

North Texas Women's Soccer Association (NTWSA)
Executive Board Meeting Minutes
May 17, 2025, 9:30 am

Location: virtual via Zoom

Welcome and Call to Order	Call to Order on May 17, 2025, at 9:38 am
Roll Call	President, Christi Chapman – Present Vice President, Gayla Kirk – Present Secretary, Linn Hanusa – Present Treasurer, Lori Stallbohm - Present League Commissioner, Patti Callahan – Present Field Coordinator, Melissa Raymer – Present
Reading and Approval of Board Minutes	April minutes approved.
Announcement	
Past Business	
Board Member Reports	
President	Common tournament dates that affect scheduling discussed. To avoid forfeits, the league needs to be proactive with knowing upcoming tournaments our membership attends such as Soktoberfest, Vet Cup and Fiesta. Email will be sent to summer captains inquiring if they are requesting a schedule adjustment due to Vet Cup July 9-13. Dallas Trinity FC President will speak at the Captain's meeting. NTSSA Annual General Meeting is July 19-20. Gayla and Christi will attend. Christi and Melissa will create a Captain's Guidelines sheet to distribute to Captains. Patti will review it prior to distribution to Captains. Election procedures were sent to Gayla. Christi requested that we let her know of any content ideas that we would like to be posted on social media. Quickfoot tournament for June 7 th currently has no registrants. Christi asked for the Board to help publicize this event. An email was sent to all Captains via Sports Engine on May 4th and it is on social media.
Vice President	33 yellow cards and 4 red cards have been reported so far this season. 14 forfeits have occurred so far this season. Board discussed procedures for complaints filed against players/teams/coaches. Complaints have been recorded on game sheets. Some teams have received multiple complaints. Reports on game sheets not considered formal complaints. Gayla will reach out by email to the captains of teams that have received informal complaints on game sheets and will cc board members. Going forward, a registration will be created by Patti in Sports Engine. The registration link will be provided by email to anyone who requests to file a formal complaint. This will serve as the venue for formal complaints. Complaints written on game sheets will not be considered formal complaints. Two games this season involved teams walking off the field in the second half. Both games are considered forfeits, and both teams have been notified by Patti, and invoiced to pay the forfeit fee.
Treasurer	Lori is currently working on financials. Lori verified payment of \$10,575 plus \$150 to City of Carrollton. Lori is working with Melissa to verify referee reimbursement fees for forfeits for the spring season.
League Commissioner	Patti will notify the teams that were forfeited against during abandoned games asking them to complete a referee reimbursement form.

	<p>Summer referee fees are the same for Wednesday O40 but will be \$32 per team for the Sunday 8v8 games with one referee. Game sheet to be updated by Linn.</p> <p>Proposed rules changes will be emailed to the Captains by May 18th.</p>
Field Coordinator	<p>Forfeit rule discussed. Current rule states a team can avoid paying Admin Fee and the other team's reference fees if they request the forfeit 72 hours prior to game time. Board discussed revising the rule to allow for more time for field coordinator to process and notify referee assignor. Board agreed to add a proposed rule change to the upcoming Captain's meeting vote which will state 72 hours prior to game day.</p> <p>Camey Park does not have permanent nets, and games during summer do not allow enough time for each team to put up and take down nets between. A proposal was made for the league to purchase nets and leave them up all summer. The risk would be theft or destruction of nets. To avoid such risk, an email will be sent asking for 2 –3 captain volunteers to put up and take down nets and their game times will coincide with activity. These captains will be compensated with registration and insurance fees being paid by NTWSA for Fall 2025 as well as guaranteed game time in the a.m. or p.m. NTWSA will need to purchase 2 nets and clips that fit the goals at Camey Park.</p> <p>There is a need for Bathroom opener and closer at Cox fields for the remainder of the Spring Season and Pepper Park this summer. A request for assistance will be emailed to the summer season captains.</p>
Secretary	<p>The game sheet will be updated for Summer 2025 and reviewed by the executive board before posting to the website. Spring prizes have been ordered and should be in hand by June 2nd for distribution at the Captain's Meeting. Linn will have paper ballots ready for voting meeting of board positions.</p>
Next Captains Meeting	June 2, 2025, Auditorium at League Office at 7pm
Next Board Meeting	June 21, 2025, at 9:30 am via Zoom
Meeting Adjourned	Meeting adjourned at 11:22 am