

**Bismarck Hockey Boosters Board Agenda**  
**Tuesday, Dec 12, 2023 @ 5:30 PM**  
**The Pier**

**Board Members Present:**

Ian McDonald  
Kyle Leftwich  
Brad Thompson  
Layne Sedevie  
Joe Gusaas  
Jacqueline Ressler

**Other Members Present:**

Mikayla Jablonski-Jahner  
Jamie Nelson  
Mario Lamoureux  
Mike Dora

**Absent:**

**Call to Order**

1. Parks and Rec Update - Dylan Thiem
  - a. CIC Concessions – mentioned last month that the key was changed out and only full time staff have the key, besides BHB.
    - i. Searching for a Grill Cover to set the air fryer on. Goal is to have it up and running before the next tournament.
  - b. Ads and Banners – a lot of the new ones have been dropped off. Staff are getting started on them this week. Looking for volunteers if anyone wants to help.
    - i. Banners from VFW will be brought down to CIC.
  - c. Two new employees - Scott and Drew
    - i. Drew is the Day to Day
  - d. VF3 – No major updates or scheduling. (last update was a 2/29 competition date)
    - i. Pouring the floor on Tuesday the 19<sup>th</sup> at 4 am.
  - e. VF2 Locker Rooms – we are short, what can we do before the next tournament.
  - f. During the tournament this last weekend –
    - i. women’s bathroom upstairs was a disaster – blowers not working and out of soap.
    - ii. Additional discussion of other cleanliness issues at both rinks.
  - g. Mike had a request for mats along the west side of the VF2, because we can’t get over there with skates.



4. Public Comment: Limited to Agenda Items, 5 minutes per person, Agenda Items to be approved prior to meeting, Board will respond at or before next scheduled board meeting
5. Agenda Items
  - a. Termites - Derek Duewel
    - i. We have the best board around and will get things done.
    - ii. We need to support our coaches
      1. A level coordinator for each tier.
    - iii. Derek wonders why kids have not been moved.
      1. Mario stated after one month of practices and games he reached out to the Level/Tier coordinators to see who should move up or down.
        - a. Mario stated – Do you know how many calls I have taken about this? Over 200.
      2. The board will also not tolerate derogatory texts or phone calls about board members or BHB employees, which is what happened during this situation.
    - iv. Hockey Placement Discussion from other Parents:
      1. Logan – its all about the pace of play. Speed up the pace it will challenge them to get better.
        - a. Mario – I disagree that kids who only chase the puck don't get any better.
      2. We know that the lack of ice is playing into the lack of touches, we are working to bring more ice to Bismarck.
      3. Joe said Thank you to everyone (Mario, Mike and Mikayla) that have made the changes happen.
  - b. Tournament fees per team in 2024-25 season
    - i. Do we want to give each team an allowance?
      1. Mario stated that some teams have to travel farther away to match talent levels and their tournament are more expensive based on the level.
    - ii. Currently we promise a game count (32-40).
  - c. Additional Discussions:
    - i. We donated to Century Boys Hockey and we received a nice little thank you card and put our logo on their booklet.
    - ii. We have gotten tickets from Legacy Boys.
    - iii. We have an open board position.
      1. Jerry – he has had 4 kids in the program. Has had kids in B and A. Girls and Boys too. Served for a year on the board in the past, right when Kaine and gaming started.
      2. This will be discussed in Executive Session.
6. Executive Session -
  - a. Joe motions the NDHA reps and Mario to be a part of our exec session.
    - i. Brad Seconds
    - ii. Motion passes
  - b. Joe motions to leave Executive Session

- i. Brad Seconds
  - ii. Motion passed
- 7. Adjourn
- 8. Outside of the Meeting Actions:
  - a. 12/13/23 the board received an email from Joe Gusaas. Joe stated "It is with a heavy heart that I am announcing that I am resigning from the BHB Board. It's been a pleasure working with each and everyone of you. I have valued my time spent serving with everyone but it is time for me to step away."
  - b. 12/28/23 Ian motioned to appoint Matt Power to fill the vacant At-Large Fundraising Board Position.
    - i. Brad seconded the motion.
    - ii. Motion passed
  - c. 12/29/23 Layne motions to add Claire (Gaming Manager) as a signer, with signing authority, to BHB's 2 bank accounts and to remove Susan Kautzman.
    - i. Brad seconded the motion.
    - ii. Motion passed
  - d. 12/29/23 Ian motioned to approve the meeting minutes
    - i. Brad seconded the motion.
    - ii. Motion passed.

