

ROSEMOUNT AREA HOCKEY ASSOCIATION

Board of Directors Meeting
May 6, 2020 - 6:30 PM (via ZOOM)

AGENDA

Present:

Andy Proshek	Lisa Toll	Kevin Bigalke	Cara Marx
Jay Condon	Ivan Clements	Jason Latzke	Jen Heusinkveld
Kyle Finn	Marc Tobias	Mike Staloch	Sara Marchese
Jeff Olund			

New Board Members Present:

Kate Fossum	Lauren Anderson	Angie Hughes	Tim Beres
Tim Simonson	Danielle Olson	Jennifer Williams	Trent Casper

Others:

Chris Kalata	Doug Ebner	Michelle Rodine	Jon Balvance
Elizabeth Klinkner			

1) Call to Order

Andy Proshek called the meeting to order at 6:35 PM.

Proshek stated that there are two processes for tonight's meeting. There are old business items that the current Board needs to address. Once those items are done, outgoing members are free to leave the meeting or can stay. After old business items are addressed, the new Board members seated and address new business items.

2) Approve minutes from previous meetings

Proshek asked if there was a motion to approve the minutes of the April 1, 2020 Board meeting.

Motion – Jay Condon moved to approve the April 1, 2020 meeting minutes. Jen Heusinkveld seconded the motion. Proshek stated that because the meeting is being conducted virtually a roll call vote is necessary. Secretary Kevin Bigalke conducted the roll call vote. Upon the roll call vote, the motion was approved unanimously.

3) Additions or Corrections to Agenda

There were no additions or corrections to the agenda.

4) Reports from Non (Voting) Board Members: (30 minutes)

- a) High School Coaches/ Programs – no report from the Boy's or Girl's programs.
- b) Blue Line Club members – no report
- c) Ice Scheduler -Chris Kalata
 - Chris asked to meet with the new officers in the next couple of weeks to discuss the ice needs for the upcoming season.
- d) RCC Operations Coordinator/Arena Manager – Jon Balvance
 - Jon stated they are working with other arena managers to get the rinks open
 - Mark Vanyo is out for the next couple of months, Jon will be the RAHA contact

- e) Boosters – Michelle Rodine
 - Michelle stated the boosters will be reaching out about tournaments
 - Let's Play Hockey will be advertising tournaments soon
 - They are in a “wait and see” mode about Leprechaun Days
 - Jay Condon asked what level the 10U tournament will be. We may need to consider either a B1 or B2 tournament
- f) Concessions Manager – no report
- g) Accountant – Doug Ebner
 - Doug stated he sent the monthly Financial Reports
 - Doug stated that the March financials show a negative balance, more ice bills are coming in April and we will have a positive balance for the year.
 - The fiscal year ends on May 31, 2020
 - Doug reviewed the financial spreadsheets
 - There are still three teams to collect from yet
 - Some individual families still have final ice bills outstanding as well
 - Lisa Toll asked what teams still have to pay
 - Ebner stated Bantam B2, PeeWee A and 10UB1
 - Doug stated that RAHA will need to change the accounts from Andy's credit card to a RAHA debit card for online payments

5) **Committee Reports:**

Equipment – Marc Tobias

- Marc stated the storage has been moved to the new storage shed
- Checkbooks and equipment is being collected from teams

Tournaments – Sara Marchese

- Sara stated she sent the worksheet on tournaments to the board.
- The Board will need to discuss at the June meeting

6) **Current Business:**

a. Approve Gambling actuals for April

- Marc Tobias stated there is a negative balance for the month due to no gambling
- There is a negative balance of \$6,000
- Tobias stated there will be another \$10,000 donation to RAHA
- Pull tab employees – Tobias stated that payroll for the first half of the month has been paid
- Only two employees received a paycheck for the 2nd half of the month as the employees decided to collect unemployment
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Motion: Marc Tobis moved to approve the April gambling actuals, Lisa Toll seconded the motion. Upon a roll call vote, the motion was approved unanimously.

b. High School Scholarships

- Kevin Bigalke provided an update on the high school scholarships
- Bigalke stated we received four applications

Motion: Bigalke moved to approved a \$1,000 scholarship for each of the four applicants. The scholarship recipients are Ashley Tuttle, Nick Nelson, Connor Kenefick, and Riley

Bawek. Cara Marx seconded the motion. Upon a roll call vote, the motion was approved unanimously.

c. Bylaws

- Kevin Bigalke stated that the Bylaws and Articles of Incorporation were approved by the membership in April. Bigalke said that the Board needs to formally adopt the new Articles of Incorporation and Bylaws.

