

# Locker Room Policy



Blackhawk Hockey Association			
<b>Document Type:</b>	Policy needs signing	<b>Effective Date:</b>	July 13, 2022
<b>Document Title:</b>	Locker Room Policy		
<b>Approval:</b>	Board	<b>Approval Date:</b>	July 13, 2022

## 1.0 OVERVIEW SECTION

### 1.1 Purpose:

The purpose of this policy is to ensure the safety and protection of our players.

### 1.2 Scope:

This policy applies to all parents, players, coaches, and visitors of BHA players at all activities including games, practices, and BHA events.

### 1.3 Implementation:

Implementation is in accordance with Effective Date.

### 1.4 Responsibilities:

Association Members	Review and sign acknowledgement of the locker room policy on the BHA website. Report any violations per this policy
Team Managers	Ensure that all parents and locker room monitors understand the policy. Work with parents to ensure the policy is being followed and to report any violations.
Coaches	Know the policy and help to ensure the coaches committee and parents follow the guidance of the code.
Board Members	Advise parents/volunteers of this policy; be open to discuss issues and concerns and work to resolve them in a timely manner.

### 1.5 Reasoning:

Blackhawk Hockey Association adheres to USA Hockey's SafeSport Program as a means to help protect its participants from physical, sexual and emotional abuse as well as other types of misconduct, such as bullying, threats, harassment and hazing. To help prevent abuse or misconduct from occurring in our locker rooms, BHA has adopted the following locker room policy. This policy is designed to maintain personal privacy as well as to reduce the risk of misconduct in locker rooms.

## 2.0 LOCKER ROOM POLICY

The following policy is in effect for all BHA related games, practices, and scrimmages and applies to both boys and girls locker rooms.

### 2.1 Locker Room Monitoring

There will be a coach and locker room monitor designated for each team game, practice, or scrimmage. No player may enter a locker room until a coach and/or locker room monitor is present. Moreover, two players or two adults must be present before adults and players are allowed jointly in the locker room. At no time should an adult and player who is not their child be alone together in a locker room with a closed door. Conduct a sweep of the locker rooms and changing areas before players arrive, and if the coaches are not inside the locker rooms, the volunteer locker room monitor (who has been screened)

# Locker Room Policy



Blackhawk Hockey Association			
<b>Document Type:</b>	Policy needs signing	<b>Effective Date:</b>	July 13, 2022
<b>Document Title:</b>	Locker Room Policy		
<b>Approval:</b>	Board	<b>Approval Date:</b>	July 13, 2022

will be posted directly inside the locker rooms and changing areas during periods of use, and leave the doors open only when adequate privacy is still possible, so that only participants (coaches and players), approved team personnel and family members are permitted in the locker room. The expectation is that one of the team's coaches is present in the locker room while a team is dressing before games and practices or when undressing afterwards. Should it be absolutely necessary, a coach is permitted to leave the locker room to communicate briefly with rink personnel, managers, or parents. During these absences, the locker room monitor must be present in the locker room. The locker room monitor is also responsible for monitoring the locker room should there be players still present after the practice or game activity has begun. Team personnel will also secure the locker room appropriately during times when the team is on the ice. The primary responsibility for locker room monitoring falls on the team's head coach. The head coach is subject to discipline from the association and WAHA should he/she fails to ensure that locker rooms are being properly monitored or for failing to ensure this policy is followed.

## 2.2 Locker Room Monitors (parents)

These volunteers are to safely monitor locker rooms before and after practice or games when no coach is present. Volunteers will need to go through the USA Hockey training and pass the test. There is no charge for the course which can be found at [SafeSport Program Training \(usahockey.com\)](https://www.usahockey.com/safesport-program-training). They will need to get a USA Hockey confirmation number to access the training at [membership.usahockey.com](https://membership.usahockey.com). They can register at no cost under the ice manager/volunteer category to obtain your USA Hockey Confirmation Number. The only cost associated is for the background check. Blackhawk Hockey Association will reimburse the cost to obtain a background check.

## 2.3 Parents in Locker Room

Except for players at the younger age groups (Learn to Skate, Learn to Play Hockey, and Mite age groups), we discourage parents from entering locker rooms unless it is truly necessary. If a player needs assistance with his or her uniform or gear, if the player is or may be injured, or a player's disability warrants assistance, then we ask that parents let the coach know before entering the locker room that he or she will be helping the player.