FOR THE GOOD OF THE ORGANIZATION

**Executive Director Report  
Bismarck Hockey Boosters  
December 2023**

The last month has proven to be just as busy as every other month and I am starting to feel the pressure of keeping up with it all. There are areas in which I am trying to keep better tabs on to have a healthy discussion come January as to how to move forward with all of the things that need to happen. My report this month is shorter, now that we are underway, but it actually feels like we are busier because we are underway.

Lots of moving parts at all times and lots happening. Disciplinary items picked up this month, we released the travel Squirt/10U teams, continued to work on USA Hockey rostering and coaches certifications, answered lots of questions from teams/tournaments/managers/coaches/LRMs/parents and more, held the Squirt In-House Tournament, and had our first Capitals Cup Tournament. I won't go into all the details this month in my report, as I haven't had a lot of time to breathe, let alone to write a report on it all, so ask questions if you have any.

But, for now, this is what November/December brought...

Monthly update:

- Registrations:
  - Registrations: Overall, our numbers for players didn't change so I won't go through the whole list again but this is where we are:
    - Players: 751
    - Coaches: 155
    - Referees: 62
    - Managers: 38
    - Locker Room Monitors: 62
    - Board Member: 5
- Home Tournaments: We had our first Capitals Cup Tournament of the season and we had 19 teams registered. The Pee wee B1 had 5 teams and the Pee wee B had 14 teams. Overall, it was a huge success!
  - The Pier: We had team meals at the Pier and those were very well received. Teams were wishing they could do another 2 hour block on the following day so it was great.
  - Best Flow contest and Player of the Game were some new things this year that went over well.
  - Overall, I did not have any complaints and teams had fun!
  - We are working on the next 2 weekends of tournaments as we speak and hope to release brackets this week.
  - As of today, we have the following:
    - Pee wee B1 – 5 teams
    - Pee wee B – 14 teams (FULL)
    - Squirt B – 16 teams (FULL)
    - Squirt B1 – 11 teams (need 1 more)
    - 10UB – 15 teams (FULL)

- 12UB – 7 teams (would like to hit 8 but will run with 7 if needed)
  - Bantam B – 8 teams (FULL)
  - Bantam B1 – 10 teams (FULL)
- Concessions: Air fryer and warmer have been ordered so these items should be here soon and we'll be offering some additional offerings. We did hire an additional employee who started recently and Melissa has been doing a great job with the management part of this. I am reaching out to Parks and Rec with some concerns we had over the weekend but otherwise things are going well.
  - Popcorn machine: Since we opened in October, we have sold 1722 boxes of popcorn. Our popcorn machine is not keeping up. I am including a quote for a new popcorn machine – there are 2 options in the quote.
  - Profit: Our gross profit thus far this season is over \$34,000 so it'll be exciting to see where our final numbers fall at the end of the season.
- Financials/Budget: I have not seen any updated financials since July so I do not have anything new to report here. He has all financials from us through October and November will go off next week.
- Events Committee: We have not met again as a committee but there have been several emails thrown around. We will be scheduling a meeting in January
  - Family Fun Nights: We have events set up for all teams besides BHS. The first girls event was held a few weeks ago and it was a great success, with our 10U girls being able to be in the starting lineup and a generous donation from a member allowed for 50 girls to get into the game for free.
    - We also did a second night with the Bobcats before Thanksgiving.
    - We've also received tickets for LHS Family Fun Night and then we have received a request for a donation to allow for a set number of kids to be admitted for free for the CHS Family Fun Night.
    - I also reached out to UMary but we did not receive a response so I will reach out to them again and BHS.
  - Tournaments: I discussed our first tournament above and the Events Committee was great at stepping up to help with setup and coverage. We will be looking for more help for our upcoming tournaments in the next week.
  - Meltdown: March 23 is the date at the Pier. Gun Raffle will also be held at the Pier earlier in the day. Not much more to report on this at this time.
  - Toys for Tots: In a last minute decision, we decided to pull together the Toys for Tots event to have teams and members donate toys for a good cause. We have almost a full box of toys gathered already with more to likely come in this week. Bobcats also offered to do a pizza party and Bobcats game for a team that participates so we will do a drawing soon for that as well.
- Fundraising Committee: Fundraising committee is working silently in the background to continue to work on the sponsorships and donations. This group will also meet again in January to make a hard push on the Giving Hearts Day and also circle back on the Meltdown/Silent Auction.
  - Gun Raffle: I am taking the updated Fundraising Policy to the AG's office to make sure it is compliant and then we will update on our website and with our membership.

