



Non-Profit and Volunteers

**Board Meeting Notes**  
**Monday, May 18, 2020 | 7:00-8:15 pm**  
**Location: Via Zoom Call**

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**Meeting called to order at 7:00pm by Jess Smith**

**Present from Board:** Jess Smith, Peter Beaumont, Marc Danneker, Paul Waxlax, Christina Beddies, Kristin Marriott, Ronda Maurer, Nick Eull, Kathy Robideau, Jen Mackay

**Sports represented:** Lacrosse, Wrestling, TR Baseball, Football, Basketball, Cross Country, Soccer and Ross Gustafson

18 participants

**Agenda Item**

**Lead**

- |  |       |
|--|-------|
| 1. Review and Approve April Meeting Minutes/Notes                                      | Peter |
| 2. Outstanding Actions   | Peter |
| 3. 90 Day Activity Summary   | Peter |
| 4. Financial Updates   | Jen   |
| 5. Covid-19 TF Updates   | Jess  |
| 6. Close Out Spring  | Jess  |
| 7. Future of Fall  | Jess  |
| 8. Issues  | Jess  |
| • Insurance  |       |
| • How is our \$20 fee spent?   |       |
| • How can we better optimize Sports Engine?  |       |
| • How should we guide reopening proposal with the city?                                |       |
| • Should we be launching registrations for Fall knowing or not knowing about Covid-19? |       |
| • Jason (Tennis) has resigned  |       |
| • Paul resigned  |       |
| • Sarah resigned   |       |
| • Smaller board  |       |
| 9. Next Steps  | Jess  |



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**1. Review and Approve April Meeting Minutes/Notes**

**Peter**

- Motion to approve minutes: Nick
- Seconded by Jess

**2. Outstanding Actions**

**Peter**

All designated action from the previous meeting have been carried out:

- Share Program Updates with PD's with requested input. - **Ronda**
- Completion of 90 Day Activity Program for review at next Board meeting (May-18) - **Paul**
- More work on the Refund Program - **Nick/Kristin**

**3. 90 Day Activity Summary**

**Peter/Paul**

We walked through the platform for informing about all sports with timing in the calendar for registrations, season start and finish and any tournaments.

**4. Financial Updates**

**Jen**

- Jen: \$20,000 general fund is in the negative. We need to raise the fees above \$20 to ensure we break even and/or get sponsorship to generate more funds. To balance the books we are effectively borrowing from PD's funds.
- John: Have we double registrations? Marc explained how we can ascertain whether we have and how to correct this in the fall season.
- Our primary fixed fees are scholarships, salaries, insurance and Sport Engine fees.
- Ben: Before asking for additional fees, we should establish exactly our fixed costs. See Action below. But is OK with raising fees to \$25. All major sports on the meeting were in principle OK with this.
- Such as fixed costs, we need to establish what the \$20 (\$25) is spent on.
- Need a case to include what the fees include and get agreement from 80% of the programs. Nick will lead. See Action below.



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## 5. Covid-19 TF Update

Jess

- Jess provided a summary of discussions in Covid-19 Task Force and developments.
- Things are getting clearer and it's highly likely we will have no spring or summer season and will have to start preparing for the Fall.

## 6. Close Out Spring

Jess

Tony: Baseball will follow State guidelines.

Jess: **No-one should go to the fields until EVAA Board approves.**

John: Waiting to align with US Lacrosse Association.

Marc: provided soccer update: 400 remaining registrations, 35% responded, 71 rolling fees to Fall season, 12 donating, 58 chose to refund. (141 in total).

## 7. Future of Fall

Jess

- Jess: We need a re-opening plan with safety features. Krysta has made a great start with Tony Walker and we need Marc's input. to forward to Nick Thompson.
- Marc will help pave the way with his contacts at the City and especially with the Mayor.  
**See Action below.**



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## 8. Issues

- **Insurance:** We need to establish what our insurance exactly covers (Covid-19 infections?) and what is our liability. **See Action below.**
- **How is our \$20 fee spent?** - Already discussed and action set.
- **How can we better optimize Sports Engine?** Issue for next meeting.
- **How should we guide reopening proposal with the city:** Already covered and action agreed.
- **Should we be launching registrations for Fall knowing or not knowing about Covid-19?** To be discussed in Covid-19 Task Force
- **Jason (Tennis) has resigned:** Marc gave an update on Jason and his ill health
- **Board resignations:** Jess summarized resignations of Paul and Sarah and said we would operate with a smaller Board.

## 9. Next Steps

These are already covered under action below:

## ACTION

- Establish our fixed costs. - **Jen**
- Establish what the \$20 (\$25) is spent on - **Jen**
- Get decision on raising \$20 fee to \$25 by BOD and PD's - **Nick**
- We need to establish what our insurance exactly covers (Covid-19 infections?) and what is our liability - **Jess/Paul**
- Re-Opening plan to be finalized - Krysta/Tony/Marc
- Set up calls with key City people including Mayor - **Marc** to lead.