay, seconded by Doug Custer. Motion carried.**
4. **Correspondence/Officer Reports**
  - Vice President
    - Booster Club Extravaganza meetings will be held on Mondays beginning on January 15th. The upstairs mezzanine can still be used for watching practices, but users should be aware that a meeting will be going on around them.
  - President
    - The Steel desire a 1-year extension on their lease.
    - See committee reports for additional topics.
5. **Old Business**

Curtains now cover the North rink figure skating mirror when not in use.
6. **New Business**

The Board agreed to move forward with a project proposed by high school parents to paint the CF and CFM logos in the main lobby.
7. **Committee Reports**
  - A. **Finance/Administration (Dom R)**
    - a. Bridge funding from Northwestern Bank is available for the new ice system until proceeds from the capital campaign become available.
  - B. **Fundraising (Jason D)**

- a. First capital campaign presentation occurred on 12/6 with a soft commitment from the B.A. Mason Foundation.
- b. Bingo – The Board thanked the Knights of Columbus for their \$1000+ donation.
- c. Steel game Chuck a Puck assignments are [posted on the CYHA website](#).
- d. Discussed replacing Chuck a Puck with a 50/50 raffle but first need to determine who gets the proceeds.

#### **C. PDC (Nick H, Eric M)**

- a. Girls' co-op agreement was emailed in advance. Abby Reilly proposed a minor correction. **Derek Darrow motioned to approve the agreement with proposed correction, seconded by Erik LeMay. Motion carried.**
- b. After the last Goalie Skills practice, feedback was received from a couple of members regarding the number of goalies (14 which is great!) and lack of coaches and organization on the ice. Improvement plan includes the following:
  - i. Update the Sports Engine Goalie roster for this season. This will allow the goalies and shooters to RSVP to a practice, which will allow the coaches to prepare accordingly. This would also allow the coaches to communicate with the goalies, if needed.
  - ii. Jason Krista is working to determine designated shooters, which will improve consistency and allow the shooters to know the specific goalie drills.
  - iii. Steve Dougherty is coordinating to have at least 1 goalie and a couple of shooters attend when they are in town.
  - iv. A practice plan will be created in the Ice Hockey Systems app and shared with the coaches, goalies, and shooters prior to practice, so that everyone is prepared before stepping on the ice for practice.
- c. Squirt B is having trouble finding competitive games. The Board discussed options, such as enhanced practices, and the team's request for alternative tournaments. **Erik LeMay motioned to approve the request for replacement tournament(s) if there is no additional cost to CYHA. The two tournaments already paid for by CYHA should be refunded or the replacement tournament(s) should be funded by the parents. Derek Darrow seconded the motion. Motion carried.**
- d. Some coaches can't get into coaching clinics before 12/31 because the clinics are full. Bob Normand is working on options.
- e. The PDC is working on the Altoona youth hockey co-op agreement.

#### **D. Concessions (Erik L)**

- a. Concession volunteers can be 14 years-old with parent supervision or 16 without supervision. Parents are still responsible for their child.
- b. Steel games throughout January are essentially full.
- c. Open Skate concessions shifts are looking good through the end of beginning of February. No one has signed up to cover skate rentals so teams will need to cover. As a reminder, the team responsible for cleaning that week is

responsible to ensure concessions and skate rentals are covered if no one from the Association signs up.

- d. REMINDER: When working concessions on Sunday and there is an open skate that night, you are responsible to clean up concessions including the popcorn machine and stock the concessions area.
- e. Pepsi will be increasing their prices. Will explore additional options to reduce expenses on the product to increase revenue and keep prices comparable to other concessions pricing.

#### **E. Equipment (Mike P)**

- a. The Hollow Depth Indicator for the sharpener was dropped and damaged. Bob has ordered a replacement, with a cost of \$270. The committee will discuss opportunities to prevent damage in the future.

#### **F. Operations and Maintenance (Derek D)**

- a. Reminder: The cleaning schedule and guidelines can be found on the [CYHA website](#). There are also instructions posted on the door of each utility room.
- b. Ice is in pretty good shape but still a little high in the corners. Zamboni drivers, please remember to turn the water off when turning at the ends of the rinks.
- c. The North rink bleachers were inspected for missing bolts and parts. Everything is secure and perfectly fine. It appears that the bolts found on the ground are from the last bleachers that were taken down.
- d. The door to the dryland room was damaged in a disappointing, destructive manner. Stricter access will be enforced after the door is fixed.

#### **G. Tournaments/Team Reps (Doug C)**

- a. Bloody Mary raffle at the Bantam/Peewee tournament was a hit. The purchase of a raffle ticket included a free adult beverage.
- b. GameSheet has been working well.
- c. The locker room policy needs clarity. Doug Custer volunteered to update it.

#### **H. Recruitment/Publicity (Abby R)**

- a. U8 Jamboree in November – 6 teams registered for the event. Thank you, Melissa Martin, Mike Patten, and Abby Reilly, for coordinating.
- b. CYHA's float in the Winterland Parade on December 2<sup>nd</sup> had approximately 30 volunteers. Big thanks to Jordan and Rachel Haas for their time and letting us use their truck and trailer.
- c. Another session of GOAL will occur on January 15<sup>th</sup>, 22<sup>nd</sup> & 24<sup>th</sup> during the currently scheduled Beginners ice time (5:45p-6:45p). Coordination is in process.
- d. Try Hockey for Free Day (USA Hockey) is February 23<sup>rd</sup>.
- e. Mike Patten and Jonathan Ippel conducted new member orientation. Approximately 10-12 were in attendance.
- f. Upcoming Steel Promotional Nights
  - 12/29 – Ugly Sweater Night
  - 12/30 – NYE Celebration and Skate with the Steel
  - 1/17 – Faith Night

1/19 – Girls Youth Hockey Night

1/26 – Hawaiian Night

2/3 – Skate with the Steel & Youth Hockey Night

**I. Facilities (Bob N)**

- a. Working on the protocol when a sheet of glass breaks.
- b. Discussed options for enclosing the dryland room.
- c. Swing pump replacement for \$20k will be funded with the repairs and maintenance budget.
- d. Playdown scheduling is underway.
- e. Jenny Happel agreed to take over the first aid position that Deb Dickson was doing. She will recommend a replacement for our current AED, and make sure we have updated first aid kits. Thank you, Deb Dickson, for coordinating this for the past few years!

- 8. **Closed Session:** Doug Custer motioned to go into closed session at 9:04 pm, seconded by Bob Normand. Motion carried. Returned to open session at 9:21 pm.
- 9. **Adjournment:** Motion by Doug Custer to adjourn at 9:21 pm, seconded by Derek Darrow. Motion carried.