

Alexandria Area Hockey Association
PO Box 592
Alexandria, MN 56308

12/1/2023

Assistant Gambling Manager

Daily:

- Operations of assigned sites
 - Open sites prior to business hours
 - Opening and closing of games
 - Auditing
 - Inventory
 - Counting and documenting cash banks
 - Ensuring flare and prize receipt integrity
 - Documenting site activity
 - Communicating with Site Managers and Gambling Manager
 - Data entry

Weekly:

- Occasional Bingo calling
- Occasional meat raffle sales
- Game storage

Monthly:

- Closing end of month at sites

General:

Must be

- Available 3 days per week (12-20 hours per week)
- Independent and dependable
- Have attention to detail
- At least 18 years old

Job requires availability 7 am to 11 am 3 days a week and dependable transportation. Compensation is hourly wage and mileage reimbursement.

Please contact Rebekah Summer, Gambling Manager at 320-304-1715 for application or email resume to rebekahaaha@gmail.com.