- Additionally, we our out of Gun Raffle Tickets. We cut back on tickets this year, as we did not sell all of them last year. And now this year, we ran out early. We still have folks looking for tickets so if anyone has some to sell, let us know. We will likely look at increasing the tickets again next year.
  - Advertising: The advertising finally got finalized and Mann Signs has dropped off the signs with Parks and Rec. Parks will be installing these hopefully in the near future. Once these are all installed, we will be looking at how this will look going into the next contract and then push on advertisements next season.
  - Apparel: We did not have a vendor for this last weekend's tournament and I think that was a big miss. We really need to find a company that can come and create items on-site, including tournament shirts. The only shirts we had were the pre-ordered shirts, which several teams missed. We do have someone interested in a few of our upcoming events but I need to secure someone for January.
    - Otherwise our vendors are all creating amazing merchandise and we have approved one additional vendor as well.
  - I did look at some additional options for fundraising but struck out on a Dine to Donate so far. I'll keep looking at those, as it's easy for us to do and promote.
  - Giving Hearts Day: I hope to get this ramped up in January and do some fun things to really promote this.
  - Meltdown: Randi Lientz has taken this on and is spearheading the silent auction items. We will make sure in January that she has some help and we can push forward with getting some great items.
- Scheduling: I am behind on scheduling for January but I plan to have it up by end of week.
  - The employees have also looked at powerskating and Mario had a conversation with Hunter to discuss some ideas on this. We will incorporate this best we can for the remaining months.
  - We continue to try the 2-1-2 schedule for Trench and we have received more positive feedback on Trench this year, along with how we are incorporating Trench into the same night as practices.
- Gaming: Gaming is going well and Joel continues to push forward to build those relationships. Much thanks to Joel.
  - Caps and Taps: We have held 2 Caps and Taps events since our last meeting. Lower attendance than we'd like but overall a great effort to push folks to these sites and show our support.
  - Club Card: We had our first card turned in last week and several people were taking them from concessions this last weekend so that is a positive sign. We will do our first drawing on the 15<sup>th</sup>. I think a post on "Why Support Our Gaming Sites" may be in the near future...
  - Gaming Sites: Tap-In Tavern, Our Place Tavern, Blarney Stone, and The Pier
- Pixellot: Phil is still working on getting VFW 1 camera back up and running. Unfortunately the Pixellot rep we use was out for some time but it sounds like the equipment is on its way so hopefully it'll be up soon.
- Employee Meeting: We had an employee meeting last week and discussed the tournaments that are upcoming and also discussed several items related to scheduling and

teams. Our employee meetings are going really well and our team seems to be working great together on items.

- Mario and I continue to discuss uniforms and jerseys, as these are overall a mess. The time it takes to sort the jerseys, inventory the jerseys, exchange jerseys, hand out the jerseys, wash the jerseys, and turn in the jerseys is extreme. Along with the absolute mess we have of all of them right now. It'd be nice to come up with some other options here so we are continuing to discuss.
- I'll also be meeting with Mario soon to go through his role and how things are going thus far. I hope this can be productive in helping overall with employee workload and making sure we all keep working together.

**Board Action Items for December:**

- Concessions – popcorn machine

BHB December board meeting  
HD report

Teams update:

Bantams:

1. Bantam AA- 7-12
2. Bantam A 2-7
3. Bantam B1 6-3
4. Bantam B—6-6-1
5. Bantam B—4-7

Peewees:

1. PWAA: 4-4-1
2. PWA: 6-8
3. PWB1: 10-7-1
4. PWB1: 9-2-1
5. PWB1: 5-9
6. PWB: 9-9-1
7. PWB: 3-11
8. PWB: 7-5-2
9. PWB: 3-11

Girls:

1. 15UA: 11-3-2
2. 14U: 1-8
3. 12UA: 9-2-1
4. 12UB: 4-7

Notable items:

-Finding additional ice for termite/mite levels. Increasing their time on the ice. Will evaluate and organize when this could happen.

-Hunter Laslo will run Sunday skating sessions for available teams. Will be scheduled on availability of teams.

-weekend 1 of Capitals Cup went smoothly. Competitive level of play in most games.

-Termite levels: replaced some Sunday games for practice time. Tier coordinators were in support to help those levels take a bigger stride.

-Trench Update: Attendance compared to last year is slightly better. Typically, the higher the tier, the closer to full attendance we have