



OLD TIME HOCKEY ASSOCIATION

BYLAWS VERSION 1.25.24

BYLAWS

ARTICLE I – NAME

The name of this association shall be Old Time Hockey Association, (hereinafter, “OTHA”).

ARTICLE II – ADDRESS

The principal office of this organization shall be the address of that given by the Association Commissioner for the season.

ARTICLE III – STATUS AND TERRITORY

OTHA shall have perpetual succession, shall have no capital stock, and shall not be conducted for pecuniary profit. OTHA shall be a non-profit corporation under Federal Tax ID (Number on file with Treasurer). As a non-profit organization in North Carolina, this association, its Officers, Advisors, and other volunteer workers, assume no responsibility for injury or damages to players, coaches, or game officials under any circumstances.

ARTICLE IV – PURPOSE – MISSION – MOTTO

The Purpose of this association is:

- A. To govern the operation of OTHA hockey leagues in which its members play in.
- B. To conduct other activities for its members, such as ice hockey, golf, and other types of tournaments and activities.
- C. To do any and all acts desirable in the furtherance of the foregoing purposes.

The Mission of this association is:

- A. To promote hockey in a fun and safe manner. Parity among teams and sportsmanship will take precedence over winning in order to promote safe and competitive games each night during the season.
- B. To develop and encourage sportsmanship between all players for the betterment of their physical and social well-being.

The Motto of this association is:

“We all have to go to work tomorrow!”.

ARTICLE V – JURISDICTION

The OTHA shall be run through an ice rink facility, until further notice, the Extreme Ice Center. All rules and regulations of Extreme Ice Center and USA Hockey shall govern the operation of the OTHA, and players shall be required to adhere to all such rules and regulations imposed by Extreme Ice Center and/or USA Hockey from time-to-time.

ARTICLE VI – MEMBERSHIP

In addition to the duly elected and/or appointed officers, commissioners, and other members of the Board of Advisors, the membership of this association shall be comprised of the following:

Members in Good Standing are deemed to be registered players and officials, current in dues and monies owed to this association and with USA Hockey, and such member is also deemed to be in “Good Standing” because the member has fulfilled the requirements for membership in such organization, including following all Bylaws, Rules and decisions of or made on behalf of this organization and who neither has voluntarily withdrawn from membership nor has been expelled or suspended from membership after appropriate proceedings consistent with OTHA and or USA Hockey Bylaws and comparable policies.

OTHA shall be managed by the Association Commissioner, Officers, and League Commissioners. The Association Commissioner shall have oversight over the entire organization and all appointed positions. The Officers shall be responsible for the day to day operations of the association. The League Commissioners shall be responsible for the day-to-day operations of their respective league.

ARTICLE VII – BOARD OF ADVISORS

The Board of Advisors shall be composed of the Association Commissioner, Officers (Deputy Association Commissioner, Treasurer, Assistant Treasurer, Secretary), League Commissioners, and any and all Advisors Emeritus.

1 - POWERS OF THE BOARD OF ADVISORS

The power and duties of the board shall be:

- A. To create, amend, or revise the Bylaws, Rules and Regulations.
- B. To advise upon any temporary ruling by the us Association Commissioner on emergencies not provided for in the Rules and Regulations.
- C. To hear and rule on appeals.

D. To remove from office with cause, any officer, commissioner, or other member of the Board of Advisors with two-thirds majority vote.

E. Act on any other items presented to the Board of Advisors.

2 - ADVISOR EMERITUS

An Advisor Emeritus shall be a lifetime member of the Board of Advisors with authority, but no responsibility to attend meetings. Advisors Emeritus shall be those members nominated and elected by a majority of the Board of Advisors at the Annual Meeting. They shall be nominated on the basis of their significant contribution to OTHA. The quorum requirement will not be achieved by the Advisor Emeritus.

3 - VOTING AT BOARD OF ADVISORS MEETINGS

The right to vote at the Board of Advisors Meeting shall be limited to one vote for each Advisor. No proxy voting is permitted. No individual serving in more than one capacity shall be entitled to more than one vote. In all meetings a majority vote will carry a motion. Association Commissioner (Association Commissioner) shall only vote to break a tie.

4 – QUORUM

A majority of the members of the Board of Advisors must be in attendance to constitute a quorum of the Board of Advisors of this Association. The quorum will not be affected by the Advisor Emeritus.

5 – TERM

The Association Commissioner shall be elected for a period of one (1) year.