With our youngest age groups it is necessary for parents to assist the players getting dressed. We encourage parents to teach their players as young as possible how to get dressed so that players will learn as early as possible how to get dressed independently. In circumstances where parents are permitted in the locker room, coaches are permitted to ask that the parents leave for a short time before the game and for a short time after the game so that the coaches may address the players. As players get older, the coach may, in his or her discretion, prohibit parents from a locker room.

## 2.4 Co-ed Locker Rooms

Some of our teams consist of both male and female players. It is important that the privacy rights of all of our players are given consideration and appropriate arrangements made. BHA will have the male and female players dress/undress in separate locker rooms/changing facilities and then convene in a single locker room before the game for team meeting. Once the game or practice is finished, the

# Locker Room Policy



Blackhawk Hockey Association			
Document Type:	Policy needs signing	Effective Date:	July 13, 2022
Document Title:	Locker Room Policy		
Approval:	Board	Approval Date:	July 13, 2022

players may come to one locker room for a team meeting and then the male and female players proceed to their separate locker rooms to undress and shower, if available. If separate locker rooms are not available, then the players will take turns using the locker room to change. We understand that these arrangements may require that players arrive earlier or leave later to dress, but believe that this is the most reasonable way to accommodate and respect all of our players.

## 2.5 Cell Phone, Recording Devices and Other Electronic Devices

Cell phones and other mobile devices with recording capabilities, including voice recording, still cameras and video cameras, are not permitted to be used in the locker rooms. If phones or other mobile devices must be used, they should be taken outside of the locker room.

## 2.6 Conduct Expectations

Blackhawk Hockey Association prohibits all types of physical abuse, sexual abuse, emotional abuse, bullying, threats, harassment and hazing, all as described in the USA Hockey SafeSport Handbook. In addition to:

1. No horseplay- Do not push or shove anyone
2. Do not throw items
3. No disruptive behavior - especially while the coach is talking
4. No ethnic, racial, or sexual comments or behavior
5. Do not criticize or belittle another player
6. Keep the locker rooms clean.
7. Show respect to all coaches, volunteers, parents, and team mates
8. Absolutely no vandalism of any kind

Any violation of this policy by an association member, coach, or player may be subject to disciplinary action.

## 2.7 Reporting Violations

Reports of any actual or suspected violations may be reported to the President, Vice President or any board member. You may also contact the WAHA SafeSport Director for consultation – contact information can be obtained from the WAHA website. You may also email USA Hockey at [SafeSport@usahockey.org](mailto:SafeSport@usahockey.org) or may call 1-800-888-4656.

## 3.0 RESOLUTIONS

The Head Coach, with the appropriate board members support, will determine discipline in the case of violation of this policy. Possible disciplinary action may include, but not limited to, the following based on the severity of the violation.

**1st offense:** Immediate removal from locker room to a designated secluded spot for changing/dressing. No locker room entry.

# Locker Room Policy



Blackhawk Hockey Association			
Document Type:	Policy needs signing	Effective Date:	July 13, 2022
Document Title:	Locker Room Policy		
Approval:	Board	Approval Date:	July 13, 2022

**2nd offense:** Immediate removal from locker room to a designated secluded spot for changing/dressing. No locker room entry for one week. Apology letter written to team, player and/or association before returning for practice or game.

**3rd offense:** Immediate removal from the locker room, suspended for a game. Must attend all practices during the game suspension, but has lost all locker room privileges (will need to come to practice pre-dressed). Apology letter written to team, player, and/or association.

**Major or continued offense:** Suspended from association for 30 days. Must have board approval.

## 4.0 Acknowledgement of policy

This policy is to be signed at the beginning of every season. If a player joins mid-season, the manager and/or coach will go over the policy with the parents and player and get signatures. These may be collected by the coach and/or manager and turned into the board secretary.

## 5.0 DOCUMENTATION INFORMATION

Created July 2022 for Blackhawk Hockey Association

### 5.1 Updates/Changes

Section 2.1 updated September 2023

**By signing below, both players and parents acknowledge they understand and agree to the above terms. Failure to sign may prevent your child from attending any or all BHA activities until signed. Coach must sign indicating they received it.**

Player \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

*(signing on behalf of player above)*

Coach \_\_\_\_\_ Date \_\_\_\_\_