Motion: Kevin Bigalke moved to adopt the revised Articles of Incorporation and Bylaws. Jen Huesinkveld seconded the motion. Upon a roll call vote, the motion was approved unanimously.

d. Paid Coaches for Upcoming Season

- Mike Staloch stated the he would like to make a recommendation for paid coaches. Staloch stated that typically he would wait for the new board, but he would like to get the coaches locked down.
- Staloch recommended the following coaches
 - Junior Gold A – Pete Demio
 - Bantam AA – Trent Caspar
 - Bantam A – John Cusak

Motion: Mike Staloch moved to approved the three coaches as recommended, Jeff Olund seconded the motion.

Proshek asked if there were any questions or discussion.

Tim Simonson asked how many paid coaches RAHA has.

Proshek stated that there are typically 5 paid head coaches. Some have paid staff.

Simonson asked if there are any vacancies and if there was a reason for not including all the paid coaches.

Staloch stated the Bantam B1 coaching position is currently vacant. He stated there were come things to consider about bringing back last year's Bantam B1 coach.

Proshek asked about Dean Zug for the Bantam C coaching position.

Staloch stated Dean Zug would like to come back as the Bantam C coach.

Kevin Bigalke offered a friendly amendment to the motion to include hiring Dean Zug as the Bantam C coach.

Staloch accepted the amendment.

Ivan Clements stated we should leave the Bantam B1 position vacant and we can post the position. Clements stated we will need a paid coach at Bantam B1.

Jay Condon asked why the Bantam B1 coach needs to be a paid coach.

The Board discussed the Bantam B1 coaching position and why a paid coach was necessary.

Proshek stated that we have a motion and an amendment and asked for a vote.

Upon a roll call vote, the motion to offer the Junior Gold A, the Bantam AA, the Bantam A, and the Bantam C coaching positions was approved unanimously.

f) Payroll Continuation for COVID – 19

- Proshek asked if the Board wanted to continue to pay the pull tab employees.
- Tobias stated that two employees are currently still being paid.
- One is receiving pay for 2 days per month, one is receiving pay for four days per month.
- Tobias asked if the Gambling Manager is included on the pay continuation.
- Proshek stated yes as there is still a job to do as Gambling Manager to keep operations running.
- Cara Marx stated that the payroll continuation is specific to the pull tab clerks.
- Danielle Olson asked if this is a financial decision or an emotional decision.
- Jen Heusinkveld stated it is a business and a financial decision.

Motion: Cara Marx moved to furlough pay for the pull tab clerks and discontinue the pay continuation, Jeff Olund seconded the motion. Upon a roll call vote, the motion passed on a 11-1 vote. Tobias voted no.

Andy Proshek stated that there is no other current business. He said that the outgoing board members are welcome to leave.

Proshek commended the outgoing board members for their service and that they should be proud of their contributions and accomplishments.

Cara Marx thanked Proshek for his years of service as a board member and as a coach.

7) New Business:

Proshek welcomed the new board members and asked for introductions of the board members and non-voting members.

Proshek provided information on board expectations and the Conflict of Interest Policy.

Proshek provided information on the process for determining Board positions.

a. Nomination and Election of Officers

President – Marc Tobias nominated Lisa Toll as President.

Toll accepted the nomination

Motion: Jay Condon moved Lisa Toll for President, Kevin Bigalke seconded the motion.

Upon a roll call vote, the motion was approved unanimously.

Vice President – Lisa Toll nominated Mike Staloch as Vice President. Staloch accepted the nomination.

Motion: Bigalke moved Mike Staloch for Vice-President, Kyle Finn seconded the

motion. Upon a roll call vote, the motion was approved unanimously.

Secretary/Treasurer – Toll nominated Kevin Bigalke as Secretary/Treasurer. Bigalke accepted the nomination.

Motion: Tim Simonson moved Kevin Bigalke as Secretary/Treasurer, Trent Casper

seconded the motion. Upon a roll call vote, the motion was approved unanimously.

Operations Manager – Jay Condon nominated Sara Marchese as Operations Managers. Marchese accepted the nomination.

Motion: Marc Tobias moved Sara Marchese as Operations Manager, Trent Casper seconded the motion. Upon a roll call vote, the motion was approved unanimously.

b) Lisa Toll stated that the next process is to determine Coordinator positions.

The Board discussed the coordinator positions and interest of board members in the positions.

Following the Board discussion, Toll asked if there was a motion for the Coordinator positions.