To be eligible as an Association Commissioner, a nominee must be a Member in Good Standing, and currently be registered as a participant in OTHA, unless approval is received from the Board. No person will be eligible to serve as Chairman without having served for a minimum of one (1) year on the Board of Advisors and/or as a committee chairperson on a standing committee during a previous season.

6 – MEETINGS

The Board of Advisors will meet periodically at a public facility at a time designated by the Association Commissioner, or more often at the Association Commissioner's discretion.

7 – ELECTIONS

The election of the Association Commissioner shall be held at the Annual Meeting. Nomination of candidates for the Association Commissioner shall be made at the Annual Meeting by the Nomination Committee. A Nomination Committee of up to three (3) members appointed by the Association Commissioner shall submit its recommendations to the membership at the annual

meeting. Further nominations may be accepted from the floor. All Members in Good Standing in attendance at the Annual Meeting are eligible to vote. Upon conclusion of the election of the Association Commissioner, the Association Commissioner will appoint the Officers and Commissioners for the new year.

ARTICLE VIII – ASSOCIATION OFFICERS

The Officers of OTHA shall be appointed by the Association Commissioner and consist of Deputy Association Commissioner, Treasurer, Assistant Treasurer, Secretary. The Officers shall be responsible for the day to day operations of the association. Each Officer shall provide unbiased opinions regardless which league/s they are involved in (if any).

All Officers will serve a one (1) year term, commencing with the first meeting of the Board of Advisors following the annual meeting. Although an Officer may be a member of the Board of Advisors, no person may serve in more than one (1) Officer capacity, except the Secretary who may also serve as Treasurer.

1 – VACANCIES

Vacancies shall be filled through appointment by the Association Commissioner.

2 – ASSOCIATION COMMISSIONER DUTIES

The Association Commissioner's responsibility is to make sure OTHA is operating within the "mission" of the organization. It is the responsibility of the Association Commissioner to empower the appointed officers, commissioners, etc. to carry out their duties and responsibilities of their respective positions to ensure that the organization continues to operate effectively. The Association Commissioner shall oversee the Association's operation and administration on a day-to-day basis to ensure full compliance with rules and procedures.

The Association Commissioner will preside at all meetings of members and all meetings of the Board of Advisors, and will perform all of the usual duties of such Office, including appointing all committee coordinators, and sit on all committees as an ex officio voting member. The Association Commissioner shall also support other executive roles as required.

Perform such duties usual to the office of the Association Commissioner including, but not limited to:

1. Preside at all meeting.
2. The power to call special meetings of OTHA at their discretion.
3. The right to attend and represent OTHA at other ice hockey meetings.
4. Fill vacancies among the Board of Advisors, Officers, and Commissioners.

3 – DEPUTY ASSOCIATION COMMISSIONER DUTIES

In the absence of the Association Commissioner, the Deputy Association Commissioner shall have all the powers of the Association Commissioner, and the responsibilities to perform all the duties of the Association Commissioner and to assist the Association Commissioner in all matters. If the Association Commissioner should resign or be otherwise incapacitated, the Deputy Association Commissioner will assume the responsibilities of the Association Commissioner. The Association Commissioner may assign the Deputy Association Commissioner special tasks to be carried out and may carry out responsibilities for any temporary vacancy on the Executive Board.

The Deputy Association Commissioner has the voting right as any other Executive Board member. The Deputy Association Commissioner is one of two Executive Board positions that is appointed.

4 - TREASURER DUTIES

It shall be the duty of the Treasurer to act as custodian of the funds of OTHA and have sole responsibility for the financial well-being of the organization. The Treasurer is also responsible for developing financial policy and procedures to ensure accurate accounting and fiscal responsibility in accordance with the mission of OTHA.

The Treasurer shall have the following responsibilities:

A. Performs, delegate or supervise any other person designated by the Treasurer and the Association Commissioner as it pertains to the following:

a. Receiving and depositing all funds due OTHA into the association's account. The Treasurer shall collect all payments made to OTHA from its members, issue checks to the rink for ice and other expenditures required to operate OTHA.

b. Approve Expenditures (The Treasurer and/or the Association Commissioner are the only individuals who can approve expenditures)

c. Writing of checks. All disbursements shall be made by check, where possible, and all checks will require two signatures. Any two of the following individuals may cosign checks – Association Commissioner, Deputy Association Commissioner, Treasurer, and Secretary.

