



Referee Scheduler

This non-voting board member position reports to the Bulldog Hockey Association Board and considered a critical position, fulfilling all volunteer and fundraising obligations.

Term Duration and Year of Election

Not applicable; this is a non-elected board member position

Description

This position is responsible for setting up/booking referees for all of our home games during the hockey season and home tournaments. This person works behind the scenes and will need to work closely with our Ice Scheduler.

Tasks include but are not limited to:

- Ensure all home game ice slots are covered by official(s).
- Be willing to understand the Officials roster to find out who is comfortable officiating certain games.
 - Not all officials like to ref a Bantam game.
- Be willing to learn and work with the Arbiter scheduling system.
- Check the Arbiter scheduling system often to ensure all our ice slots are covered.
- Track the hours the officials worked and submit those hours monthly to the Association Treasurer.
- Monitor and respond to emails.
- Being willing to be available by cell phone or email in case a referee doesn't show up, a game is added or rescheduled.