



CHELSEA HOCKEY ASSOCIATION - BOARD OF DIRECTORS MEETING
Minutes
December 18, 2022

Agenda Items

1. Declare interest in changing roles on the board.
2. Determine date for CHA Board Retreat and to set goals and timeline for 2023
3. Rink safety
4. Ways to get more people involved on the Board

Present

John Vlnka
Lonnie Scott
Don Wright
Michelle Smith
Heather Scott
Nick Vetter
Josh Barron

Absent

Doug Neal
Constance Eder

Call to Order

Called to order by John Vlnka at 7:11p

Guests

Mike Hoonhurst, 2012 Gold parent

Minutes Approval

Lonnie motioned to approve the October minutes and November minutes, Heather second. Move to vote; all in favor, no one opposed.

Open Discussion

1. Open position overview
2. John moves to nominate Mike Hoonhurst for Apparel Coordinator and Michelle seconds. Mike accepts the nomination.
Move to vote; all those in favor, no one opposed.
3. Nick is interested in moving to the open Travel Director position. Has coached 3 travel teams in Chelsea and has brought 2 groups out of 8U in the past.
4. Opening in growth coordinator has to be identified but not an official board position. MAHA has identified a growth coordinator sub-committee that meets once a month and coordinates communication. Based on LTP thru hockey programs from organization (8U and retention).
5. Lonnie motions to nominate Nick to Travel Director, Josh seconds. Nick accepts the nomination.
Move to vote; all those in favor, no one opposed.
6. CHA Board Retreat. Setting a time to meet to plan out the 2023-24 season.
USA Hockey and MAHA Winter Meetings would be concluded by the end of January.
Club Excellence adapted for our needs.
Approach this similar to by-laws meetings, two step schedule.
Board needs a vision statement. This would help cohesion and outline positions.
Winning is a by-product of a great program, so what resources do we need to make this happen.
Need SOPs.
Proposing a day to set aside for the meeting. Nick will coordinate dates with the board members.
Policy setting timelines
7. Rink Safety

North Rink zamboni doors repair timeline over holiday break due to time needed to complete the repair

North Rink gap in boards and ice caused a 2009 player to pole vault head first into the boards.

Report any issues immediately to Don via email aside from speaking with someone at the rink for proper follow up.

Goal pegs aren't staying and interfering with proper goalie movement.

A beat up net in North Rink that a puck can slide under.

There are game nets for all teams to use.

Bottom line is not to wait to report.

Around The Room

1. Lonnie - Corresponded over email regarding coaching requirements. Eckles was encouraged to get everything completed but with an age group needing a lot of support. Conflicting information was communicated to parents. At MAHA December I received the lists from D6 associations with coaching requirement needs.
MAHA Districts, majority of the Chelsea teams are ranked in top 2.
2. Josh - looking for further role clarification and communication guidance. Looking for a list of 2017 players to prepare for next season.
3. John - blue pucks are needed and the price has gone up (\$2.73/case). Board approves to purchase two cases from Coliseum Sports.
Also the tv on the mount in CHA office is broken and would like to look into getting a replacement. Michelle will look for a donation first.
4. Nick - ADM review of a team practice to share with coaches for things to stay up on.
5. Don - Sent an email last night with open coaching clinics this year. A few months ago I had shared the updated coaching documents for the website. Need to find a way to share the information on late adds, not only players but also coaches/volunteers.
Danny Stevens applied for 2014 head coach position. I had a conversation with Danny and Nick. Feedback from 8U parents has been positive.
Lonnie motion to vote on Danny Stevens as head coach, John second.
Move to vote, all those in favor.
Don motions to have approval to get 3 protractors for the rink and a goalie marker for each coach (cost is \$200) to mark ice for practices, Nick seconds. Move to vote, all those in favor.

Contacted Brad Johnson for a goalie training session for head coaches.
Looking to coordinate a date for him on-site.

6. Michelle - Fundraising as individual teams versus organizational. Way to coordinate which businesses have been reached out to and tapped out. High school team is self-funded and program advertisements. Image and brand of Chelsea plus legal entities will help organize. Resources and tools to share with teams. Master spreadsheet and how/who to maintain. Collective item sales.
7. Mike - Share any communications relevant to the apparel coordinator. Business world and processes.
8. Heather - I will give House and Travel Directors website access, which will allow them to see new registrations.

Executive Reports

President

- No Report Submitted

Vice President

- Nothing to report.

Director of Finance

- No Report Submitted

Director of Coaches

- I talked with John about getting markers for each head coach that they can use to draw on the ice. It will come up very easily when we zamboni. In addition the marker does not stain goalie pads. In addition I would like to but a few goalie protractors which coaches can use to draw a crease on the ice when having small area games. Doing that helps goalies with positioning.
- I had reached out to Brad Johnson who heads Michigan's ADM goalkeeper instructors. We are working on a date to do a goalie training session for our coaches.
 - This is to help our Head coaches and assistants. Goalie coaches can attend but it's to focus on our Head coaches and how to better work with their goaltenders and making sure

practices have a goaltending focus just like we do for Forwards & Defenseman. Brad is still working on a date.

- I have just asked Constance for an update on our coaches and when their clinics expire. Which coaches need their clinics before Dec 31st this year. I last reached out to all coaches in November and all had already signed up for clinics before December 31st. I will verify that they attended.
- I interviewed Danny Stevens to be the 2014 travel coach starting in the spring. I would recommend him for board approval.

Reports

House Director

- **No Report Submitted**

D6 Representative

- In addition to that a reminder for coaches to get their clinic done by 12/31.
- MAHA Book Check dates have been released. All teams regardless of participating in MAHA Districts or not will need to have books checked.
 - January 17 Grand Rapids
 - January 19 Lansing

ADM Coordinator

- I am still working to try to put together Player Practice Activity reports. Tough right now due to work / travel team schedule has been busy. Will slow down next week and will try to get it to everyone by EOY.

Registrar

- An updated list of coaching credentials has recently been sent to Don.
- Still a few coaches without full credentials.
- Rosters lock December 31st.

Secretary

- Please submit your monthly reports and agenda items prior to the meeting. The idea of the agenda is to focus meeting time on topics of discussion by the board.

Website Coordinator

- Nothing to report

Director of Community Relations

- No Report Submitted

LTP Coordinator

- No Report Submitted/Open Position?

Travel Director

- Open position, no report.

Apparel Coordinator

- Open position, no report. .

SafeSport Representative

- Open position, no report.

S.T.A.R. Representative

- Open position, no report.

Announcements

- Upcoming events:
January Board Retreat TBD
January 20-22 MAHA Winter Meeting, Livonia

Heather motions to adjourn the meeting, Nick seconds. All in favor.
Meeting adjourned at 9:08p.