Motion: Jay Condon moved, Mike Staloch seconded the following board members to serve in coordinator positions

Goalie Coordinator – Kyle Finn

Gambling Manager & Equipment Manager – Marc Tobias

Girls Coordinator – Jay Condon

Team Manager/Tournaments Coordinator – Kate Fossum

Communications/Website Coordinator – Lauren Anderson

Registration/Registrar – Danielle Olson

I.P. Coordinator – Jennifer Williams & Tim Simonson

Boys Coordinator – Trent Caspar

Coach Coordinator – Tim Beres

Upon a roll call vote, the motion was approved unanimously.

c) Toll stated that the board needed to determine who will serve on committees.

The Board discussed the committees, roles of the committees, and board interest to serve on the committees.

Motion: Kevin Bigalke moved, Sara Marchese seconded to approve the following committee structure and board assignments.

Rosemount Area Hockey Association -	VICE PRESIDENT	SECRETARY	OPERATIONS MANAGER
PRESIDENT			
OFFICERS	HOCKEY DEVELOPMENT	FINANCE	*FUNDRAISING
Lisa Toll , Mike Staloch, Kevin Bigalke, Sara Marchese, Marc Tobias	Jay Condon , Kyle Finn, Mike Staloch, Trent Caspar, Jennifer Williams, Tim Simonson, Tim Berens	Kevin Bigalke , Mike Staloch, Sara Marchese, Marc Tobias, Doug Ebner, Angie Hughes, Lisa Toll	Sara Marchese , Kate Fossum, Lauren Anderson, Trent Caspar, Kevin Bigalke
*TRYOUTS	*GRIEVANCE	GOALIE	TOURNAMENT
Mike Staloch , Trent Caspar, Jay Condon, Tim Berens, Marc Tobias, At-Large	Mike Staloch , Lisa Toll, Kevin Bigalke	Kyle Finn , Sara Marchese, Kevin Bigalke, Trent Caspar, Danielle Olson	Kate Fossum , Doug Ebner, Danielle Olson, Chris Kalata, Sara Marchese, Boosters
GAMBLING	COACHES	*SCHOLARSHIP & HARDSHIP	EQUIPMENT
Lisa Toll , Marc Tobias, Doug Ebner, At-Large	Tim Berens , Angie Hughes, Trent Caspar, Kate Fossum, Jennifer Williams, Jay Condon, Kyle Finn, Sara Marchese, Tim Simonson	Kevin Bigalke , Doug Ebner, Angie Hughes, Kate Fossum	Marc Tobias , Kate Fossum, Danielle Olson
ICE OPERATIONS	INITIATION PROGRAM (IP)	*NOMINATING	COMMUNICATION
Sara Marchese , Chris Kalata, Jay Condon, Trent Caspar, Tim Simonson, Lisa Toll	Jennifer Williams , Tim Simonson , Angie Hughes, Lauren Anderson, Danielle Olson, Sara Marchese, Jay Condon	Kevin Bigalke , Trent Caspar, Danielle Olson, Mike Staloch	Lauren Anderson , Kate Fossum, Sara Marchese, Chris Kalata
			SPECIAL EVENTS

Bold = Chairman * = Required Committee per Bylaws

Sara Marchese, Tim Berens, Marc Tobias, Boosters

Task	Responsibility
Tournament & Special Events	Dotted to Boosters
Mid/End Season Surveys& Electronic Voting	Danielle Olson & Rob Juncker
Hockey Days Coordination	Boys and Girls Coordinators (Kalata to train new positions)
IP & Traveling Picture Coord	Team Managers
Boys & Girls Traveling Tournaments(inquiry & registration)	Team Manager Coordinator
IP & Traveling Team Mgr Mtgs	Team Managers
Irish Clinic Scheduling	Hockey Development Com.& Coach Saintey
Goalie Clinic Scheduling	Goalie Committee
Volunteer (DIBS) Coordinator	Operations Manager
D8 Rep/ACE Coord	Mike Staloch & Marc Tobias
Delivery of Cards(Kwik Trip, Gertens, Scrip)	Operations
Arena Experience	Vice President
Tryout Coordinator	TBD
Little Wild Coordination	IP Committee

- d) Gambling estimates for May
 - Marc Tobias provided the May gambling estimates.

Motion: Tobias moved to approve the May gambling estimates, Tim Simonson seconded the motion. Upon a roll call vote, the motion was approved unanimously.

1) **Announcements**

- a. Next meeting: June 3
- b. Future meetings: July 1, August 5, September 2

2) **Adjournment**

Motion: Jay Condon moved to adjourn the meeting. Mike Staloch seconded the motion. Upon a vote the motion was passed and the meeting was adjourned.