d. Prepare a report of activity with regard to OTHA accounts, as requested.

e. Perform any such other relevant and reasonable duties as are incident to the Office of the Treasurer.

f. Shall render and submit for approval to the Board of Advisors and members at the annual meeting an Annual Financial Report and preliminary budget for the upcoming year of all anticipated expenditures of the OTHA in its entirety.

g. File all necessary federal, state and local governmental forms to maintain the tax-exempt status of this organization

5 – ASSISTANT TREASURER

As appointed by the Treasurer, the Assistant Treasurer is responsible for executing policy and procedures set forth by the Treasurer. It is up to the Treasurer of what tasks he or she will be assigned on a day to day basis. The Assistant Treasurer, in absence of the Treasurer, will take on the role of Treasurer until the Treasurer returns. The Assistant Treasurer has the same voting right as any Executive Board Member.

6 - SECRETARY DUTIES

The Secretary shall appropriately advise the officers, members of the Board of Advisors, and membership of meetings and other important information, publish and maintain the Minutes of the Annual Meeting, and other Board of Advisors meetings in a timely manner. The Secretary shall oversee latest OTHA Bylaws, Rules and Regulations, and all amendments thereto. Copies shall be available upon request. The Secretary has the responsibility of capturing meeting minutes, organizing the agenda for board and annual meetings, and the reading the minutes of previous meetings (as needed). The Secretary is responsible for reviewing all official correspondence prior to being sent or spoken.

The Secretary shall organize and manage the rules and procedures of the Association.

It shall be the duty of the Secretary to attend all meetings of the elected Board members of OTHA and to make regular entries in the book of minutes for all board meetings. Perform other duties as are incident to the office of Secretary and as are requested by the Board of Advisors.

ARTICLE IX – LEAGUE COMMISSIONERS

League Commissioners are the official liaison of their respective League on the Board of Advisors. League Commissioners will be required to oversee the League's operation and administration on a day-to-day basis of the league to ensure full compliance with rules and procedures.

1 – SCARLET (C1) COMMISSIONER DUTIES

The Scarlet (C1) Commissioner shall oversee the League's operation and administration on a day-to-day basis of the league to ensure full compliance with rules and procedures.

2 – Intermediate (C1.5) COMMISSIONER DUTIES

The Intermediate (C1.5) Commissioner shall oversee the League's operation and administration on a day-to-day basis of the league to ensure full compliance with rules and procedures.

3 – GOLDEN PRIDE (C2) COMMISSIONER DUTIES

The Golden Pride (C2) Commissioner shall oversee the League's operation and administration on a day-to-day basis of the league to ensure full compliance with rules and procedures.

ARTICLE X – COMMITTEES

The following standing committees are established through appointment by the Association Commissioner of a committee chair person:

Financial Advisor
Communications Coordinator
Can Am-Charity Games and Pickup Coordinators
Jersey Coordinator
Golf Coordinator
Registrar
USA Hockey Numbers Coordinator
Sportsengine Coordinator
Equipment Coordinator
Scheduling Coordinator
Player Coordinator.
Tournament Team(s) Coordinator
Sponsorship Program Coordinator
Referee Coordinator
Web Coordinator
Nomination Committee Chairman

ARTICLE XI – AMENDMENTS

These articles may be amended, added to, repealed, or suspended with prior written notice at any meeting of the Board of Advisors.

ARTICLE XII- USA HOCKEY PREEMINENCE

OTHA agrees to be guided by the following core values of USA Hockey:

SPORTSMANSHIP – Foremost of all values is to learn a sense of fair play. Become humble in victory, gracious in defeat.

RESPECT FOR THE INDIVIDUAL– Treat all others as you're expected to be treated.

INTEGRITY – We seek to foster honesty and fair play beyond mere strict interpretation of the rules and regulations of the game.

PURSUIT OF EXCELLENCE AT THE INDIVIDUALS, TEAM AND ORGANIZATIONAL LEVELS
– Each member of the organization, whether player, volunteer or staff, should seek to perform each aspect of the game to the highest level of their ability.

ENJOYMENT – It is important for the hockey experience to be fun, satisfying and rewarding for the participant.

LOYALTY – We aspire to teach loyalty to the ideals and fellow members of the sport of hockey.

TEAMWORK – We value the strength of learning to work together. The use of teamwork, is reinforced and rewarded by success in the hockey experience.

FORMALLY APPROVED 1-25-24 during OTHA Board Meeting